



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: February 16, 2015 -- Monday
Meeting Location: Susan Kinzie home -- 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey				

Audience: --

Call to Order: 2:24 pm MST
Adjournment: 3:15 pm

PROPOSED NEXT MEETING

April 7, 2015 (Tuesday) 2:00 PM MST

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: February 24, 2015



Pathways of Healing

PO Box 1555 • Peña Blanca • New Mexico • 87041

www.PathwaysOfHealingNM.org

PRIORITY TASKS

PERSON	TASK
SUE	Take dogs for Desert Paws for training
	Ask Acoma Dog Training Center to sign pet food donation form from November 25, 2014
	Send email to Marvin at PFX Pet Supply listing animal items Pathways would like (e.g. puppy food, pet treats) and ask for proposed pickup on March 20 (Friday -- this day is best for PFX)
	Prepare CORPORATION REPORT for either NM PRC or NM Secretary of State office
	Prepare CHARITABLE ORGANIZATION REPORT for NM Attorney General office
SUE / DAVID	Write thank you letter to Marvin at PFX Pet Supply and PFX headquarters
COOKIE	--
RAYMOND	--
DAVID	Create transport expense log form
	Provide Panda Express fundraising details for next meeting for board review
ANDREA	Sign conflict of interest agreement statement



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

3 members present.



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) January 15, 2015

Approved 3-0-2

B -- OLD BUSINESS



1 T-SHIRT STATUS

Sue Kinzie: Mountain t-shirt company requires minimum order of 48 t-shirts, this is too much

Diane (Chicago): Knows of 2 places for t-shirts

Andrea: Knows of a local place (Zazzel) which may be useful

David: Recommends use t-shirts for Pathways events & transports, don't sell these initially



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

a) MONTHLY January 1, 2015 - January 31, 2015 Approved 3-0-2

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		\$ 1,851.28
+ Deposits		+ \$ 21.67
- Expenses		- \$ 252.18
Net Activity		(\$ 230.51)
Ending bank balance		\$ 1,620.77
PAYPAL	PathwaysOfHealingNM@live.com	
Starting PayPal balance		\$ 127.14
+ Payments		+ \$ 0.00
- PayPal Fees		- \$ 0.00
Net Activity		\$ 0.00
Ending PayPal balance		\$ 127.14
TOTAL		\$ 1,747.91

b) YEAR n/a

Sue said she transferred PayPal balance to General Fund in February. This transfer will appear in February treasurer's report.



2 REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	5	[Animals:	4	Food/Supplies:	1]
Animals:	4	[Dogs:	3	Cats:	1]
Pet food & supplies (pounds):	1,080				
Miles:	617				

January 16, 2015	1 dog (PEPPER) taken to Desert Paws Animal Rescue Socorro New Mexico --> Cochiti Lake New Mexico Sue Kinzie / David Craig	Miles: 250
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January 20, 2015

1 dog (SOPHIA) taken to Desert Paws Animal Rescue for testing
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 77

??? NO PHOTO ???

January 24, 2015

1 cat (???) taken to Desert Paws Animal Rescue after neutering
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 64

??? NO PHOTO ???

February 6, 2015

Dog/Cat food pickup from PFX Pet Food Supply for distribution to Desert Paws
Animal Rescue and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

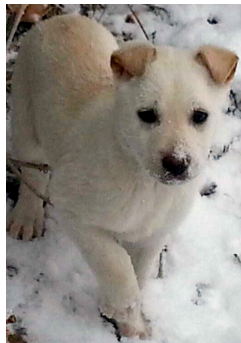
Miles: 113



February 13, 2015

1 dog (HOLLY) taken to Desert Paws Animal Rescue for possible adoption
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie / David Craig

Miles: 113





3 REPORT ON DOG BISCUIT BAKING FOR 2014

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events.



4 DONATIONS RECEIVED BY PATHWAYS

- a) **Dog/Cat food donation from PFX Pet Food Supply (Albuquerque, New Mexico)**
Pallet of food weighing 1,080 pounds, filled Sue's SUV.



5 DONATIONS PROVIDED BY PATHWAYS

- a) **Pet food from PFX Pet Food Supply (Albuquerque, New Mexico)**
Provided most of food to Desert Paws Animal Rescue (Pena Blanca, New Mexico), remainder given to Maria Mathes (Santa Fe, New Mexico) for her dog rescues.

Desert Paws



Maria Mathes



6 COMMUNICATIONS

Amazon Smile application confirmed.



D -- NEW BUSINESS



1 DOG TRAINING STATUS

Freckles Class not completed, no training planned at current time, Raymond said private lessons are possible for this dog and others

Others Sue said she can take dogs for Desert Paws for training

SUE
Take dogs for Desert Paws for training



2 TRANSPORT FUND POLICY

Board agreed that this policy is not needed and that Pathways current General Fund can be used for transport funds. Board can track funds for transports using a transport expense log instead.

Transport Fund NOT approved	0-3-2
Transport expense log form approved	3-0-2

DAVID
Create transport expense log form



3 PET FOOD DONATIONS

Dog and cat donations from PFX Pet Supply (Albuquerque, New Mexico) on February 6, 2015 provided to;

Desert Paws Animal Rescue	(Peña Blanca, New Mexico)
Maria Mathes Rescue Dogs	(Santa Fe, New Mexico)

Raymond signed a donation form for this donation and for the previous donation from December 18, 2014.

SUE
*Ask Acoma Dog Training Center to sign pet food donation form from November 25, 2014
Send email to Marvin at PFX Pet Supply listing animal items Pathways would like (e.g. puppy food, pet treats) and ask for proposed pickup on March 20 (Friday -- this day is best for PFX)*

SUE/DAVID
Write thank you letter to Marvin at PFX Pet Supply and PFX headquarters



E -- END OF MEETING ITEMS



1 NEXT MEETING

April 7, 2015 (Tuesday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 3:15 pm

Approved 3-0-2

MISC. TOPICS

PATHWAYS GOVERNMENT FILINGS

SUE

TAX EXEMPT FORM (IRS 990-N)
CORPORATION REPORT
CHARITABLE ORGANIZATION REPORT

Filed
Need to file for either NM PRC or NM Secretary of State office
Need to file for NM Attorney General office

SUE
Prepare CORPORATION REPORT for either NM PRC or NM Secretary of State office
Prepare CHARITABLE ORGANIZATION REPORT for NM Attorney General office

PANDA EXPRESS FUNDRAISER

DAVID

Requires customers to submit a coupon when they order and Pathways cannot provide these coupons except outside the store. Does not seem like would generate any significant funds. Not sure this is worthwhile for Pathways.

DAVID
Provide Panda Express fundraising details for next meeting for board review