



Pathways of Healing

PO Box 1555 • Peña Blanca • New Mexico • 87041

www.PathwaysOfHealingNM.org



**Pathways of Healing
New Mexico**

MEETING MINUTES

YEAR

2016

[illegible]



Pathways of Healing

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MEETING MINUTES

Meeting Date

JANUARY 12, 2016



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: January 12, 2016 Tuesday
Meeting Location: Susan Kinzie home 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey		X		
Pam Uher		X		

Audience: -

Call to Order: 2:40 pm MST

Adjournment: 6:15 pm

PROPOSED NEXT MEETING

February 9, 2016 (Tuesday) 2:00 PM MST **FULL MEETING**
Sue Kinzie home

MEETING TOPICS NOT ON AGENDA

New Mexico Girls Ranch Property Purchase

Page 19

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)

Date: January 15, 2016



PRIORITY TASKS

PERSON	TASK
SUE	<p>Periodically transfer money in PayPal to main bank account since Pam says PayPal is not secure</p> <p>Give Raymond (Desert Paws) biscuit supplies for use by Karen Johnson</p> <p>Log all declined animal transport requests</p> <p>Look into transport van insurance cost, use Ford Transit Connect Cargo Van 2013 for insurance quote</p> <p>Contact Michele Relkin-Altenberg about signing intellectual property assignment form for current Pathways logo and proposed sanctuary diagram</p> <p>Ask Randy Meins to sign intellectual property rights assignment form for MOLLY portrait that he gave to Pathways</p> <p>Look into Pathways Essential Oils distributorship details</p> <p>Contact Linda Bradshaw about Pathways dedicating a single auction item from the Pathways Valentines Day brunch and auction event for her horse rescue work</p> <p>Provide table with cover for Valentines Day fundraiser for Pathways information</p> <p>Ask John Hanson/Randy Meins to make Pathways poster</p> <p>Ask John Hanson/Randy Meins to make Pathways banner (logo + "Pathways of Healing New Mexico" text + transported animal photos at bottom)</p> <p>Contact John Hanson (Cochiti Lake, New Mexico) to redesign Pathways web site</p> <p>Advertise for Pathways website designer on Cochiti Lake local next door neighbor chat site</p>
SUE / DAVID	<p>Check IRS rules about charging people who use Pathway's BEMER magnetic mat or ask for a donation</p> <p>Visit bank and credit union to ask how transport van fund activity can be tracked -- mixed account or separate account?</p>
COOKIE	
RAYMOND	



DAVID	Create intellectual property assignment form for Pathways based on sample form from Pam Give photos/videos of Pathways activities to John Hanson/Randy Meins for Pathways video Create sign-up auction signup sheets for Pathways Valentines Day fundraiser (Pam has sample)
ANDREA	
PAM	Look into transport van purchase with purchase ceiling of \$14,000 and inform board of specific van before purchase Obtain sample intellectual property assignment form on internet Provide table with cover for Valentines Day fundraiser for raffle tickets Contact Mark at Cochiti Golf Course cafe about date for Pathways Valentines fundraiser (February 14 or 21)



BOARD APPROVALS

VOTE	DESCRIPTION	COMMENTS
5-0-0	Meeting minutes -- October 20, 2015	
5-0-0	Meeting minutes -- December 2, 2015	Fundraising workshop
5-0-0	Treasurers report -- October 1, 2015 - December 31, 2015	
5-0-0	Treasurers report -- 2015	
4-1-0	Set up "The Square" payment service account	David voted against since not on agenda
5-0-0	Board approved Pam look into buying van with limit of \$14,000 for van purchase and Pam needs to inform board of specific van before purchasing	
5-0-0	Board approved providing pet food and supplies to Linda Moore Cat Sanctuary which is located in private home.	
5-0-0	Board agreed to not put Pathways board member resumes on-line and provide copies only upon legitimate request per board approval.	
5-0-0	Randy Meins will provide fundraising for pet portraits (30% portrait sales donated to Pathways) and along with John Henson (Cochiti Lake, New Mexico) will update Pathways brochure	
5-0-0	Adjourned 6:15 pm	
5-0-0	Andrea Dewey as real estate agent co-representative for Pathways only for unsigned letter of intent	New Mexico Girls Ranch property
5-0-0	Pam Sawyer as real estate agent co-representative for Pathways only for unsigned letter of intent	New Mexico Girls Ranch property
5-0-0	Unsigned letter of intent can be sent to Seller agent	New Mexico Girls Ranch property



A -- CALL TO ORDER



A-1 CALL TO ORDER AND MEMBER ATTENDANCE

Members present: 5 Quorum present (5 out of 6) -- Quorum is 4 per Board Bylaws
Guests present: 0 -



A-2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

- a) October 20, 2015
- b) December 2, 2015 (fundraising workshop)

BOARD APPROVAL 5-0-0

BOARD APPROVAL 5-0-0

B -- OLD BUSINESS

-



C -- RECURRING BUSINESS



C-1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

Raymond (treasurer) read reports.

a) **MONTHLY** **October 1, 2015 - December 31, 2015**

BOARD APPROVAL 5-0-0

TOTAL BALANCE	\$ 20,251.86
----------------------	---------------------

B A N K		GENERAL FUND -- LANB ... 8701
Starting bank balance		2,755.28
+ Deposits		+ 17,467.84
- Expenses		- 0.00
Net Activity		17,467.84
Ending bank balance		20,223.12
P A Y P A L		PathwaysOfHealingNM@live.com
Starting PayPal balance		28.74
+ Payments		+ 0.00
- PayPal Fees		- 0.00
+ Transfers IN		+ 0.00
- Transfers OUT		- 0.00
Net Activity		0.00
Ending PayPal balance		28.74
TOTAL		20,251.86

Pam: Keep minimal money in PayPal since not secure. Periodically move money from PayPal to main bank account. Use payment service "The Square" in addition to PayPal, better for payments at fundraisers.

Set up "The Square" payment service account
(David voted against since not on agenda)

BOARD APPROVAL 4-1-0

SUE

***Periodically transfer money in PayPal to main bank account since Pam says PayPal is not secure
Set up "The Square" payment service for Pathways fundraiser use***



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b) YEAR 2015

BOARD APPROVAL 5-0-0

TOTAL BALANCE	\$ 20,251.86
----------------------	---------------------

B A N K	GENERAL FUND -- LANB ... 8701	
Starting bank balance		1,851.28
+ Deposits		+ 18,982.02
- Expenses		- 610.18
Net Activity		18,371.84
Ending bank balance		20,223.12
P A Y P A L	PathwaysOfHealingNM@live.com	
Starting PayPal balance		127.14
+ Payments		+ 30.00
- PayPal Fees		- 1.26
+ Transfers IN		+ 0.00
- Transfers OUT		- 127.14
Net Activity		- 98.40
Ending PayPal balance		28.74
TOTAL		20,251.86



C-2 REPORT ON TRANSPORTS SINCE LAST MEETING

Sue summarized per summary document:

Pathways Transport Summary 2015-11-06 to 2016-01-08.pdf

Transports:	3	[Animals:	0	Food/Supplies:	2]
Animals:	0	[Dogs:	0	Cats:	0]
Pet food & supplies (pounds):	3,060				
Miles:	328				

November 6, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to
Desert Paws, Maria Mathes Animal Rescue, Canine Social Club
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 1,253
Miles: 109





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December 4, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to
Desert Paws, Maria Mathes Animal Rescue, Canine Social Club, Linda Moore
Cat Sanctuary
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 847

Miles: 109



January 8, 2016

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to
Desert Paws, Maria Mathes Animal Rescue, Canine Social Club, Linda Moore
Cat Sanctuary
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 960

Miles: 109





Transport comments ...

Sue Use new transport van for food transports. Use her SUV for animal transports.
David Need van which holds a complete palette.



C-3 REPORT ON DOG BISCUIT BAKING

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws at local events.

Raymond Slow sales. Karen Johnson making biscuits for Desert Paws, needs biscuit supplies from Sue.

SUE

Give Raymond (Desert Paws) biscuit supplies for use by Karen Johnson



C-4 DONATIONS RECEIVED BY PATHWAYS

MONETARY DONATIONS

- | | | |
|---|------------------------|-------------|
| • Trident Financial | quarterly distribution | \$ 65.00 |
| • United Way of New Mexico | monthly distribution | \$ 32.00 |
| • Animal Welfare Fund (AWF) | quarterly distribution | \$ 369.94 |
| • Shoong Foundation transport vehicle grant | | \$17,000.00 |

NON-MONETARY DONATIONS

- Maria Mathes provided a large igloo type dog house
Value unknown
- David Craig and Shirl Casner provided payment to Yola for Pathways Website domain name
Value \$ 24.90
- David Craig and Shirl Casner provided snacks and drinks for Phillips Pet Food & Supplies
Value \$ 80.11
- Susan Kinzie donated a BEMER Pro magnetic therapy mat and accessories
Value \$ 6,976.44

Raymond Asked Sue if Pathways was to give BEMER mat to Linda Moore since Sue originally said that Rosemary Shoong asked Sue to do this
Sue This has changed



C-5 DONATIONS PROVIDED BY PATHWAYS

- Pet Food Donations Given to several groups (see item C-2 for details)
- Other Donations None



C-6 ENDING PET FOOD DONATIONS

None



C-7 COMMUNICATIONS

Shoong Foundation donation

Sue said she has communicated with foundation for its grant:

Pathways Shoong Foundation letter 2015-12-01 Donation Letter from Shoong Foundation.pdf
(see page 23)

Pathways Shoong Foundation letter 2015-12-31 Receipt Letter from Pathways.pdf
(see page 26)



C-8 ORGANIZATION FILINGS

Sue AWF-CFC application for 2016



C-9 REPORT ON WEB SITE AND FACEBOOK

David Read web site visitor statistics report for 2015:

Pathways Web Site Access Statistics 2015.pdf



C-10 SPECIAL EVENTS

None



D -- NEW BUSINESS



D-1 2015 ACCOMPLISHMENTS & 2016 GOALS

Sue read accomplishments and goals documents:

Pathways Accomplishments in 2015.pdf
Pathways Goals for 2016.pdf

APNM CARE requested animal transports from Pathways, declined. Need to log these.

Sue asked if Pathways can charge a fee for BEMER magnetic mat use? Pam said ask for donation instead. Pam has IRS info about such donations.

SUE

Log all declined animal transport requests

SUE / DAVID

Check IRS rules about charging people who use Pathway's BEMER magnetic mat or ask for a donation



D-2 NEW LOS ALAMOS NATIONAL BANK (LANB) BANK ACCOUNT APPROVAL -- TRANSPORT VEHICLE ACCOUNT

Q: Should Pathways establish a 2nd bank account to hold all transport van funds?

Pam: Thinks not needed, too much work, if need a 2nd account use a credit union instead of a bank. Bank should be able to track all transport van activity.

David: Separate account would allow tracking of all fund activity, cannot see how a single co-mingled account would be able to track each activity.

SUE / DAVID

Visit bank and credit union to ask how transport van fund activity can be tracked -- mixed account or separate account?



D-3 NEW TRANSPORT VEHICLE

Pam Discussed obtaining transport van for Pathways given that Shoong Foundation provided \$17,000 for a van. Provided 2 listings of van information from internet sales sites. Van purchase needs to be done soon due to January dealer sales.

David Needs to review van information Pam provided and cannot review this adequately in a meeting. Board is rushing into this van purchase too quickly, board needs some time to review this purchase closer. This information should have been provided to board members before meeting. Van needs to be a cargo van that can carry a lot more cargo than Sue's current SUV (specific requirements are listed in Pathways Shoong Foundation grant proposal).

Board approved Pam look into buying van with limit of \$14,000 for van purchase and Pam needs to inform board of specific van before purchasing. If there is a down payment required, then keep to \$500-\$1,000 and must be refundable.

BOARD APPROVAL 5-0-0

PAM

Look into transport van purchase with purchase ceiling of \$14,000 and inform board of specific van before purchase

Insurance needed for transport van. Sue will look into insurance, use Ford Transit Connect Cargo Van 2013 for insurance quote.

SUE

Look into transport van insurance cost, use Ford Transit Connect Cargo Van 2013 for insurance quote



D-4 PET FOOD DONATION APPROVAL

Linda Moore Cat Sanctuary

Linda Moore (Stowell)

Santa Fe, NM

Board approved providing pet food and supplies to Linda Moore Cat Sanctuary which is located in private home. Around 8-10 tamed feral cats located in home, also feeds neighborhood feral cats.

BOARD APPROVAL 5-0-0



D-5 BOARD MEMBER RESUMES

Resumes for 5 of 6 board members provided via email previously, paper copies given to each board member during meeting. Raymond provided his resume at meeting, copies given to each board member.

Pam Concerned information in resumes is private and could be used for identity theft if put on the internet.

Board agreed to not put Pathways board member resumes on-line and provide copies only upon legitimate request per board approval.

BOARD APPROVAL 5-0-0



D-6 BOARD POLICY APPROVAL

Donation of service and intellectual property rights

David Policy needed so Pathways can own its intellectual property.

Pam Policy not needed. People who make things for Pathways need to sign-off the rights to Pathways, people can list their names on items (i.e. give them credit), Legal Zoon on internet has intellectual property rights assignment forms that Pathways can modify for its use, Pam will find a good sample form.

Sue Artist Michele Relkin-Altenberg (Santa Fe, New Mexico) created Pathways current logo several years ago and is in process of creating an improved diagram of the Pathways sanctuary. Need Michelle to sign intellectual property right assignment form for these items.

PAM

Obtain sample intellectual property assignment form on internet

DAVID

Create intellectual property assignment form for Pathways based on sample form from Pam

SUE

Contact Michele Relkin-Altenberg about signing intellectual property assignment form for current Pathways logo and proposed sanctuary diagram



D-7 RANDY MEINS PET PORTRAIT FUNDRAISER FOR PATHWAYS

Randy Meins (artist in Cochiti Lake, New Mexico) created drawing of Sue's dog MOLLY which he gave to Sue. Randy needs to sign the intellectual property rights assignment form for Pathways.



SUE

Ask Randy Meins to sign intellectual property rights assignment form for MOLLY portrait that he gave to Pathways

Sue Randy Meins will provide fundraising for pet portraits (30% portrait sales donated to Pathways) and along with John Henson (Cochiti Lake, New Mexico) will update Pathways brochure

BOARD APPROVAL 5-0-0



D-8 YOUNG LIVING ESSENTIAL OILS DISTRIBUTORSHIP DISCUSSION

Sue Pathways not currently an essential oils distributor, Sue needs to look into distributorship details.

SUE

Look into Pathways Essential Oils distributorship details



D-9 2016 FUNDRAISING EVENT CALENDAR

February Pathways Valentine Day brunch and auction at Cochiti Lake golf course cafe

Silent auction with raffle, lunch at \$10 per person, meet-n-greet, tables for each charity (e.g. Pathways, Desert Paws).

Pathways table with brochures, pet portrait service, informational poster with lots of photos and simple text message.

Auction profit split between Pathways (50%) and Desert Paws (50%).

Sue discussed **Linda Bradshaw** (Cochiti Lake, New Mexico) also receiving part of auction profit due her support for local horses, but thinks better if there is a single auction item designated for which she would receive the entire auction item price.

SUE

Contact Linda Bradshaw about Pathways dedicating a single auction item from the Pathways Valentines Day brunch and auction event for her horse rescue work



D-10 FUNDRAISING MATERIALS

Needed for February Valentine's Day fundraising event at Cochiti Lake golf course cafe:

Raffle tickets, table for Pathways information, table for silent auction items, poster (John Hanson/Randy Meins?), video of Pathways activities (John Hanson/Randy Meins?), silent auction signup sheets, large banner (generic: logo + "Pathways of Healing New Mexico" text + transported animal photos at bottom)

Fundraising event date (Mark at cafe will decide): February 14? February 21?

PAM

Provide table with cover for Valentines Day fundraiser for raffle tickets

PAM

Contact Mark at Cochiti Golf Course cafe about date for Pathways Valentines fundraiser (February 14 or 21)

SUE

Provide table with cover for Valentines Day fundraiser for Pathways information

SUE

Ask John Hanson/Randy Meins to make Pathways poster



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SUE

Ask John Hanson/Randy Meins to make Pathways banner (logo + "Pathways of Healing New Mexico" text + transported animal photos at bottom)

DAVID

Give photos/videos of Pathways activities to John Hanson/Randy Meins for Pathways video

DAVID

Create sign-up auction signup sheets for Pathways Valentines Day fundraiser (Pam has sample)



D-11 WEBSITE REDESIGN

Sue Needs to be redesigned to "pop".

Website purpose: advertise fundraising, mission, action video. John Hanson may be able to do this, or advertise on Cochiti Lake local next door neighbor chat site.

SUE

Contact John Hanson (Cochiti Lake, New Mexico) to redesign Pathways web site

SUE

Advertise for Pathways website designer on Cochiti Lake local next door neighbor chat site



D-12 SCHWAN'S CARES HOME FOOD DELIVERY FUNDRAISER RESULTS AND ENDING

Sue \$279.33 received in 2015, will not participate again



E -- END OF MEETING ITEMS



E-1 NEXT MEETING

February 9, 2016 (Tuesday) 2:00 PM MST at Sue's house



E-2 ADJOURNMENT

Adjourned 6:15 pm

BOARD APPROVAL 5-0-0



MISC. TOPICS

These topics were not part of the Pathways agenda and were only mentioned before this meeting to 3 of the 5 Pathways board members present at this meeting.

NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

INTRODUCTION

Desire to purchase former New Mexico Girls Ranch (located near Lamy, New Mexico, near Santa Fe) for Pathways sanctuary which has following details (per sales brochure):

Sale price	\$2,400,000
Acreage	117 acres
Structures	9

New Mexico Girl's Ranch Property Sales Brochure -- January 2016

Pages: 4 See page: 28

Only following board members were aware of this topic (they had been aware of this for around a month when they had personally visited this property):

Susan Kinzie	(President)
Andrea Dewey	
Pam Uher	

Following board members were unaware of this topic until this meeting:

David Craig	(Secretary)
Raymond Sandor	(Treasurer)



BOARD MEMBER COMMENTS

Susan Kinzie:
President

Once in a life time opportunity.

Need Pathways to work as a business which means needs to work fast, minimize board meetings, decide questions quickly.

No time to inform all the board members of this property.

Pam Uher:

Easy for foundation to donate money to Pathways to purchase this ranch land and facilities.

Once in lifetime opportunity.

Operational costs unknown. Pathways also needs operational money for this.

Need collaboration with other groups so all can benefit, possibility of leasing parts of facility to other non-profits. Could lease 60% of property to others which could hopefully cover Pathways operational costs.

Pam, Sue, Andrea have already visited this ranch.

Needs much updating, e.g. painting, new dog kennel building.

Several people interested in reviewing ranch.

Owned by non-profit New Mexico Boys and Girls Ranch Foundation.

Several foundations interested in possibly helping here.

Staffing could consist of college students working on dissertations.

Provided preliminary thoughts about this ranch as the Pathways sanctuary.

New Mexico Girl's Ranch Project -- Jan. 2016

Pages: 6 See page: 33

Need feasibility study. Thinks should take 120 days for this.

Tie into animals and people.

Link with BEST FRIENDS as a partner.

Build sanctuary gradually with collaboration of other charities.

Employees ?

Only one chance for Pathways to acquire a property like this for its sanctuary.



Needs Letter of Intent from Pathways NOW to purchase property, intent is not binding.

Key tasks: 1) Letter of Intent to purchase property
 2) Feasibility study

Pam Sawyer submitted her resume for possible position as manager of this ranch. Managed large ranch for actor Val Kilmer near Santa Fe in Pecos for many years. Listed as one of the real estate agents for Pathways on Letter of Intent.

Need to move quickly on this ranch purchase. New Mexico Boys and Girls Ranch foundation is having a board meeting on Thursday (2 days away). Want to submit Pathways purchase Letter of Intent for this foundation meeting.

Andrea Dewey:

Pathways needs to provide Letter of Intent to owner to show Pathways interested in property. Provided DRAFT copy of this letter.

Letter of Intent to Purchase the Former Girls Ranch in Lamy, New Mexico

Pages: 3 See page: 40

Andrea wrote this Letter of Intent last night.

Ranch closed in 2008 due to recession.

King family founded this ranch.

David Craig:
Secretary

Big surprise. Why not informed earlier?

Hugh undertaking.

Pathways does not have any real planning for a sanctuary. Specifics (requirements) needed first (e.g. Sue mentioned salt water pool, ADA compliance).

Andrea Dewey as one of Pathways real estate agents for the purchase of this property as listed in Letter of Intent is a **CONFLICT OF INTEREST**. Pathways board members cannot profit from Pathways activities. Andrea Dewey only mentioned that she was the real estate agent and she would make 3% of the sale price after David Craig asked her if she would make money from this sale. 3% of \$2,400,000 is \$72,000. Pam Uher said this conflict of interest "can be worked around".

Raymond Sandor:
Treasurer

All board members should have been notified of this interest in this property before this meeting.

Big step for Pathways.

Lots of details are needed first.

Non-profits don't have money for their normal operations, will not have money for leasing property from this ranch.



Does purchase Letter of Intent need upfront money? If so, who will provide this money? Pathways has very little money in its bank account.

Where will Pathways get the money for this?

What plans does Pathways have for this property?

Lawyer needs to review this Letter of Intent first before Pathways can submit it. Pam and Sue each of their lawyers will review this before it is submitted to the foundation board meeting.

BOARD APPROVALS

Andrea Dewey as real estate agent co-representative for Pathways only for unsigned letter of intent

BOARD APPROVAL 5-0-0

Pam Sawyer as real estate agent co-representative for Pathways only for unsigned letter of intent

BOARD APPROVAL 5-0-0

Unsigned letter of intent can be sent to Seller agent

BOARD APPROVAL 5-0-0



DOCUMENT

**Letter from Shoong Foundation concerning \$17,000 donation to Pathways
December 1, 2015**

Provided by Susan Kinzie (Pathways President)



Pathways of Healing

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The Shoong Foundation
P.O. Box 7769
Tahoe City, CA 96145

December 1, 2015

Pathways of Healing
P.O. Box 1555
Pena Blanca, NM 87041
(505) 699-8162

Dear Susan Kinzie,

It was a pleasure having lunch with you. You showed me your website and the proposal for the new transport vehicle for your organization.

I already knew about your organization from seeing you distribute pet food to others from your personal vehicle. Your car was stacked to the top with pet food for organizations and individuals in Santa Fe. I know that you also do humanitarian work for women and families who are victims of domestic abuse. Transporting their animals allows them the freedom to leave their abusive situation.

In addition, by visiting facilities and bringing the love of a trained therapy dog, you have created heart warming life changing moments.

Enclosed please find the check #1714 for Seventeen Thousand (\$17,000.00) Dollars from The Shoong Foundation.

We would like to support the work you do with both people and animals and would like to earmark these funds for the purchase of a new transport vehicle.

It is my understanding a new transport vehicle would better suit the needs of your organization, with more capacity than your personal vehicle, allowing your organization to alleviate suffering and bring healing to more beings.

Thank you for the beautiful work you do for all in need, contributing to their safety and healing.

Sincerely,

Rosemary Shoong
Executive Director



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MILTON SHOONG FOUNDATION
PO BOX 7769
TAHOE CITY, CA 96145

1714

Date 12-1-15

11-35/1210
609

Pay to the
order of

Pathways of Healing \$ 17,000.00
Seventeen Thousand . 00/100 Dollars

Bank of America.

Tahoe City
215 N Lake Blvd
Tahoe City CA
530.581.0112

For

Penny Phay

Tracer: 6988437 - Amt: \$17,000.00 - 12/1/2015



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DOCUMENT

**Pathway donation receipt letter to Shoong Foundation
December 31, 2015**

Provided by Susan Kinzie (Pathways President)



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Pathways of Healing

P.O. Box 1555

Pena Blanca, NM 87041

(505) 699-8162

December 31, 2015

Rosemary Shoong
The Shoong Foundation
P.O. Box 7769
Tahoe City, CA 96145

Dear Rosemary,

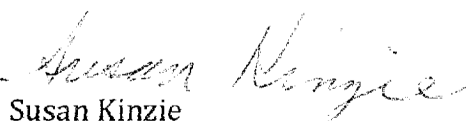
Thank you for the generous donation of \$17,000.00 from The Shoong Foundation for our new transport vehicle. We will keep you posted as soon as we raise the balance of the funds to purchase our selected vehicle.

As required by IRS regulations, we provide this information as a written acknowledgment of your donation to Pathways of Healing, a nonprofit 501 (c) 3 tax-exempt organization (Federal Tax ID#26-2785547).

No goods or services were exchanged for your contribution.

Enclosed please find our IRS 501(c) 3 designation letter.

Sincerely,


Susan Kinzie
President

Encls:



Pathways of Healing

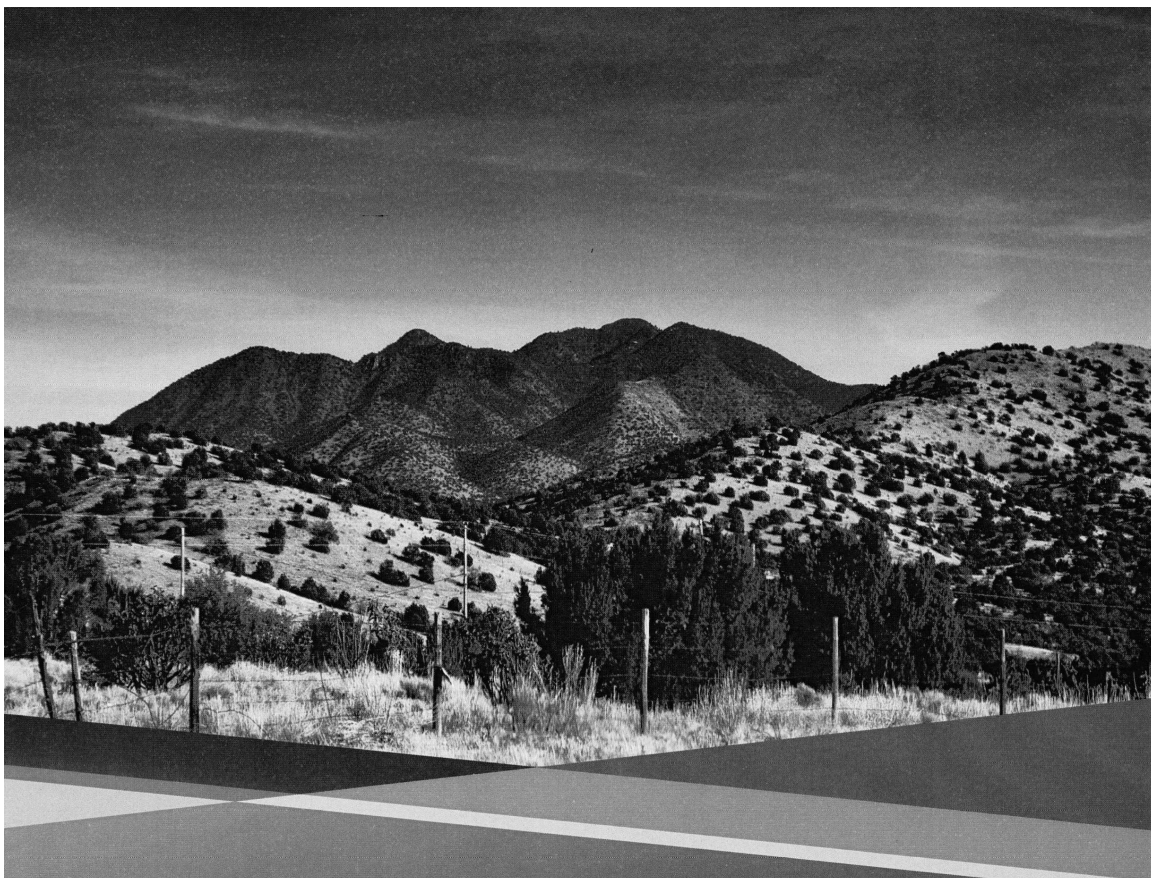
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DOCUMENT

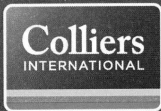
**New Mexico Girl's Ranch Property Real Estate Sales Brochure
January 2016**

Provided by Susan Kinzie (Pathways President)



**117 Acres — Retreat Style Campus
Lamy, NM**

FOR SALE > \$2,400,000



Colliers
INTERNATIONAL

2424 Louisiana Blvd NE
Suite 300
Albuquerque, NM 87110

Terrie Hertweck, CCIM
Vice President | Albuquerque
+1 505 880 7022
terrie.hertweck@colliers.com

Accelerating success.



FOR SALE > FORMER NM GIRLS RANCH

- > Sale Price: \$2,400,000
- > Building Size: +/- 31,643 SF / Multiple Buildings (see next page)
- > Land Size: +/- 117 acres

AMENITIES

- > 20,000 gallon fresh water storage tank
- > Dormitory and staff buildings have on—demand hot water heaters
- > Landscape pathway lighting throughout campus
- > New barn
- > Dining hall with completely upgraded industrial commercial kitchen
- > Tennis courts
- > Easy access off highway 285; close to Santa Fe

PROPERTY DESCRIPTION

Former home of the New Mexico Girls Ranch, located immediately south of the town of Lamy and east of US Highway 285 in Santa Fe County, New Mexico. There are extensive improvements on the 117+ acres, including staff residences, dormitories, stables, and an indoor swimming pool. It is accessible via a private, paved road which begins at US Highway 285, about one mile west of the subject property. The property is just 15 miles from Santa Fe, the state capital of New Mexico, located in the north central part of the state with an elevation of approx. 7,000 feet. This area is an internationally known tourist destination.





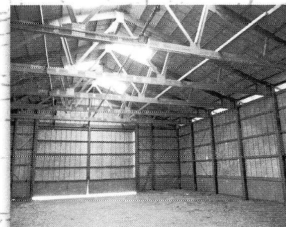
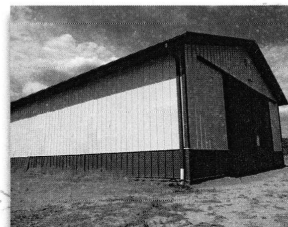
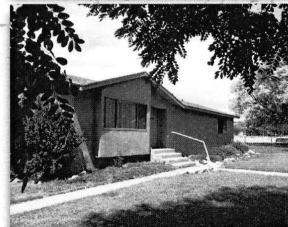
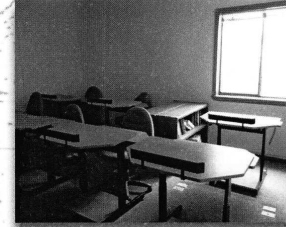
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STRUCTURES

Residence	3,124 sf	2-car garage (550 sf), 4 bedrooms, 3 baths, fireplace frame stucco
Pool House	3,083 sf	covered heated swimming pool
Residence	2,162 sf	pre-fab wood frame stucco, 4 bedrooms, 2 baths, fireplace
Office	1,188 sf	pre-fab frame stucco, 1 lavatory, 6 rooms
Dining Hall	3,830 sf	commercial kitchen, large dining area, pre-engineered steel, concrete slab
Water tanks & pump house		20,000 gallon storage
Dormitory	5,292 sf	small kitchen, common room, bedrooms, baths, staff apartment, laundry, frame stucco, metal roof
Shop Building	1,500 sf	metal shop tool storage
Horse Barn	3,864 sf	metal siding Various Stalls & Pens
Residence	1,188 sf	manufactured, pre-fab, wood stucco, 2 baths
Tennis Courts		Sport combo court
Quarry		Improved roads, parking lots, and walkways

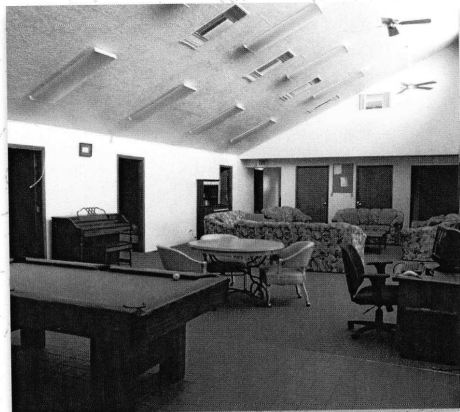




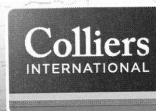
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2424 Louisiana Blvd NE
Suite 300
Albuquerque, NM 87110



Accelerating success.



DOCUMENT

**New Mexico Girl's Ranch Project
January 2016**

Author: Pam Uher



WRITTEN BY PAM UHER 12 JAN 2016

D. CRAIG
PATHWAYS
MEETING

NEW MEXICO GIRL'S RANCH PROJECT ----- JAN. 2016

Pathways of Healing possible purchase and establishment of a conference/retreat/healing center, as a part of their mission as a non-profit organization.

After preliminary review of said property and general review of "need", as pertains to Animal Welfare in the state of New Mexico, the following assessment was derived:

1. This is a large facility with ample possibilities for the establishment of an Animal (and people) Healing/Conference/Retreat Center---which could be a hub/coordinator for services throughout the State of New Mexico...and ultimately the entire Southwestern Region of the USA.
2. The facility (physical plant) operational needs/cost/budget can only be derived by a feasibility study that would take 60-90 days. It should include:
 ↳ 60-90 Days
 - a. Building maintenance -- repairs & upkeep to include: heating, plumbing, electrical, pest control, cleaning, equipment, supplies and salary of 2 fulltime maintenance workers.....
 - b. Pool maintenance --- cleaning, supplies, repairs, etc.....
 - c. Kitchen maintenance --- repairs & upkeep of compressors, electrical, plumbing, equipment servicing/cleaning, fire control system, 1 fulltime Kitchen Manager and 2 part-time hospitality people.....
 - d. Dormitories maintenance --- internet servicing, 2-3 hospitality workers
 - e. Barns & Animal Pens ---- 2-3 stable workers
 - f. Staff Housing --- hospitality workers, Internet servicing
 - g. Offices --- hospitality workers, Internet servicing
3. Roads and Service Paths ---- equipment, supplies, service worker
4. Water Maintenance ---- ????????

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN - JAN. 2016

AUTHOR: PAM UHER



A PROJECTED MAINTENANCE COST CAN BE SEEN AS FOLLOWS:

Utilities - add 25% to all 2008 yrly costs..... \$100,000
Insurance --?????????
Salaries for at least 2-5 workers ---- \$75,000
Supplies ---- guestimate ----- \$30,000
Equipment --- guestimate ----- \$50,000
Misc. ---- projected ----- \$25,000

TOTAL PROJECTED PHYSICAL PLANT EXPENSE FOR 1
YEAR = \$280,000 ON THE LOW END
\$350,000 ON THE HIGH SIDE

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN - JAN. 2016

AUTHOR: PAM UHER



PATHWAYS OF HEALING

GOAL of ACQUISITION of NEW MEXICO GIRLS RANCH

It is the goal of the organization to heal/educate/inspire people and organizations to go into the world/ their communities and challenge what is.... and create new pathways that will provide a better quality of life for animals and people.

This Center would provide training facilities for other non-profits/educational programs/schools and etc. to bring an enhanced and renewed vision of well-being to their communities, as well as, help establish alternative venues and options for healthy animal welfare and human life.

HOW?

It a project goal to establish a coalition of agencies, non-profit organizations, foundations, educational programs that can work in a collaborative manner to provide care/healing/education/outreach/sanctuary/inspiration to animals and people.

We seek to be a "HUB" for services and resources, along with being a conference/retreat center that will uplift alternative modes of healing.

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN – JAN. 2016

AUTHOR: PAM UHER



A GREEN PROJECT

It is a project dedicated to the principle of “A Green” world, by adhering to ‘recycle-reuse-repurpose’. Organic—organic—organic.

A RETREAT CENTER

It is a project goal to establish a retreat center for organizations to use.....people to come to and participate in various healing/spiritual/educational programs offered....educational programs can send Interns to for training.

This healing/education would be for people and animals with special needs....ie. hearing impaired, closed head injuries, Autistic people, blind animals and people, companion pet needs, therapy dog/horse programs/PTSD animal training program.....the list is endless and the possibilities fantastic!!!!!!!!!!!!!!

A CONFERENCE CENTER

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN – JAN. 2016

AUTHOR: PAM UHER



It is a project goal to set-up a place for local, state and regional conferences concerning "Pathways of Healing" for animals and people.

A THERAPEUTIC & HEALING CENTER

For animals and people

It is a goal of the project to have a pet therapy program, dog therapy water program, equine restoration/therapy program, feral cat program, vet clinic, massage therapy for people and animal program, acupressure program, aromatherapy/essential oil program, reiki for people & pets, yoga/Pilates classes, nutrition classes, meditation wellness program, music/sound therapy, Native American healing techniques and more!

Thus we hope to create a comprehensive integration of conventional and alternative pathways to healing for animals and people.

SANCTUARY

FINALLY IT IS OUR GOAL TO PROVIDE A SANCTUARY TO "THROW-AWAY" and NEEDY ANIMALS. Offering rehabilitation services and physical renewal.

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN – JAN. 2016

AUTHOR: PAM UHER



WE WISH TO OPEN PART OF THE RANCH LANDS TO OTHER ORGANIZATIONS: TO LEASE FOR THEIR NEEDS CONCERNING THE ANIMALS THEY SPECIFICALLY FOCUS CARE ON.

We envision that these groups maintain an office on the grounds and engage in a mutual co-op of services with other groups so located.

THIS IS A VISION OF A COLLABORATION OF AGENCIES, ORGANIZATIONS, SCHOOLS, FOUNDATIONS, RESCUE GROUPS, VET HOSPITALS/CLINICS AND OTHER ALTERNATIVE RESOURCES THAT ENHANCE THE QUALITY OF LIFE FOR ALL CREATURES OF THE WORLD COMMUNITY.

“PATHWAYS TO HEALING” WOULD BE THE “HUB” AND LEAD COORDINATOR OF THE CENTER...ITS PROGRAMS ...RESOURCES...INTEGRATIVE SERVICES...DIVERSE HEALING & REHAB .PROGRAMS

SOURCE: Pathways of Healing Board Meeting • January 12, 2016

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NEW MEXICO GIRL'S RANCH PROJECT PLAN – JAN. 2016

AUTHOR: PAM UHER



DOCUMENT

DRAFT

**Letter of Intent to Purchase the Former Girls Ranch in Lamy, New Mexico
January 13, 2016**

Author: Andrea Dewey



Pathways of Healing

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www.PathwaysOfHealingNM.org

January 13, 2016

To: Terrie M. Hertweck, CCIM
Colliers International
Cell + 1 505 228-8818
Fax + 1 505 923-3822

From: Andrea Dewey
Qualifying Broker, Cheyenne Land & Cattle, LLC
P. O. Box 2086
Santa Fe, New Mexico 87504-2086
505 989 1362 or 505 603 9473

Pamela Sawyer
Associate Broker, Keller Williams
Santa Fe, New Mexico
505 690 9058

Representing Pathways of Healing, Inc., a non profit 501 c 3

RE: LETTER OF INTENT TO PURCHASE THE FORMER GIRLS RANCH IN LAMY, NEW MEXICO

PROPERTY: Approximately 31,643 sq. ft. of building improvements situated on approximately 117 acres located in Lamy, New Mexico

SELLER: The New Mexico Boys and Girls Ranch Foundation, Inc.

EARNEST MONEY & PURCHASE PRICE: Shall be determined from Pathways of Healing Board of Directors - combination of cash and seller financing. Buyer reserves the right to offset the purchase price by a mutually agreed upon amount of deferred maintenance, construction costs and operating expenses.

REVIEW PERIOD: One hundred eighty (180) days from execution of Purchase Agreement

CLOSING: On or before the fifteenth (15th) day after the end of the Review Period

POSSESSION: At Closing

PURCHASE: A draft of Purchase Agreement shall be prepared by Seller's attorney and delivered to Buyer within twenty (20) business days from the date this letter is fully executed and returned to seller.

BUYER'S: The Purchase Agreement is contingent upon, but not limited to, Buyer's

1

DOCUMENT: Letter of Intent to Purchase the Former Girls Ranch in Lamy New Mexico
SOURCE: Pathways of Healing Board Meeting • January 12, 2016

DRAFT
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CONDITIONS: written waiver or satisfaction of the contingencies generally itemized below. The Buyer has the right to terminate the Purchase Agreement at their sole discretion within the Review Period at no expense or penalty to the Buyer. In the event the contingencies are not waived or satisfied in a timely manner, the Purchase Agreement shall become null and void and all Earnest Money and accrued interest shall be refunded to Buyer.

1. Conditions of Title: Buyer's written approval of a current Title Report (P.T.R.) issued by the Title Company and copies of the underlying documents referred to in the P.T.R. Seller to have ten (10) business days from date of Purchase Agreement to provide the P.R.T. Buyer to have until the end of the Review Period to review, accept, waive, or reject conditions of title.
2. Review Period: Buyer will be permitted for a period of one hundred eighty (180) days (the "Review Period") after full execution of the Purchase Agreement to: a) receive approval from Buyer's lender and board and b) inspect the property at Buyer's expense to determine whether the physical properties and structures are sound and in good working order, and to have access to and make reasonable examination of the utility costs, real estate contracts, and accounts of the Seller insofar as the operation and maintenance of the Property is concerned. Seller shall provide Buyer copies of all pertinent property documentation within its possession within the first ten (10) days of the Review Period

SELLER'S The Purchase Agreement is contingent upon, but not limited to,
CONTINGENCIES: a) Seller review and approval of the terms and conditions of Seller financing and the amount of cashl which shall be added to Seller Financing at Closing; b) approval of Seller's board being The New Mexico Boys and Girls Ranch Foundation, Inc.

BUYER'S The Purchase Agreement is contingent upon, but not limited to,
CONTINGENCIES: a) Buyer's ability to inspect the property and reach a mutual understanding of the deferred maintenance and cost estimate for repairs including information from a feasibility study and determination of future operating expenses. b) approval of Buyer's Board of Directors being Pathways of Healing.

CLOSING COSTS: Seller and Buyer to each pay one half (1/2) of the escrow fees charged by the Title Company. Property taxes and utility charges will be prorated to the date of closing. Each party will pay their own legal fees.



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Additional Seller's closing costs:

- * Standard Owner's Title Insurance Policy (Seller to pay for removal of standard acceptances 1, 2, 3, 4 and 5 of Title Policy).
- * Any outstanding Special Assessments encumbering Property
- * Recording of a Special Warranty Deed
- * Real Estate Brokerage Commission
- * Updated Phase I Environment Report
- * Updated Full Boundry Survey

Additional Buyer's closing costs:

- * Buyer's Inspection Costs
- * Buyer's Cost of financing, including fees associated with Seller's financing
- * Any costs for extended title insurance policy coverage

AGENCY

Basic Licensee Duties are attached that explain the licensee duties available to all consumers. The parties agree to review the available broker relationships. It is understood that Terrie Hertweck of Colliers International is the exclusive agent for the Seller and Andrea Dewey of Cheyenne Land & Cattle, LLC, and Pamela Sawyer of Keller Williams represent Pathways of Healing as transactional brokers. At Closing the Seller will be responsible for the real estate comission as outlined in the Exclusive Right to Sell Listing Agreement.

This proposal is **not binding** on the Buyer and Seller and its sole purpose is to set forth the basic business terms and conditions from which a Purchase and Sale agreement may be drafted. The terms and conditions will be subject to the review and approval by both Buyer and Seller.

Acknowledged and Accepted:

SELLER: THE NEW MEXICO BOYS AND GIRLS RANCH FOUNDATION, INC.

By _____ Date _____

BUYER: PATHWAYS OF HEALING AND/OR ASSIGNS

By _____ Date _____



DOCUMENT

**Résumé for former ranch manager and Real Estate Agent
Pam Sawyer**

January 12, 2016

Author: Pam Sawyer



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www.PathwaysOfHealingNM.org

PAM SAWYER

126 Vaquero Road
Santa Fe, New Mexico 87508
Phone: (505) 690-9058
Email: pamsawyer7@gmail.com

to be changed
DCRA/6
JAN 12, 2016
BOARD MTH

EDUCATION

- 1973: **University of La Plata, Buenos Aires, Argentina. Post-Graduate**
Spanish Literature
- 1969-1973: **Rice University, Houston, Texas. Bachelor of Arts Degree**
Major in Behavioral Science, Cum Laude

WORK EXPERIENCE

- 2010 – Present: **SOTHEBY'S INTERNATIONAL REALTY**, Santa Fe, NM
Associate Broker
- 2000 – 2011: **PECOS RIVER RANCH, Rowe, NM** (www.thepecosriverranch.com)
Ranch Manager for Owner Val Kilmer
- In charge of overseeing Ranch duties including: travel and accommodations for owner, employees and guests, care and preservation of 6,000-acre ranch, large estate and equestrian facility, domestic and wild animal care, and money management.
 - Responsible for starting lucrative businesses including: lodging and fishing, on-site shooting and production for major motion pictures, horse boarding, equine retirement program, and event planning.
- 1999 - 2000: **SANTA FE HORSE PARK, Santa Fe, NM**
Manager
- Management of all horse boarding and events.
- 1975 - 1999: **THE PINK ADOBE RESTAURANT, Santa Fe, NM**
Manager
- In charge of all employees, scheduling, reservations, parties, and afternoon and evening hosting for 24 years.

HONORS AND DISTINCTIONS

- High School Valedictorian
 - 1969: Beaumont High School, Houston Texas
 - Neches River Festival Princess
 - Cocertmistress Texas All State Orchestra
 - Bluebonnet Bowl Princess Candidate
 - Accomplished Classical Violinist and Fiddler
 - Accomplished English & Western Rider
- 1980 - 1992: *Competitive Equestrian Career in Three-Day Eventing*

BOARD AND COMMUNITY EXPERIENCE

BOARD MEMBERSHIP

- The Wildlife Center of Española, New Mexico
- Garcia Street Club
- Santa Fe Restaurant Association
- The Event at the Downs' Annual Horse Trials, National Three-Day Trials, and Fundraising Weekend

COMMUNITY

- Santa Fe County Sheriff's Posse: Mounted Search & Rescue Team
- District Commissioner of Sangre de Cristo Pony Club

FUNDRAISING

- Wildlife Center
- Pecos Paws
- Pecos Medical Center
- New Mexico Girls' Ranch
- Santa Fe Cancer Society
- Pecos Valley Foundation Fundraiser to Benefit the Arts in the Public Schools

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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SPECIAL INTERESTS

- New Mexico Handicap Rider's Program....riding for disabled and emotionally challenge adults and children
- Permitted by New Mexico Game and Fish for raising orphaned mule deer and elk fawns
- Hiking....Wilderness trekking on horseback...camping...packing
- Creative Writing
- Physical fitness

REFERENCES (CONTACTS FURNISHED UPON REQUEST)

- 1) Val Kilmer...actor and previous employer
- 2) Sam Shepherd....actor playwright
- 3) Joanna Prukop.... New Mexico Cabinet Secretary...Natural Resources and Minerals
- 4) Naval Commander Ellen Colemire....Corporate Management Consulting
- 5) Ray Rekuk...Accountant and Business Manager for Pecos River Ranch
- 6) Phil Howes....New Mexico Game and Fish
- 7) Doctor Kathleen Ramsay....Cottonwood Veterinary Clinic owner and founder of Espanola Wildlife Center
- 8) John Silver...lawyer for Jane Goodall Foundation
- 9) Russ Francis....pro football player...Boston Patriots and San Francisco 49ers (super bowl champions).....Secretary of Tourism State of Hawaii....Private Businessman

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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JOB DESCRIPTION FOR PAM SAWYER PECOS RIVER RANCH

RANCH ADMINISTRATION

- ❖ Responsible for all hiring
- ❖ Coordinate daily, weekly, monthly task schedules with all ranch employees
- ❖ Coordinate any special projects...hiring part time staff when needed
- ❖ Purchase supplies

LIVESTOCK AND ANIMAL CARE

- ❖ Exercise and train horses
- ❖ Purchase feed and livestock equipment
- ❖ Coordinate and monitor health care
- ❖ Maintain registry and other records
- ❖ Oversee maintenance and cleaning of housing, barns, corrals, pasture and arenas
- ❖ Oversee fence repair and construction
- ❖ Provide lessons and trail rides for family and guests
- ❖ Set up turnout schedules for all horses..ranch owned and boarded

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE
SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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RESIDENCE ADMINISTRATION

- ❖ Supervise housekeeping staff
- ❖ Coordinate cleaning, maintenance of residences
- ❖ Inventory, stock, and organize supplies
- ❖ Coordinate meals, shopping and menu planning for all guests

OFFICE ADMINISTRATION

- ❖ Maintain all ranch transactions...credit card, checking accounts, and petty cash
- ❖ Reconcile all accounts and tally all transactions to be sent on the first of every month to Accountants for financial statements (receipts and coding to accompany report)
- ❖ Payroll
- ❖ All filing systems maintained in office
- ❖ Pick up open and sort mail daily
- ❖ Review and respond to ranch communications (facsimile, telephone, correspondence, etc)

DEVELOPMENT OF RANCH INCOME

- ❖ Horse boarding...full service and retiree at pasture

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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- ❖ Locations for movie industry
- ❖ Special events..group day trips for businesses or special occasions
- ❖ Fishing...daily guided trips by contracted fishing guides and local fishing shops
- ❖ Lodging...Set up and run lodge business.
Brochures, website, billing, reservations, and hosting all activities for the season. Supervision of all activities of clients...meals, scheduling river guides, laundry. room cleaning, trips off ranch, extra activities... (hikes, swimming, horseback riding, biking, jeep tours, trips to Santa Fe)

MAINTAIN GOOD RELATIONS WITH NEIGHBORS AND PECOS

- ❖ Coordinate charity events...yearly silent auction and dinner for Pecos elementary

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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- ❖ Research and help decide what to donate in Pecos and San Isidro as contributions to the community...sports organizations, senior citizens activities etc.
- ❖ Coordinate yearly Thanksgiving baskets for the needy families close to borders of ranch
- ❖ Continue to show effort in support of schools...do mentor work as is possible!

DOCUMENT: January 12, 2016 : NEW MEXICO GIRLS RANCH PROPERTY PURCHASE

SOURCE: Pam Sawyer résumé -- Provided at Pathways board meeting

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MEETING NOTES

PERSON

DAVID CRAIG

(SECRETARY)

MEETING DATE

JANUARY 12, 2016



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Meeting Notes

Person: DAVID CRAIG (SECRETARY)

Date: JAN. 12, 2016

PEOPLE: SUE, RAYMOND, ANDREA, PAM, DAVID.

2:40 START

A2 S-O

A3 S-O

C1 S-O RAYMOND READ SUMMARY OCT-DEC 2015 + 2015 SUMMARY

PAM - KEEP MINIMAL \$ IN PAMPAL, NOT ALWAYS SECURE

TRANSFER TO MAIN BANK ACCT. PERIODICALLY

RECOMMENDS "THE SQUARE" (NEED SMART PHONE ACCESS)

LOOK INTO "THE SQUARE" SK ☐

KEEP PAMPAL

APPROVE SETTING UP SQUARE ACCT. 4-1-0

C2 SUE GAVE STARS, USE NEW VEHICLE FOR TRANSPORTS ^{FOOD} ^{NOT ON} ^{AGENDA}

DAVID NEED CARGO VAN THAT HOLDS PAVETIS ★

C3 RAYMOND - KAREN JOHNSON NOW MAKES FOR DESERT PAWS, SLOW SAVES. GIVE RAYMOND BATHING SUPPLIES SUBHAT SK ☐

C4 SUE READ, RAYMOND ASKED IF PATHWAYS WAS TO GIVE BEMOR MAY TO LINDA MURPHY WHICH R. SHANK REQUESTED ORIGINALLY, SHE SAID NO, THAT CHANGED

C5 "

C6 NO TERMINATIONS



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Meeting Notes

Person: DAVID CRAIG

Date: JAN 12, 2016

C7. SUE - COMMUNICATIONS w/ SHONG FOUNDATION FOR GRANT

C8. AWF-CFC APPLICATION FOR 2016

C9. DC BOARD REPORT

C10. NONE

D1. SUE READ, APRN CARE ANIMAL TRANSPORT DELIVERIES (LOG THIS) SK DC ☒

~~D1~~ SUE ASKED FEES BEHMER SYSTEM DONATIONS BY PATIENTS? PAM HAS TRS. INFO SK DC ☒

D2. ESTABLISH 2ND ACCT FOR TRANS. VEHICLE?

PAM THINKS NOT NEEDING, TOO MUCH WORK RECOMMENDS CREDIT UNION, DAVID NEED WAY TO TRACK FUNDS SINCE RATED OUT SHONG GRANT, CANNOT SET VISIT BOTH LANDS + A CREDIT UNION FOR INFO. 5-0 SK ☒

D3. PAM \$14K MAX CEILING VOLE 5-0 PAM NEED CARGO VAN THAT CARRIES MUCH MORE THAN SUE'S VEHICLE DOWN PAYMENT, REFUNDABLE PAM LOOK INTO VANS WILL GIVE BOARD VAN HAS PROVIDED, DAVID SPECIFIC VAN DISCOUNTS, CANNOT RENT AS EXAMPLE TO PURCHASE INSURANCE - USE FORD TRANSIT CONNECT CARGO VAN 2013 5-0 SK ☒

D4. 8-10 CATS IN HOME, FEEDS FERAL CATS IN NEIGHBORHOOD 5-0

D5. RAYMOND PROVIDED HIS TUNAS.

PAM - DO NOT PUT ON-LINE - MOTION TO NOT PUT ON-LINE, 5-0 FOR PRIVACY CONCERNS AND IDENTITY THEFT. PROVIDE ONLY UPON REQUEST REQUEST PER LEGITIMATE REQUEST PER BOARD APPROVAL



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Meeting Notes

Person: DAVID CRAIG

Date: JAN 12, 2016

- DAVID - THINKS POLICY NEEDED SO PATHWAYS CAN OWN ITS INTELLECTUAL PROPERTY
- D6. PAM - PEOPLE MUST SIGN OFF, LIST CREATOR NAME ON ITEM (GIVE CREDIT)
- LEGAL TEAM HAS COPIES OF FORMS
- NO POLICY NEEDED - FORM NEEDED / PAM WILL GET PH ☐
- SUE - MICHELLE - FOR PJA WHO, SAME DIAGRAM SK ☐ → MICH.
- D7. RANDY NEED TO SIGN IPR FORM FOR MAMMY PICTURE SK ☐ → RANDY
- SUE - RANDY PLANNES PET PORTRAIT, POH COMMISSION (≈30%) SK ☐
- POH BROCHURE ASK RANDY FOR AGREEMENT SK ☐ DC ☐
- ADD TO BACK INFO ABOUT RANDY PET PORTRAITS
- JOHN / RANDY WILL MAKE BROCHURE, FROM SAME BROCHURE
- SUE APPROVE 5-0. THW FUNDRAISING + BROCHURE UPDATE SK ☐ LET RANDY
- D8. PATHWAYS NOT DISTR. NOW, SUE WILL WORK INTO SPECIFIC CLOTHES
- D9. FEB - VALENTINE IS BRUNCH AT CL GOLF COURSE KIVA CAFE.
- * D10. RAFFLE, \$10 / LUNCH, MEET-N-GREET, TABLE FOR.
- EACH CHARITY, SILENT AUCTION TABLE.
- PROFIT SPLIT BETWEEN 50% POH / 50% DEBBIE PAWS / LINDA PRATTMAN
- DESIGNATE SPECIFIC SILENT AUCTION ITEM FOR LINDA PRATTMAN SK ☐
- SUE CONTACT L.B. TO SAY THW
- POH TALES - BROCHURES, PET PORTRAIT SERVICE, POTTER W/ PHOTOS INFORMATIONAL
- D12 TOTAL \$299.33 FOR 2015, WILL NOT PARTICIPATE AGAIN SIMPLE TEXT COST FRAID



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Meeting Notes

Person: DAVID CRAIG

Date: JAN 12, 2016

- DIO PAM PROMISES RAFFLE TICKETS PH ☐
- ... SHE PROVIDE TABLE W/ TABLE CUTH FOR PAM INFO. SK ☐
- ... PAM TABLE FOR SILENT AUCTION PM ☐
- ... POSTER - RANDY/JOHN? SK ☐
- GIVE PHOTOS TO RANDY/JOHN / GIVE TO SK DC ☐
- ... DATE - FEB 14 OR 21? MARK/CAFE WILL DECIDE PM ☐
- ... SILENT AUCTION SIGNUP SHEETS, P.D. MAKE SHEET DC ☐
- ... BANNER FOR ~~EVENT~~ EVENT - GENERIC "PATHWAYS OF H." SK ☐
- ... NEW MEXICO
- ... PROCEEDS OF ANIMALS AT RISK + FOOD TRANSPORT DC ☐
- ... GIVE PHOTOS TO SK
- DII NEEDS TO BE BETTER - "POP" KEM/
- ... JOHN DO THIS? PURPOSE OF WEBSITE? ADVISE PAM
- ... FUNDRAISING, MISSION, ACTION,
- ... VIDEOS
- ... ADVISE FOR WEB SITE DESIGNER ON CL NEXT DOOR CITY VIE SK ☐

OTHER ITEMS

NOTION ANIMAL

PAM
ANDREA

NOT DISCUSSED
OR MENTIONED
TO PAM/DC
BEFORE THU!

SANCT. LOCATIONS PER ANDREA

NM GIRLS RANCH, NEAR LAMAY

OPERATIONAL COSTS UNKNOWN

PAM - LAND PURCHASE PRICE & EASY FOR FOUNDATIONS

PAM NEEDS OPERATIONAL MONEY

SHE - RUN PATHWAYS AS BUSINESS, NEED TO WORK FAST, DID NOT HAVE TIME TO INFORM ALL BOARD MEMBERS OF THE MINUTE MEETINGS, DECIDE QUESTIONS QUICKLY.

PAGE 1 OF 6

ONE TIME LIFETIME OPPORT. \$2.4M LAND + BUILDINGS

117 ACRES

(?) !!



Pathways of Healing

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Meeting Notes

Person: DAVID CRAIG

Date: JAN 12, 2016

(POH = HUB OF FACILITY)

... PAM - COLLABORATION W/ OTHER SANCTUARIES COULD BE BENEFICIAL.
EACH LEASE SPECIFIC PART, CAR LEASE FEE
- VISITED SITE PAM, SUE AND. RENTS

ONCE IN LIFETIME OPPORTUNITY - NEEDS UPDATING E.G. PAINTING, NEW DOG KENNEL BUILDING
- HAS SEVERAL PEOPLE WILLING TO REVIEW SITE
- NON-PROFIT FOUNDATION OWNS THIS - NM GIRLS AND BOYS RANCH FOUNDATION

- SEVERAL FOUNDATIONS INTERESTED IN HELPING HERE

- STAFF - COVERED STUDENTS WORKING ON DISSERTATIONS

- COSTS - IF LEASE 60% - 7 COVERS OP COSTS

- PAM WROTE ^{PRELIMINARY} ~~IDEA~~ DOCUMENT - ^(PART OF MODEL) PROVIDED ON PAPER. DEC 120
AHL FOR POL

→ - NEEDS FEASIBILITY STUDY ¹²⁰ ~~DO~~ ONE TO DO (JUSTIFICATION, NOT CALENDAR)

ANDREA - POH NEEDS TO PROVIDE LETTER OF INTENT

- CLOSED IN 2008 DUE TO RECESSION

- KINK FAMILY FOUNDED THIS GIRLS RANCH

PAM - TIE INTO ANIMALS, PEOPLE, ANIMALS - PEOPLE

- LINK W/ BEST FRIENDS AS A PARTNER

- BUILD GRADUALLY W/ COLLABORATION OF OTHER CHARITIES

- EMPLOYEES?

- ONLY ONE CHANCE FOR POH TO OBTAIN THIS PROPERTY

- NEEDS LETTER OF INTENT FROM POH ~~NOT BINDING~~ ANDREA WROTE THE LAST NIGHT

DAVID - NEEDS ^{POH} TO PROVIDE SPECIFICS ON WHAT IT WANTS. NO REAL PLANNING EXISTS.
^{DISBURSE} (E.G. SALT H₂O POOL, ADA COMPLIANT) HEALTH UNDERTAKING

→ RAINING - BIG STEP, LOTS OF DETAILS NEEDED, OTHERS? DON'T HAVE MONEY PER LEASING.
LETTER OF INTENT NEEDS MONEY (BASIC) FIRST? IF SO, WHERE? POH PARTIAL? SMALL.
ALL OF BOARD SHOULD HAVE BEEN NOTIFIED ABOUT THIS INTEREST? IN
PROPERTY WAS BEFORE THE MEETING. HOW WILL PATHWAYS GET MONEY?
WHAT PLANS DOES PATHWAYS HAVE?



Meeting Notes

Person: DAVID CRAIG

Date: JAN 12, 2016

PAM

TASKS — ① LETTER OF INTENT
② FEASIBILITY STUDY

PAM SAWYER REVIEW
PRESENTED AS POSSIBLE
MANAGER OF RANCH,
PRIOR RANCH EXPERIENCE
AGREE FOR AGENT ON
LETTER OF INTENT
VAL KIMMEL
REPS

MOVE QUICKLY — FOUNDATION MEETING ON

THURSDAY (JAN. 14, 2016)

NEED LETTER OF INTENT FOR THE MEETING

? → PAM ANDREA WOULD MAKE \$ FROM THIS SALE (3% OF SALE) ?
CONFLICT OF INTEREST, PAM SAID "CAN BE
WORKED AROUND!"

RAYMOND — LAWYER REVIEW NEEDED FIRST
PAM SAID

— PAM'S LAWYER CAN REVIEW, SHE SAID HER LAWYER CAN REVIEW

→ APPROVE ANDREA AS POH REP 5-0
only for letter of int. LETTER OF INTENT
APPROVE TO SEND LINDA LARSEN 5-0 TO COLLIER ABOUT

→ P.S. PAM SAWYER APPROVE AS REMANING REP FOR BUNDEL 5-0
CO-REPRESENT FOR LETTER OF INT. ONLY

6:15 PM NEXT FEB 9, 2016