



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: May 18, 2015 -- Monday
Meeting Location: Susan Kinzie home -- 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey			X	attended starting at meeting middle

Audience: --

Call to Order: 2:15 pm MST
Adjournment: 4:10 pm

PROPOSED NEXT MEETING

June 23, 2015 (Tuesday) 2:00 PM MST

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: June 22, 2015



Pathways of Healing

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PRIORITY TASKS

PERSON	TASK
SUE	Ask Phillips Pet Food and Supplies if it can provide a separate food pallet for PIE TOWN ANIMAL RESCUE
	Email Linda Bradshaw with copy of approved third party donation receipt policy
	Send Canine Companions for Independent (CCI) \$300 to sponsor a "tee box"
	Look into animal oriented grants (e.g. ASPCA) to see if one of these grants will be suitable for Pathways transport van full or partial purchase
	Contact Colorado animal transport van group and ask them what vehicles and their setup that they use for animal transports
	Ask KATHY SYLVIA (Cochiti Lake resident and dog trainer) what van she uses and how this is setup for her animal transports
SUE / DAVID	Create requirements for a transport van so Pathways can provide specific information about what we want a transport van to do
	Measure dimensions of dog crates Sue has in her garage to determine their sizes for use in transport van funding effort
COOKIE	--
RAYMOND	--
DAVID	Obtain some facts for PIE TOWN ANIMAL RESCUE
	Give Sue scanned copy of approved third party donation receipt policy
ANDREA	Contact PIE TOWN ANIMAL RESCUE and ask if it needs pet food and quantity



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

4 members present (3 initially, 1 later by phone)



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) February 16, 2015

Approved 3-0-2

B -- OLD BUSINESS



1 T-SHIRT STATUS

Sue Kinzie: Nothing to report



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

a) **MONTHLY February 1, 2015 - April 30, 2015**

Approved 3-0-2

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		1,620.77
+ Deposits		+ 988.22
- Expenses		- 58.00
Net Activity		930.22
Ending bank balance		2,550.99
	PAYPAL	
	PathwaysOfHealingNM@live.com	
Starting PayPal balance		127.14
+ Payments		+ 0.00
- PayPal Fees		- 0.00
+ Transfers IN		+ 0.00
- Transfers OUT		- 127.14
Net Activity		(127.14)
Ending PayPal balance		0.00
TOTAL		2,550.99

b) **YEAR n/a**



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REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	9	[Animals:	6	Food/Supplies:	3]
Animals:	6	[Dogs:	5	Cats:	1]
Pet food & supplies (pounds):	2,263				
Miles:	1,073				

March 10, 2015

1 cat (feral) picked up from Santa Fe Humane Clinic
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 77



March 12, 2015

1 dog (MIMI) picked up from Arroyo Seco Animal Hospital
Española New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Miles: 125





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March 19, 2015

1 dog (POLLY) picked up from Cochiti Pueblo animal shelter so she and her soon-to-be puppies can be cared for at Under My Wing Animal Rescue and Transport and eventually adopted
Cochiti Pueblo New Mexico --> Moriarty New Mexico
Sue Kinzie / David Craig

Miles: 197



March 20, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 402
Miles: 189





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April 17, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 1,102
Miles: 191



April 18, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98





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April 26, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98



May 3, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98





May 15, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 759
Miles: 191



Transport comments ...

Raymond Dog/cat food donations are very helpful for Desert Paws

Sue Proposed next pet food/supply pickup date is June 19



3 REPORT ON DOG BISCUIT BAKING FOR 2014

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events.



4 DONATIONS RECEIVED BY PATHWAYS

- a) **Dog/Cat food donation from Phillips Pet Food and Supplies (Albuquerque, New Mexico)**
3 donations with 2,263 pounds of pet food



5 DONATIONS PROVIDED BY PATHWAYS

- a) **Pet food from Phillips Pet Food and Supplies (Albuquerque, New Mexico)**
Provided most of food to Desert Paws Animal Rescue (Pena Blanca, New Mexico), remainder given to Maria Mathes (Santa Fe, New Mexico) for her dog rescues and Under My Wing Animal Rescue and Transport (Moriarty, New Mexico)
- b) **David Craig gave cash (\$230) to Under My Wing (Moriarty, New Mexico)**
Given to help with housing and feeding of Polly the dog and her 8 puppies

Comments ...

Sue said PIE TOWN ANIMAL RESCUE (Pie Town, New Mexico) needs pet food. Should Pathways provide this?

Raymond: All the donated pet food given to Desert Paws is currently being used, no extra food.

David: If there is food to spare, then possible to give to Pie Town. If Pathways wants to give food, must first determine from the rescue if it really needs food and the amount. Long way to drive.

Andrea: Rescue has around 50 dogs and 80 cats, needs lots of help.

Raymond: Can pet food distributor provide a separate food pallet for Pie Town?

ANDREA

Contact PIE TOWN ANIMAL RESCUE and ask if it needs pet food and quantity

SUE

Ask Phillips Pet Food and Supplies if it can provide a separate food pallet for PIE TOWN ANIMAL RESCUE

DAVID

Obtain some facts for PIE TOWN ANIMAL RESCUE



6 COMMUNICATIONS

Received thank you card from Maria Mathes thanking Pathways for dog food donations for her 10 dogs

Sue sent 2 thank you letters to Phillips Pet Food and Supplies (one to Albuquerque New Mexico manager and CEO) thanking them for their donations



D -- NEW BUSINESS



1 PET FOOD DONATIONS

Dog and cat donations from Phillips Pet Food and Supplies (Albuquerque, New Mexico) provided to;

Desert Paws Animal Rescue	(Peña Blanca, New Mexico)
Maria Mathes Rescue Dogs	(Santa Fe, New Mexico)
Under My Wing	(Moriarty, New Mexico)



2 THIRD PARTY DONATION RECEIPT POLICY

Board discussed policy which was created to handle situations where a person or organization wants to donate for animal related issues and wants donation receipts for tax purposes. Local resident LINDA BRADSHAW asked Pathways about this since she provides water and hay to horses in need. Policy is not specific to any one person or group, policy is generic.

Board vote: 4-0-1 APPROVED



3 THIRD PARTY DONATION RECEIPT APPROVAL FOR LINDA BRADSHAW

Board vote: 4-0-1 APPROVED

SUE
Email Linda Bradshaw with copy of approved third party donation receipt policy

DAVID
Give Sue scanned copy of approved third party donation receipt policy



4 REQUEST FOR SPONSORSHIP FOR CANINE COMPANIONS FOR INDEPENDENCE (CCI) GOLF OUTING

Sue discussed "tee box" sponsorship which costs \$300 to promote Pathways at an Albuquerque New Mexico animal-related charity golf event. 200-300 people will attend, good publicity for Pathways and service dogs. Sponsorship provides 2'x3' poster with a photo of a dog Pathways may provide which is displayed on one of the golf tees. Sue thinks a photo of Molly would be good. Pathways brochures can be distributed there too. 2 people can attend a luncheon at the golf course too to meet people and promote Pathways.

\$300 is approximately 10% of Pathways current bank balance.

Board vote: 4-0-1 APPROVED



SUE

Pay \$300 Canine Companions for Independent (CCI) to sponsor a "tee box" in June 2015 event

SUE / DAVID

Create photo with Molly and Pathways logo "Dedicated to those who have been left behind" and send to CGI so it can make a poster



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REPORT ON "FUNDRAISING OUTSIDE THE BOX" SEMINAR

David discussed a fundraiser seminar he attended in Albuquerque New Mexico in April. Key is to focus on specific fundraisers with the people who are most likely to support. Also always thank those who contribute. Provided copies of fundraising materials.

Pathways major fundraising effort at this time is for a TRANSPORT VAN. Need to create requirements for the van so can be used when we look at different vans. Requirements will be important when trying to see if grants are available. Key requirements items are; holds 3-4 large dogs in separate crates, hold large number of smaller animals with a few in single crate, all crates must be secure in the van, cargo area interior must be water proof so easy to clean.

Transport van should be usable for both animal and food/supply transports.

SUE / DAVID

Measure dimensions of dog crates Sue has in her garage to determine their sizes for use in transport van funding effort

DAVID / SUE

Create requirements for a transport van so Pathways can provide specific information about what we want a transport van to do

SUE

Look into animal oriented grants (e.g. ASPCA) to see if one of these grants will be suitable for Pathways transport van full or partial purchase

SUE

Contact Colorado animal transport van group and ask them what vehicles and their setup that they use for animal transports

SUE

Ask KATHY SYLVIA (Cochiti Lake resident and dog trainer) what van she uses and how this is setup for her animal transports



6

STATUS OF MOLLY'S THERAPY DOG TRAINING

Sue: Hopes that by September 2015 Molly will be certified as a therapy dog. Local opportunities exist for Molly as a therapy dog (e.g. juvenile detection visits, APNM school programs). Cookie wants to become a therapy dog evaluator.

Therapy Dogs Inc. would be a good company for Pathways to certify additional therapy dogs.



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PET THERAPY OPPORTUNITIES

Sue: Soul Healing Center



E -- END OF MEETING ITEMS



1 NEXT MEETING

June 23, 2015 (Tuesday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 4:10 pm

Approved 4-0-1

MISC. TOPICS

none