



Pathways of Healing

PO Box 1555 • Peña Blanca • New Mexico • 87041

www.PathwaysOfHealingNM.org



**Pathways of Healing
New Mexico**

MEETING MINUTES

YEAR

2015



Pathways of Healing

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Pathways of Healing
Section 6 Doc 30

MEETING MINUTES

Meeting Date

JANUARY 15, 2015



MEETING AGENDA

Date: January 15, 2015 **Thursday**
Time: 2:00 pm MST
Location: Susan Kinzie Home (6436 Vooscane, Cochiti Lake, New Mexico)

A CALL TO ORDER

- 1 Call to Order and Member Attendance Roll Call
- 2 Prior Meeting Minutes review and approval
 - a) November 8, 2014

B OLD BUSINESS

- 1 Fundraising activities: Schwan's Cares, Amazon Smile, Krispy Kreme cards, Flying Star, Panda Express
- 2 Report on Web site and Facebook

C NEW BUSINESS

ALWAYS PRESENT

- 1 Treasurer's Reports
 - a) November 1 - December 31, 2014
- 2 Report on Transports since last meeting
- 3 Report on Dog Biscuit baking
- 4 Donations received by Pathways
- 5 Donations provided by Pathways
- 6 Communications

D NEW BUSINESS

- 1 2014 Accomplishments & 2015 Goals
- 2 Conflict of Interest Board Member Signatures
- 3 T-Shirt Status
- 4 Pet Food Donations - PFX Pet Supply (Albuquerque NM)
- 5 Dog Training
 - a) Acoma Dog Training Center (Albuquerque NM)
 - b) Freckles
- 6 Transport support applications
 - a) American Society for the Prevention of Cruelty to Animals - Moving Animals Places (ASPCA MAP)
 - b) Animal Protection of New Mexico - Companion Animal Rescue Effort (APNM CARE)
- 7 Board policies
 - a) Volunteers
- 8 Newsletter
- 9 Transport Vehicle Reimbursement Request

E END OF MEETING ITEMS

- 1 Next Meeting
- 2 Adjournment



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: January 15, 2015 -- Thursday
Meeting Location: Susan Kinzie home -- 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:	<u>NAME</u>	<u>POSITION</u>	<u>PHONE</u>
	Susan Kinzie	President	
	Cookie Norris	Vice-President	
	Raymond Sandor	Treasurer	
	David Craig	Secretary	
	Andrea Dewey *		

Audience: --

* Present at meeting via phone for TRANSPORT VEHICLE REIMBURSEMENT REQUEST approval vote

Call to Order: 2:30 pm MST
Adjournment: 4:41 pm

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: February 5, 2015



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PRIORITY TASKS

PERSON	TASK
SUE	Email Schwan's Cares donation emails to David
	Create transport fund bank account to be used for all transport donations
	Email Raymond to ask if he can sell Krispy Kreme donut card coupons at Desert Paws events
	Create donation template letter for Flying Star restaurants
	Transfer Paypal balance to Pathways bank account so money can be easily used
	Put all thank you and Christmas cards for Pathways into Pathways notebook
	Write transport van grant for ASPCA (first need requirements/cost document)
	Ask Acoma Training and Desert Paws to fill out pet food donation form
	Ask AWF-CFC why recent donation amounts are different and if Pathways can obtain a list of the donors
SUE / DAVID	Create transport promotional flyer for use at Pathways events
	Create transport van requirements and cost information document
COOKIE	--
RAYMOND	--
DAVID	Create policy for transport bank account
	Look into having Pathways donation events at Panda Express restaurants
	Give Sue folding table and table cloth for Pathways events
	Fix Facebook email notifications so these are really sent when people add comments
	Update Facebook and web site with recent Pathways activities
	Give Sue Zeki computer tablet receipt for donation receipt
	Provide Sue the PANTONE color number for Pathways turquoise color for t-shirt use
	Change pet food donation form to include signature line
	Update Volunteer policy form to include Volunteer Type checkboxes
	Ask Mirriam Hill for Schwan's Cares campaign flyer graphic file
	Create new bank signature sheet for Pathways notebook so who can sign checks is documented
ANDREA	Sign conflict of interest statement



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

In-Person attendance: Susan Kinzie
Raymond Sandor
David Craig

Phone attendance: Andrea Dewey

Audience: --



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) November 8, 2014

Approved 3-0-2



B -- OLD BUSINESS



1 FUNDRAISING ACTIVITIES

a) SCHWAN'S CARES

\$220 raised so far in donations, not as big fundraiser as expected, campaign cost Pathways around \$170, need transport fund bank account so can account for all transport donations (use only for transport expenses, when exhausted transfer funds from general bank account as needed, do not use general bank account for transport expenses, need board policy for this account), David would like to see the Schwan's Cares donation emails sent to Sue for Pathways notebook records

b) AMAZON SMILE

Pathways is now registered to receive donations at 0.5%, quarterly payments, direct bank deposit

c) KRISPY KREME CARDS

Around 10 coupon cards available, \$12 selling price, \$6 cost, Raymond said he may be able to sell these at Desert Paws animal adoption events beginning in April

d) FLYING STAR SUE

Sue has a letter template that can be used for each store, promote fundraiser for transport van expenses

e) PANDA EXPRESS DAVID

David asked to look into this, nothing done so far, one day events, promote fundraiser for transport van expenses, do ASAP, need poster board with glued-on photos of transport animals and materials, need folding table with table cloth (David has table he donated to Pathways a while back, needs to give to Sue), need Pathways brochures, need promotional flyer specific to transport fundraising

Other fundraising comments ...

Animal Welfare Fund - Combined Federal Campaign (AWF-CFC)

Quarterly distribution is due soon

SUE

*Email Schwan's Cares donation emails to David
Create transport fund bank account to be used for all transport donations
Email Raymond to ask if he can sell Krispy Kreme donut card coupons at Desert Paws events
Create donation template letter for Flying Star restaurants*

DAVID

*Create policy for transport bank account
Look into having Pathways donation events at Panda Express restaurants
Give Sue folding table and table cloth for Pathways events
Ask Mirriam Hill for Schwan's Cares campaign flyer graphic file*

SUE / DAVID

*Create transport promotional flyer for use at Pathways events
Create transport van requirements and cost information document*



2 REPORT ON WEB SITE AND FACEBOOK

a) WEBSITE

David updated, added photo gallery page showing transport photos

b) FACEBOOK

Email notification of reader comments not working, need to fix this (need to send to the Pathways email address), David recommends that Sue always respond to any Facebook comments by going to Facebook (do not email a reply), David needs to update Facebook with recent transport info

DAVID

***Fix Facebook email notifications so these are really sent when people add comments
Update Facebook and web site with recent Pathways activities***



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary bank statements; a) most recent monthly activity since last meeting, b) year 2014 activity

a) MONTHLY November 1, 2014 - December 31, 2014 Approved 3-0-2

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		\$ 1,678.98
+ Deposits		+ \$ 300.80
- Expenses		- \$ 128.53
Net Activity		\$ 172.30
Ending bank balance		\$ 1,851.28
PAYPAL	PathwaysOfHealingNM@live.com	
Starting PayPal balance		\$ 127.14
+ Payments		+ \$ 0.00
- PayPal Fees		- \$ 0.00
Net Activity		\$ 0.00
Ending PayPal balance		\$ 127.14
TOTAL		\$ 1,978.42

b) YEAR January 1, 2014 - December 31, 2014 Approved 3-0-2

BANK	GENERAL FUND -- LANB 107518701	
Starting bank balance		\$ 1,047.00
+ Deposits		+ \$ 1,090.81
- Expenses		- 286.53
Net Activity		\$ 804.28
Ending bank balance		\$ 1,851.28
PAYPAL	PathwaysOfHealingNM@live.com	
Starting PayPal balance		\$ 10.08
+ Payments		+ \$ 120.00
- PayPal Fees		- \$ 2.94
Net Activity		\$ 117.06
Ending PayPal balance		\$ 127.14
TOTAL		\$ 1,978.42

SUE
*Transfer Paypal balance to Pathways bank account so money can be easily used
Ask AWF-CFC why recent donation amounts are different and if Pathways can obtain a list of the donors*



2 REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	7	[Animals:	6	Food/Supplies:	1]
Animals:	8	[Dogs:	8	Cats:	0]
Pet food & supplies (pounds):	660				
Miles:	1,211				

November 16, 2014

2 dogs (Meekah & Ross) taken to Petrified Forest Arizona for further transport to Deaf Dog Rescue (Portland, Oregon) and to a forever home (Fresno, California)

Albuquerque New Mexico --> Petrified Forest Arizona
Sue Kinzie / David Craig

Miles: 533



November 17, 2014

1 dog (Freckles) taken to Acoma Training Center for training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 113





November 25, 2014

Dog food pickup from PFX Pet Food Supply for distribution to Storage Bin Food Bank via Acoma Training Center
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Miles: 113



December 1, 2014

1 dog (Freckles) taken to Acoma Training Center for training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 113





December 4, 2014

2 dogs (Lucy Lu & Spencer) taken to Acoma Training Center for pickup by Raymond Sandor (Desert Paws) for transport to adoptive and foster homes Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie / David Craig

Miles: 113



December 8, 2014

1 dog (Freckles) taken to Acoma Training Center for training Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 113



December 15, 2014

1 dog (Freckles) taken to Acoma Training Center for training Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 113





3 REPORT ON DOG BISCUIT BAKING FOR 2014

Sue Kinzie -- Batches: 32
 Biscuits: 1,554

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events.



4 DONATIONS RECEIVED BY PATHWAYS

- a) **Zeki 7" computer tablet**
Provided by David Craig -- hope will be useful for transport trips since supports wireless internet
- b) **Web site domain renewal and YOLA web site builder renewal**
Provided by David Craig

DAVID

Give Sue Zeki computer tablet receipt for donation receipt



5 DONATIONS PROVIDED BY PATHWAYS

- a) **Pet food from PFX Pet Food Supply**
Provided to Storage Bin Food Bank
- b) **Dog biscuits**
Provided to Desert Paws Animal Rescue



6 COMMUNICATIONS

Received Christmas cards from Mary Stover and Raymond and Krystyn from Desert Paws Animal Rescue.

SUE

Put all thank you and Christmas cards for Pathways into Pathways notebook



D -- NEW BUSINESS



1 2014 ACCOMPLISHMENTS & 2015 GOALS

Last year accomplishments and 2015 goals presented. Sue said this type of information should be very useful for funding applications.

**Pathways of Healing
Accomplishments in 2014**

ACCOMPLISHMENT	BENEFIT
<p>ANIMAL WELFARE FUND Submitted our membership application to the Animal Welfare Fund (AWF) which is part of the Combined Federal Campaign (CFC). Received donations totaling \$688.47 for 2 quarters from this fund.</p>	<p>Pathways is now eligible to receive donations from federal workers. The Combined Federal Campaign is a U.S. government sponsored workplace fundraising drive which allows federal workers to donate to charities of their choice through payroll deductions.</p>
<p>DOG BISCUIT BAKING Began baking dog biscuits for Desert Paws Animal Rescue (www.desertpawsonm.org), a local animal rescue group located in Peña Blanca New Mexico. This year we baked 32 batches totaling approximately 1,554 dog biscuits.</p>	<p>Desert Paws Animal Rescue sells these dog biscuits as part of their fundraising efforts.</p>
<p>ANIMAL TRANSPORTS Transported 36 animals (34 dogs and 2 cats) on 23 different occasions covering 3,925 miles to facilitate their adoption or training.</p>	<p>Transports are at the request of rescue organizations. Most transports were requested by Desert Paws Animal Rescue.</p>
<p>ANIMAL FOOD & SUPPLY DONATION Began Pathways relationship with pet food distributor PFX Pet Supply (Albuquerque, New Mexico) which resulted in two donations at the end of the year totaling 1,111 pounds of dog and cat food and cat litter.</p>	<p>Pathways should now able to provide on a regular basis food for the pets of the homeless, low income families and animal rescue organizations such as Desert Paws Animal Rescue.</p>
<p>SCHWAN'S CARES FUNDRAISER Established a relationship with Schwan's Cares, a national home delivery service for high quality foods. Schwan's provides a portion of its sales to organizations based on the amount of food ordered by their clients.</p>	<p>This fundraiser's goal is to provide funds to support Pathways transport activities.</p>



Pathways of Healing Goals for 2015

GOAL	BENEFIT
<p>ANIMAL WELFARE FUND Renew our membership application to the Animal Welfare Fund (AWF) which is part of the Combined Federal Campaign (CFC).</p>	<p>This application makes Pathways eligible to receive payroll deduction donations from federal workers.</p> <p>The Combined Federal Campaign is a U.S. government sponsored workplace fundraising drive which allows federal workers to donate to charities of their choice through payroll deduction.</p>
<p>ANIMAL TRANSPORTS Continue to transport animals as needed to facilitate their adoption. Last year we transported 36 animals on 23 different occasions. This year we expect to increase those numbers.</p> <p>Since we have now registered with the APNM CARE (Animal Protection of New Mexico Companion Animal Rescue Effort) program and the ASPCA MAP (American Society for the Prevention of Cruelty to Animals Moving Animals Places) directory, we anticipate more opportunities to transport.</p>	<p>Transport is essential to facilitate adoptions inside New Mexico and assist nationwide efforts.</p>
<p>TRANSPORT VEHICLE Continue fundraising activities to obtain a transport vehicle whose sole purpose will be to transport animals. Currently, Pathways members use their personal vehicles for transports.</p>	<p>Having a dedicated transport vehicle will allow transport of more animals at a time. We hope to obtain a transport vehicle that is in good shape either through a donation or at a very reduced cost.</p>
<p>ANIMAL RESCUES AND ADOPTIONS We will continue to rescue animals and help with their adoptions when called upon.</p>	<p>Provides new homes for these animals.</p>



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GOAL	BENEFIT
<p>ANIMAL FOOD DONATIONS Continue to provide dog and cat food donations as needed through pet food distributor PFX Pet Supply (Albuquerque New Mexico)</p>	<p>Supports rescue groups such as Desert Paws Animal Rescue (Peña Blanca New Mexico) and the Storage Bin Food Bank (Albuquerque New Mexico) as well as the homeless and low income families.</p>
<p>ANIMAL MEDICAL CARE DONATIONS Members will continue to donate funds for medical services and medicines as required.</p>	<p>These donations will assist both animal rescue groups (e.g. Desert Paws Animal Rescue) and individual pet owners when there is a need for medical care.</p>
<p>FUNDRAISING Expand fundraising opportunities. Currently we have an established campaign with Schwan's Cares (food home delivery service) and have registered with Amazon Smiles (on-line giant seller's sales-based donation service).</p>	<p>Additional donations will continue to fund our transport activities and Pathways General Fund.</p>
<p>TRAINING ACTIVITIES Partner with Acoma Training Center (Albuquerque New Mexico) for the training of rescued and/or adopted dogs.</p>	<p>A well trained dog is more socialized and adoptable. Working with adopters increases the likelihood of successful adoptions.</p>
<p>DOG BISCUIT BAKING Continue baking dog biscuits for Desert Paws Animal Rescue (www.desertpawsonm.org). Last year we baked 34 batches totaling approximately 1,554 dog biscuits and expect to increase that number.</p>	<p>Sale of these dog biscuits is a fundraiser for Desert Paws.</p>
<p>PET THERAPY & EDUCATIONAL VISITS Members will expand their pet therapy and educational visits.</p>	<p>Pathways has been involved in pet therapy activities for years. These activities benefit both the young and old who interact with therapy dogs. The Pathways president will spearhead this effort.</p>

Sue said key goal for 2015 is to get funding for a new transport van. Need grants to do this such as from PetCo, PetSmart, Purina, Best Friends, ASPCA.

SUE

Write transport van grant for ASPCA (first need requirements/cost document)



2 CONFLICT OF INTEREST BOARD MEMBER SIGNATURES

Andrea has not signed her statement yet. Sue said annually in April all board members need to sign these.

ANDREA
Sign conflict of interest statement



3 T-SHIRT STATUS

The Mountain t-shirts

Produces very good t-shirts with good colors, minimum order is 48 t-shirts for cost around \$384 (around \$7/shirt). Wants Pathways logo on back, text on front and back. Not sure if these can be sold. May give to big donors, worn by Pathways people on transports and events. Could sell on internet.

VistaPrint t-shirts

Only produces white t-shirts.

DAVID
Provide Sue the PANTONE color number for Pathways turquoise color for t-shirt use



4 PET FOOD DONATIONS - PFX PET SUPPLY (ALBUQUERQUE NM)

First donation of dog food (30 bags for 660 pounds) picked up from PFX Pet Supply. Pathways will distribute this pet food and supplies to other animal rescue groups such as Desert Paws Animal Rescue, the homeless and low income families.

Pet food donation form presented, anybody Pathways provides donated food need to fill out a food donation form for Pathways accountability, form OK with board but needs to have a signature line.

Approved 3-0-2

DAVID
Change pet food donation form to include signature line

SUE
Ask Acoma Training and Desert Paws to fill out pet food donation form



5 DOG TRAINING

a) **Acoma Dog Training Center (Albuquerque NM)**

Raymond has free dog training coupons for Acoma Dog Training Center (Albuquerque, New Mexico), but usage of these coupons has been so-so since fosters don't want to drive this distance. Adopters have also used other training facilities like PetSmart.

b) **Freckles**

Sue is helping Desert Paws Animal Rescue by transporting Freckles to Acoma Dog Training Center (Albuquerque, New Mexico) for training and working with Freckles between training classes.



6 TRANSPORT SUPPORT APPLICATIONS

a) **American Society For The Prevention Of Cruelty To Animals - Moving Animals Places (ASPCA MAP)**

b) **Animal Protection Of New Mexico - Companion Animal Rescue Effort (APNM CARE)**

Pathways applications to transport for these 2 groups have been approved. No transport requests so far.



7 BOARD POLICIES

a) **Volunteers**

Policy approved with amendment to add Volunteer Type with several choices (social media, special events, transport driver, transport assistance, other).

Approved 3-0-2

DAVID

Update Volunteer policy form to include Volunteer Type checkboxes



8 NEWSLETTER

Sue said work in progress, not needed yet.



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9 TRANSPORT VEHICLE REIMBURSEMENT REQUEST

Sue Kinzie -- \$206.85


Sue submitted request for Pathways to reimburse her for several transports using her vehicle. Board (Raymond Sandor, David Craig, Andrea Dewey) approved request, Sue abstained because of a conflict of interest, Andrea approved request via phone so board would have a quorum of 3 members. Reimbursement paid from Pathways general fund bank account, future reimbursements should be paid from Pathways transport fund bank account for accountability purposes. Raymond (board treasurer) signed check since only President and Treasurer can sign Pathways checks.

Approved 3-0-2

DAVID

Create new bank signature sheet for Pathways notebook so who can sign checks is documented

JANUARY 6, 2015 PAID FROM GENERAL FUND CHECK #1028
 15 JAN 2015 SIGNED BY RAYMOND SANDOR \$206.85



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TRANSPORT VEHICLE REIMBURSEMENT REQUEST

TRANSPORT REIMBURSEMENT REQUEST AMOUNT

Request Date: 1-6-15
 Requestor Name: SUSAN KINZIE Signature: Susan Kinzie
 Transport total miles: 985
 Reimbursement per mileage amount: \$ 0.21 (see transport reimbursement policy)
Reimbursement amount: \$ 206.85

TRANSPORT DETAILS

DATE	MILES	DESTINATION
11-16-14	533	PETRIFIED FOREST, AZ
11-17-14	113	ACOMA TRAINING CNTR, ALBUQUERQUE, NM
11-24-14	113	" " " "
12-1-14	113	" " " "
12-8-14	113	" " " "
PARTIAL REIMBURSEMENT FOR TRANSPORT EXPENSES		

TOTAL MILES 985

BOARD APPROVAL APPROVED [] NOT APPROVED

Board Member: Raymond Sandor Signature: [Signature]
 Member Position: [] President [] Vice-President Treasurer
 Date: 01/15/2015 Disapproval Reason:

REQUEST NUMBER (Format YYYY-N, e.g. "2014-1"): 2015-1



E -- END OF MEETING ITEMS



1 NEXT MEETING

February 16, 2015 (Monday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 4:41 pm

Approved 3-0-2



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MEETING NOTES

Person

DAVID CRAIG

SECRETARY

Meeting Date

JANUARY 15, 2015



Meeting Notes

Person: D. CRAIG / SECRETARY

THURSDAY
Date: 15 JAN 2015

BOARD - S. KINZIE, R. SANDOR, D. CRAIG

A. DEWEY ABSENT
C. NORRIS " 4:41

2:30 START

END

PRIOR MINUTES 3-0-0

FUNDRAISING

SCHWAN'S CAKES = \$220 SO FAR IN DONATIONS

SK-NOT AS BIG FUNDS AS EXPECTED

TRANSPORT BANK ACCT - USE FOR ALL TRANSPORT EXPENSES, WHEN EXHAUSTED TRANSFER FROM

POH GENERAL FUND, DO NOT USE GENERAL FUND FOR TRANSPORT EXPENSES

CAMPAIGN COST = \$169 = \$170 \$50 PROFIT SO FAR

DC - WANTS G.C. EMAILS SENT TO DC

SK

DC - NEED TRANSPORT ACCT POLICY

DC

AMAZON SMILE

SK - NOW REGISTERED, QUARTERLY-BASED PAYMENTS,

DIRECT BANK DEPOSIT, 0.5% DONATION

KRISPY KREME DONUT CARDS

= 10 CARDS REMAINING, \$12 SELLING PRICE (\$6 COST)



Meeting Notes

Person: DC CRAIG

Date: 15 JAN 2015

SK - HOW TO SELL? EMAIL RS? SK

DC - CAN RS SELL AT ANIMAL ADOPTION EVENTS? RS - MAYBE

FLYING STAR

SK - HAS LETTER TEMPLATE FOR EACH STORE (ALSO, NM) SK

PROMOTE TRANSPORT FUND FOR EXPENSE / VAN FUTURE

PANDA EXPRESS

DC - NOTHING YET, LOOK INTO, ONE DAY EVENT, ASAP DC OVERALL

PAPER BOARD FOR TABLE, GLUE ON PHOTOS, INFO, STAND

TABLE W/ LITERATURE, PROMOTIONAL TRANSPORT FLYER SK
 DC

DC - GIVE TABLE TO SK (DC DONATED VAN ARO)
DC - NEED TABLE CLOTH DC

SK - DISTRIBUTION DUE SOON

WEBSITE / FACEBOOK

DC - FACEBOOK

SEND TO LIVE ACCT
EMAIL NOTIFICATION - NEEDED, DC CHECK INTO THIS DC

DC - RECOMMEND SK REPLY TO FB COMMENTS ON FB (NOT BY EMAIL)

DC - UPDATE FB W/ TRANSPORT DETAILS FOR 2014 + EACH NEW TPW/PHOTO DC

WEBSITE

DC - UPDATED, NEW PHOTO GALLERY PAGE



Meeting Notes

Person: D. CRAIG

Date: 15 Jan 2015

TREASURER'S REPORT

302

RS READ, AWE DONATION = \$300, = \$2K BALANCE

DC - RECOMMEND TRANSFER PAYPAL BAL TO BANK ACCT SK

TRANSPORTS SINCE LAST MTA

SK - 9 TOTAL

DOG BISCUITS

SK - 32 BAGUET IN YEAR, BISCUITS 1554

DONATIONS TO PATHWAYS

SK - ZEKI COMPUTER TABLET (BY DC/SC)

- YOLA ACCT (DC PAID), SEND SK YOLA RECEIPT DC
WL PMZ DETAILS

DONATIONS FROM PATHWAYS

SK - PET FOOD FROM ASQ (PEX), DOG BISCUIT BAKING SERVICE

COMMUNICATIONS

SK - CHRISTMAS CARDS - MARY STOVER, DET. PAWS THANK YOU

DC - PUT IN POA NOTEBOOK DC SK

ACCOMPLISHMENTS IN 2014

SK - GOOD INFO FOR FUND APPLICATION



Meeting Notes

Person: D. CRAIG

Date: 15 JAN 2015

GOALS FOR 2015

DC - KEY, FUNDING ↑ SK - NEED GRANTS FOR TRANS. VAN

IDEA? PETCO, PETSMART, PURINA,

BEST FRIENDS, ASPCA, ~~APWA~~

SK WILL LOOK INTO GRANTS (ASPCA FIRST) SK MAIN DC
WRITE POH REQUEST FORM → DC

CONFLICT OF INTEREST SIGNATURES

NEED ANDREA SIGNATURE, NOT PRESENT

NEED NEW SIGNATURES IN APRIL (PER SK) DC

T-SHIRTS

SK MOUNTAIN T-SHIRT COMPANY, 48 MIN ORDER, 100% COTTON, = \$384 ⇒ = \$7/T-SHIRT

WANTS LOGO + TEXT ON FRONT/BACK, COLORED, SIZES (ADULT, PK, KIDS) PROVIDE POH DC
PRICE: 1 TWICE COST 8 XL → POH 20 ADULT 4, 12, 14, 16, 18, 20 KIDS PANTONE COLOR #

VISTAPRINT - ONLY PROVIDES WHITE T-SHIRTS CONTACT ATN DC
40-7 20 KIDS w/ REQUEST FORM! NEED NOTE

SK - CONCERN - STUCK w/ UNSOLD/GIVEN T-SHIRTS

DC - GIVE TO BIG DONORS

PEOPLE POH NEEDS T-SHIRTS FOR EVENTS, TRANSPORTS

RS - USE ONLY FOR EVENTS, SELL ON INTERNET

PET FOOD DONATIONS

SK - GROWER GIVEN FOOD/SUPPLIES NEED FORM, RS OK w/ THIS

NEED SIGNATURE LINE ON FORM

GET SIGS FROM DES. PAWS, ACOMA TRAINING



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Section 6 Doc 31

MEETING MINUTES

Meeting Date

FEBRUARY 16, 2015



MEETING AGENDA

Date: February 16, 2015 Monday
Time: 2:00 pm MST
Location: Susan Kinzie Home (6436 Vooscane, Cochiti Lake, New Mexico)

A CALL TO ORDER

- 1 Call to Order and Member Attendance Roll Call
- 2 Prior Meeting Minutes review and approval
 - a) January 15, 2015

B OLD BUSINESS

- 1 T-Shirt Status

C NEW BUSINESS

ALWAYS PRESENT

- 1 Treasurer's Reports
 - a) January 1 - January 31, 2015
- 2 Report on Transports since last meeting
- 3 Report on Dog Biscuit baking
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- 6 Communications

D NEW BUSINESS

- 1 Dog Training Status
- 2 Transport Fund Policy
- 3 Pet Food Donation
 - a) Desert Paws Animal Rescue
 - b) Maria Mathes

E END OF MEETING ITEMS

- 1 Next Meeting
- 2 Adjournment



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: February 16, 2015 -- Monday
Meeting Location: Susan Kinzie home -- 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey				

Audience: --

Call to Order: 2:24 pm MST
Adjournment: 3:15 pm

PROPOSED NEXT MEETING

April 7, 2015 (Tuesday) 2:00 PM MST

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: February 24, 2015



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PRIORITY TASKS

PERSON	TASK
SUE	Take dogs for Desert Paws for training
	Ask Acoma Dog Training Center to sign pet food donation form from November 25, 2014
	Send email to Marvin at PFX Pet Supply listing animal items Pathways would like (e.g. puppy food, pet treats) and ask for proposed pickup on March 20 (Friday -- this day is best for PFX)
	Prepare CORPORATION REPORT for either NM PRC or NM Secretary of State office
	Prepare CHARITABLE ORGANIZATION REPORT for NM Attorney General office
SUE / DAVID	Write thank you letter to Marvin at PFX Pet Supply and PFX headquarters
COOKIE	--
RAYMOND	--
DAVID	Create transport expense log form
	Provide Panda Express fundraising details for next meeting for board review
ANDREA	Sign conflict of interest agreement statement



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

3 members present.



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) January 15, 2015

Approved 3-0-2

B -- OLD BUSINESS



1 T-SHIRT STATUS

Sue Kinzie: Mountain t-shirt company requires minimum order of 48 t-shirts, this is too much

Diane (Chicago): Knows of 2 places for t-shirts

Andrea: Knows of a local place (Zazzel) which may be useful

David: Recommends use t-shirts for Pathways events & transports, don't sell these initially



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

a) MONTHLY January 1, 2015 - January 31, 2015 Approved 3-0-2

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		\$ 1,851.28
+ Deposits		+ \$ 21.67
- Expenses		- \$ 252.18
Net Activity		(\$ 230.51)
Ending bank balance		\$ 1,620.77
PAYPAL	PathwaysOfHealingNM@live.com	
Starting PayPal balance		\$ 127.14
+ Payments		+ \$ 0.00
- PayPal Fees		- \$ 0.00
Net Activity		\$ 0.00
Ending PayPal balance		\$ 127.14
TOTAL		\$ 1,747.91

b) YEAR n/a

Sue said she transferred PayPal balance to General Fund in February. This transfer will appear in February treasurer's report.



2 REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	5	[Animals:	4	Food/Supplies:	1]
Animals:	4	[Dogs:	3	Cats:	1]
Pet food & supplies (pounds):	1,080				
Miles:	617				

January 16, 2015	1 dog (PEPPER) taken to Desert Paws Animal Rescue Socorro New Mexico --> Cochiti Lake New Mexico Sue Kinzie / David Craig	Miles: 250
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January 20, 2015

1 dog (SOPHIA) taken to Desert Paws Animal Rescue for testing
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 77

??? NO PHOTO ???

January 24, 2015

1 cat (???) taken to Desert Paws Animal Rescue after neutering
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 64

??? NO PHOTO ???

February 6, 2015

Dog/Cat food pickup from PFX Pet Food Supply for distribution to Desert Paws
Animal Rescue and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

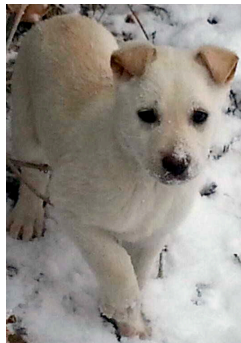
Miles: 113



February 13, 2015

1 dog (HOLLY) taken to Desert Paws Animal Rescue for possible adoption
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie / David Craig

Miles: 113





3 REPORT ON DOG BISCUIT BAKING FOR 2014

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events.



4 DONATIONS RECEIVED BY PATHWAYS

- a) **Dog/Cat food donation from PFX Pet Food Supply (Albuquerque, New Mexico)**
Pallet of food weighing 1,080 pounds, filled Sue's SUV.



5 DONATIONS PROVIDED BY PATHWAYS

- a) **Pet food from PFX Pet Food Supply (Albuquerque, New Mexico)**
Provided most of food to Desert Paws Animal Rescue (Pena Blanca, New Mexico), remainder given to Maria Mathes (Santa Fe, New Mexico) for her dog rescues.

Desert Paws



Maria Mathes



6 COMMUNICATIONS

Amazon Smile application confirmed.



D -- NEW BUSINESS



1 DOG TRAINING STATUS

Freckles Class not completed, no training planned at current time, Raymond said private lessons are possible for this dog and others

Others Sue said she can take dogs for Desert Paws for training

SUE
Take dogs for Desert Paws for training



2 TRANSPORT FUND POLICY

Board agreed that this policy is not needed and that Pathways current General Fund can be used for transport funds. Board can track funds for transports using a transport expense log instead.

Transport Fund NOT approved	0-3-2
Transport expense log form approved	3-0-2

DAVID
Create transport expense log form



3 PET FOOD DONATIONS

Dog and cat donations from PFX Pet Supply (Albuquerque, New Mexico) on February 6, 2015 provided to;

Desert Paws Animal Rescue	(Peña Blanca, New Mexico)
Maria Mathes Rescue Dogs	(Santa Fe, New Mexico)

Raymond signed a donation form for this donation and for the previous donation from December 18, 2014.

SUE
Ask Acoma Dog Training Center to sign pet food donation form from November 25, 2014
Send email to Marvin at PFX Pet Supply listing animal items Pathways would like (e.g. puppy food, pet treats) and ask for proposed pickup on March 20 (Friday -- this day is best for PFX)

SUE/DAVID
Write thank you letter to Marvin at PFX Pet Supply and PFX headquarters



E -- END OF MEETING ITEMS



1 NEXT MEETING

April 7, 2015 (Tuesday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 3:15 pm

Approved 3-0-2

MISC. TOPICS

PATHWAYS GOVERNMENT FILINGS

SUE

TAX EXEMPT FORM (IRS 990-N)
CORPORATION REPORT
CHARITABLE ORGANIZATION REPORT

Filed
Need to file for either NM PRC or NM Secretary of State office
Need to file for NM Attorney General office

SUE
Prepare CORPORATION REPORT for either NM PRC or NM Secretary of State office
Prepare CHARITABLE ORGANIZATION REPORT for NM Attorney General office

PANDA EXPRESS FUNDRAISER

DAVID

Requires customers to submit a coupon when they order and Pathways cannot provide these coupons except outside the store. Does not seem like would generate any significant funds. Not sure this is worthwhile for Pathways.

DAVID
Provide Panda Express fundraising details for next meeting for board review



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MEETING NOTES

Person

DAVID CRAIG
(SECRETARY)

Meeting Date

FEB 16, 2015



2:24-3:15

Meeting Notes

Person: DAVID CRAIG

Date: FEB 16, 2015

START 2:24 SUE, RAYMOND, DAVID

MINUTES 3-0-2

T-SHIRTS MOUNTAIN MIN ORDER 48 SHIRTS, TOO MUCH PER SUE
DIANE (CHICAGO) KNOWS 2 PLACES

ANDREA KNOWS 1 PLACE LOCAL (ZAZZEL) EMBROIDERED

DAVID - USE FOR PATHWAY EVENTS / TRANSPORTS USE, NOT FOR SALE

TREASURER REPORT RAYMOND READ 3-0-2
PMPAL TRANSFERS TO CANTO ACCT

TRANSPORTS 4 TOTAL, 3 FOR ANIMAL, 1 FOR PET FOOD 553 MILES

DOG BISCUITS NONE

DONATIONS TO PATHWAYS DOG/CAT FOOD FROM PFX PET SUPPLY

DONATIONS FROM PATHWAYS

COMMUNICATIONS AMAZON SMILE APPLICATION CONFIRMED

DOG TRAINING FRECKLES CLASS NOT COMPLETED, NO TRAINING AT CURRENT TIME

RAYMOND SAID PRIVATE LESSONS POSSIBLE FOR F + OTHERS

SUE TAKE SOME DOGS FOR D.P. TO TRAINING SK

TRANSPORT FUND POLICY SUE AGAINST USING FUND FOR ALL FUNDS 0-3-2

DAVID SAID NEEDS FOR ALL FUNDS ARAWJT

NEW TRANSPORT EXPENSE LOG INSTEAD 3-0-2 DC

NEED ALSO YEAR SUMMARY



Meeting Notes

Person: DAVID CRAIG

Date: FEB 16, 2015

PET FOOD DONATIONS

- .. SHE HAD RAMMOND SIGN DONATION FORM DEC 18, 2014 . . . NEED FORM FROM FUR ADOPTA TO SIGN
- .. FEB 6, 2015 . . . FOOD PICKUP FOR D.P. + MARIA MACHES
- .. SHE NEEDS TO EMAIL PFX WITH FOOD REQUEST (FR. PUPPY FOOD, DOG FOOD, TREATS) SK
- .. PFX MAY BE WAITING BACK ON DONATIONS PER ANOTHER ANIMAL RESCUE
- .. WRITE THANK YOU LETTER TO MARVIN + PFX HEADQUARTERS SK/DC
- .. NEXT PROPOSED PICKUP DATE - FEB 20. FRIDAY. (F. BET FOR PFX)
- .. NEXT MEETING . . . APRIL 7, 2015. TUESDAY. 2 PM
- .. ADJOURN . . . 3-0-2 . . . 3:15

- .. MISC * IRS 990^N FORM FILED - GIVE COPY TO DC FOR WEB SITE SK
- .. * NEXT FILING - PRC CORPORATION FORM (SECRETARY OF STATE?) SK
- .. - ATTORNEY GENERAL - CHARITABLE ORG. FORM SK
- .. * RAMDA EXPRESS FUND RAISER - MAY NOT BE USEFUL, CUSTOMERS REQUIRE COUPON FLYERS, DC WILL PROVIDE SPECIFIC DETAILS AT NEXT MEETING. DC



Meeting Notes

Person: D. CRAIG

Date: 15 JAN 2015

DOG TRAINING

RS - ~~DOG~~ TRAINING AT ACCRA TRAINING WORKING 50-50 FOR
HAS EXCELLENT TRAINING CERTIFICATIONS FOR FUTURE FAMILIES
PEOPLE (EH TOO FAR TO DRIVE), OTHER WERE PLACES LIKE PETSMAST

TRANSPORT APPLICATIONS

APPROVED FOR APNM, ASCPA - NO TRANSPORTS REQUEST YET

BOARD POLICIES

3-0-2

VOLUNTEERS - ADD TYPE OF VOLUNTEER LINE IN FORM

- INCLUDE BOXES FOR: SOCIAL MEDIA, SPECIALS, TRANSPORT
EVENTS,
DRIVING, TRANSPORT NON-DRIVING THE ASSISTANT, OTHER

APPROVED AS AMENDED

NEWSLETTER

SK - WORK IN PROGRESS, NO NEED YET

AWE

SK - NEED READY FOR 2 QUESTIONS: 1) WHY AMTS DIFFER 2) CONTACTS PROVIDED SK

TRANSPORTS VEHICLE RETN. REQUEST

3-0-2 SK ABSTAINING

SK PARTIAL TRANSPORTS ONLY

PROB. 85

APPROVED BY RS, DC,

ANDREA VIA PHONE

PAID FROM GENERAL FUND

NEXT MEETING

FEB 16, 2015 MONDAY 2PM

4:41

ADJOURN

3-0-2

MISC

DC ASK MIRIAM FOR SCHWANN CASE FILE OR GRAPHIC FILE

DC NEED NAME SIGNATURE SHEET W/ SK/RS FOR PHT NOTEBOOK



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MEETING MINUTES

Meeting Date

MAY 18, 2015



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: May 18, 2015 -- Monday
Meeting Location: Susan Kinzie home -- 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey			X	attended starting at meeting middle

Audience: --

Call to Order: 2:15 pm MST
Adjournment: 4:10 pm

PROPOSED NEXT MEETING

June 23, 2015 (Tuesday) 2:00 PM MST

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: June 22, 2015



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PRIORITY TASKS

PERSON	TASK
SUE	Ask Phillips Pet Food and Supplies if it can provide a separate food pallet for PIE TOWN ANIMAL RESCUE
	Email Linda Bradshaw with copy of approved third party donation receipt policy
	Send Canine Companions for Independent (CCI) \$300 to sponsor a "tee box"
	Look into animal oriented grants (e.g. ASPCA) to see if one of these grants will be suitable for Pathways transport van full or partial purchase
	Contact Colorado animal transport van group and ask them what vehicles and their setup that they use for animal transports
	Ask KATHY SYLVIA (Cochiti Lake resident and dog trainer) what van she uses and how this is setup for her animal transports
SUE / DAVID	Create requirements for a transport van so Pathways can provide specific information about what we want a transport van to do
	Measure dimensions of dog crates Sue has in her garage to determine their sizes for use in transport van funding effort
COOKIE	--
RAYMOND	--
DAVID	Obtain some facts for PIE TOWN ANIMAL RESCUE
	Give Sue scanned copy of approved third party donation receipt policy
ANDREA	Contact PIE TOWN ANIMAL RESCUE and ask if it needs pet food and quantity



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

4 members present (3 initially, 1 later by phone)



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) February 16, 2015

Approved 3-0-2

B -- OLD BUSINESS



1 T-SHIRT STATUS

Sue Kinzie: Nothing to report



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

a) **MONTHLY February 1, 2015 - April 30, 2015**

Approved 3-0-2

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		1,620.77
+ Deposits		+ 988.22
- Expenses		- 58.00
Net Activity		930.22
Ending bank balance		2,550.99
	PAYPAL	
	PathwaysOfHealingNM@live.com	
Starting PayPal balance		127.14
+ Payments		+ 0.00
- PayPal Fees		- 0.00
+ Transfers IN		+ 0.00
- Transfers OUT		- 127.14
Net Activity		(127.14)
Ending PayPal balance		0.00
TOTAL		2,550.99

b) **YEAR n/a**



2

REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	9	[Animals:	6	Food/Supplies:	3]
Animals:	6	[Dogs:	5	Cats:	1]
Pet food & supplies (pounds):	2,263				
Miles:	1,073				

March 10, 2015

1 cat (feral) picked up from Santa Fe Humane Clinic
Santa Fe New Mexico --> Cochiti Lake New Mexico
Sue Kinzie

Miles: 77



March 12, 2015

1 dog (MIMI) picked up from Arroyo Seco Animal Hospital
Española New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Miles: 125





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March 19, 2015

1 dog (POLLY) picked up from Cochiti Pueblo animal shelter so she and her soon-to-be puppies can be cared for at Under My Wing Animal Rescue and Transport and eventually adopted
Cochiti Pueblo New Mexico --> Moriarty New Mexico
Sue Kinzie / David Craig

Miles: 197



March 20, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 402
Miles: 189





April 17, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 1,102
Miles: 191



April 18, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98





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April 26, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98



May 3, 2015

1 dog (MOLLY) taken to Rehabilitation Center of Albuquerque for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98





May 15, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport, and Maria Mathes animal rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 759
Miles: 191



Transport comments ...

Raymond Dog/cat food donations are very helpful for Desert Paws

Sue Proposed next pet food/supply pickup date is June 19



3 REPORT ON DOG BISCUIT BAKING FOR 2014

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events.



4 DONATIONS RECEIVED BY PATHWAYS

- a) **Dog/Cat food donation from Phillips Pet Food and Supplies (Albuquerque, New Mexico)**
3 donations with 2,263 pounds of pet food



5 DONATIONS PROVIDED BY PATHWAYS

- a) **Pet food from Phillips Pet Food and Supplies (Albuquerque, New Mexico)**
Provided most of food to Desert Paws Animal Rescue (Pena Blanca, New Mexico), remainder given to Maria Mathes (Santa Fe, New Mexico) for her dog rescues and Under My Wing Animal Rescue and Transport (Moriarty, New Mexico)
- b) **David Craig gave cash (\$230) to Under My Wing (Moriarty, New Mexico)**
Given to help with housing and feeding of Polly the dog and her 8 puppies

Comments ...

Sue said PIE TOWN ANIMAL RESCUE (Pie Town, New Mexico) needs pet food. Should Pathways provide this?

Raymond: All the donated pet food given to Desert Paws is currently being used, no extra food.

David: If there is food to spare, then possible to give to Pie Town. If Pathways wants to give food, must first determine from the rescue if it really needs food and the amount. Long way to drive.

Andrea: Rescue has around 50 dogs and 80 cats, needs lots of help.

Raymond: Can pet food distributor provide a separate food pallet for Pie Town?

ANDREA

Contact PIE TOWN ANIMAL RESCUE and ask if it needs pet food and quantity

SUE

Ask Phillips Pet Food and Supplies if it can provide a separate food pallet for PIE TOWN ANIMAL RESCUE

DAVID

Obtain some facts for PIE TOWN ANIMAL RESCUE



6 COMMUNICATIONS

Received thank you card from Maria Mathes thanking Pathways for dog food donations for her 10 dogs

Sue sent 2 thank you letters to Phillips Pet Food and Supplies (one to Albuquerque New Mexico manager and CEO) thanking them for their donations



D -- NEW BUSINESS



1 PET FOOD DONATIONS

Dog and cat donations from Phillips Pet Food and Supplies (Albuquerque, New Mexico) provided to;

Desert Paws Animal Rescue	(Peña Blanca, New Mexico)
Maria Mathes Rescue Dogs	(Santa Fe, New Mexico)
Under My Wing	(Moriarty, New Mexico)



2 THIRD PARTY DONATION RECEIPT POLICY

Board discussed policy which was created to handle situations where a person or organization wants to donate for animal related issues and wants donation receipts for tax purposes. Local resident LINDA BRADSHAW asked Pathways about this since she provides water and hay to horses in need. Policy is not specific to any one person or group, policy is generic.

Board vote: 4-0-1 APPROVED



3 THIRD PARTY DONATION RECEIPT APPROVAL FOR LINDA BRADSHAW

Board vote: 4-0-1 APPROVED

SUE
Email Linda Bradshaw with copy of approved third party donation receipt policy

DAVID
Give Sue scanned copy of approved third party donation receipt policy



4 REQUEST FOR SPONSORSHIP FOR CANINE COMPANIONS FOR INDEPENDENCE (CCI) GOLF OUTING

Sue discussed "tee box" sponsorship which costs \$300 to promote Pathways at an Albuquerque New Mexico animal-related charity golf event. 200-300 people will attend, good publicity for Pathways and service dogs. Sponsorship provides 2'x3' poster with a photo of a dog Pathways may provide which is displayed on one of the golf tees. Sue thinks a photo of Molly would be good. Pathways brochures can be distributed there too. 2 people can attend a luncheon at the golf course too to meet people and promote Pathways.

\$300 is approximately 10% of Pathways current bank balance.

Board vote: 4-0-1 APPROVED



SUE

Pay \$300 Canine Companions for Independent (CCI) to sponsor a "tee box" in June 2015 event

SUE / DAVID

Create photo with Molly and Pathways logo "Dedicated to those who have been left behind" and send to CGI so it can make a poster



5

REPORT ON "FUNDRAISING OUTSIDE THE BOX" SEMINAR

David discussed a fundraiser seminar he attended in Albuquerque New Mexico in April. Key is to focus on specific fundraisers with the people who are most likely to support. Also always thank those who contribute. Provided copies of fundraising materials.

Pathways major fundraising effort at this time is for a TRANSPORT VAN. Need to create requirements for the van so can be used when we look at different vans. Requirements will be important when trying to see if grants are available. Key requirements items are; holds 3-4 large dogs in separate crates, hold large number of smaller animals with a few in single crate, all crates must be secure in the van, cargo area interior must be water proof so easy to clean.

Transport van should be usable for both animal and food/supply transports.

SUE / DAVID

Measure dimensions of dog crates Sue has in her garage to determine their sizes for use in transport van funding effort

DAVID / SUE

Create requirements for a transport van so Pathways can provide specific information about what we want a transport van to do

SUE

Look into animal oriented grants (e.g. ASPCA) to see if one of these grants will be suitable for Pathways transport van full or partial purchase

SUE

Contact Colorado animal transport van group and ask them what vehicles and their setup that they use for animal transports

SUE

Ask KATHY SYLVIA (Cochiti Lake resident and dog trainer) what van she uses and how this is setup for her animal transports



6

STATUS OF MOLLY'S THERAPY DOG TRAINING

Sue: Hopes that by September 2015 Molly will be certified as a therapy dog. Local opportunities exist for Molly as a therapy dog (e.g. juvenile detection visits, APNM school programs). Cookie wants to become a therapy dog evaluator.

Therapy Dogs Inc. would be a good company for Pathways to certify additional therapy dogs.



7

PET THERAPY OPPORTUNITIES

Sue: Soul Healing Center



E -- END OF MEETING ITEMS



1 NEXT MEETING

June 23, 2015 (Tuesday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 4:10 pm

Approved 4-0-1

MISC. TOPICS

none



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MEETING NOTES

PERSON

DAVID CRAIG

SECRETARY

MEETING DATE

MAY 18, 2015



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Meeting Notes

2:15 - 4:10

Person: DAVID CRAIG

Date: MAY 18, 2015
MONDAY

SUE, RAYMOND, DAVID ✓

ANDREA / PHONE ATTENDANCE
IN MIDDLE OF MEETING

START 2:15

LAST MEETING MINUTES FEB 16, 2015 3-0

T-SHIRT STATUS SK - NOTHING DONE (REMOVE FROM NEXT AGENDA) PC

TREASURER REPORT 3-0

TRANSPORTS REPORT MARIO - MAY 15 1,260 MILES

RS SAID DOG/CAT FOOD DONATIONS VERY HELPFUL

PROPOSED NEXT PET SUPPLY PICKUP DATE JUNE 19 FRIDAY

DOG BISCUITS NONE

DONATIONS RECEIVED BY PATHWAYS

CASH BY DAVID TO UNDER MY WINGS \$230 FOR POLLY/PUPPIES

" PROVIDED BY " SUE 44 DOG TOYS TO DES. PAWS

THANK YOU CARDS MARIA MATHES WROTE FOR DONATED DOG FOOD

FOR HER 10 PUPS

THANK YOU LETTER BY SUE TO PHILLIPS FOOD SUPPLY

PET FOOD DONATIONS 3 TIMES 2,263 LBS

GIVEN TO DES. PAWS, UNDER MY WINGS, MARIA MATHES



Meeting Notes

Person: DAVID CRAIG

Date: MAY 18, 2015

SK - PIE TOWN NM ANIMAL RESCUE NEEDS FOOD

SK - CAN POH PROVIDE TO PT TOO?

RS - USING ALL FOOD DONATED

(ANDREA JOINED VIA PHONE)

DC - NICE IF FOOD TO SPARE, BUT NOT SURE

NEED TO CONTACT PT TO LEARN ABOUT FACILITIES

AND FOOD NEEDS, PT LONG DRIVE, ANDREA KNOWS

A LITTLE ABOUT PT RESCUE (50+ DOGS, 80+ CATS)

RESCUE PEOPLE OLD, NEED DIRECT HELP, ANDREA

NOT SURE IF PT NEEDS FOOD, "MOLLY BROWN CENTER"

ANDREA CALL PT FOR INFO

RS - CAN ADD FOOD DISTRIBUTOR SUPPLY EXTRA PALLET FOR PT ONLY?

SUE CONTACT PALUPS
ABOUT EXTRA PALLET

DAVID CHECK ON PT RESCUE

POLICY - 3RD PARTY DONATION RECEIPTS FROM POH 4-0
(LINDA PIRNITAD)

LOCAL RESIDENT PROVIDES HORSE HAY, WANTS TAX DONATION RECEIPTS

RS - KNOWS LB GIVES HAY TO HORSES + WATER

SK - SUPPORTS POH MISSION, PROBLEM W/ IRS

AD - LIKES POLICY IDEA



Meeting Notes

Person: DAVID CRAIG

Date: MAY 18, 2015

LINDA BRADSHAW RECEIPT APPROVAL 4-0

SUE GIVE UP POLICY

DAVID GIVE SUE ^{DATED} SCANNED POLICY

CANINE COMPANION PROMOTIONAL GOLF EVENT

SK - "TEE BOX SPONSOR" FOR \$300 IN ABR NM JUNE (10% BANK ACCT) POH GETS ONE BOTTLE AT ONE TEE

200-300 PEOPLE ATTENDING, GOOD PUBLICITY

FOR POH + SERVICE DOES

RS - EXPENSE GOOD, DOESN'T EXPECT DIRECT MEMORIAL; DOES PROVIDING FOR FREE

AD - POH LISTED IN PROGRAM OR AD? SK - NOT SURE

LINDA PROGRAM, WEB SITE

DC - DEADLINE FOR POH PHOTO SUBMISSION? SK - NOT SURE

4-0
PLACARD - PHOTO OF MOUNT ON GOLF COURSE?
• LOGO
• NAME
• SLOGAN

SK - WANTS BOARD VOTE TO DO THIS VIA EMAIL?

SUE - CONTACT EVENT

AD - SOMEONE CAN ATTEND? SK - DOESN'T KNOW
GOOD EXPOSURE FOR POH, TARGETED EVENT FOR DOGS, PUBLICITY, NAME RECOGNITION, SUPPORTS POH MISSION

FOR DEADLINE, PROVIDE POH BROCHURE?

FUNDRAISING SEMINAR DISCUSSION - DAVID

1
DEDICATED TO THOSE WHO HAVE BEEN LEFT BEHIND

DISCUSSED HANDOUT SUMMARY

NEED FOCUSED IDEAS FOR MAJOR ITEMS (EG TRANSPORT VAN GRANT)

NEED VAN REQUIREMENTS (#ANIMALS, #CRATES, CRATE SIZE) DAVID/SUE
MEASURE CRATES

APNM PROVIDES GRANTS (\$5K MAX? PER SK)

DC - 3-4 LARGE DOGS MAX (COMBINATION SMALL/MEDIUM/LG CRATES)

RS - MINI VAN SHOULD BE SUFFICIENT (CRATE SIZES, CONFIGURATION)

DC - SECURE CRATES (WALL STRAPS)

PAGE 3 OF 4

"TRANSPORT REQUIREMENTS"

SEALED INTERIOR SO CAN BE CLEANED EASILY

AD - COLORADO TRANSPORTS - WHAT DO THEY USE? RS - MINI VAN w/ PUPPY CARRIERS



Meeting Notes

Person: DAVID CRAIG

Date: MAY 18, 2015

AD - ^{HEARD} DODGE MAKES GOOD VANS
RS - ASK CATHY SEVIA FOR HER DOG TRANSPORTS (MINI-VAN?)
DC - GET CARGO VAN, NOT HUMAN VAN, BED LINER
SK - USE VAN FOR FOOD TRANSPORTS
PET THERAPY TRAINING
SK - SUE'S DOES THIS, GAVE ^{TRAINING} INFO
LOCAL OPPORTUNITIES (SE, ABQ)
WANTS MOMY TO HAVE THE TRAINING
JUVINILE DETENTION VISITS
APNM PROGRAM W/ SCHOOLS
THERAPY DOGS INC. - VALIDATES THERAPY DOGS (NEEDED)
PROVIDES INSURANCE
MOMY SCHEDULE - NEED TO ~~WANT~~ FINISH ALL VISITS BY SEPTEMBER 2015
COOKIE WANTS TO BECOME A DOG EVALUATOR
PET THERAPY OPPORTUNITIES
SOUL HEALING CENTER - PEOPLE CARE W/ ANIMAL THERAPY
SK - WANTS POH TO BE PART OF THIS CENTER

NEXT MEETING - JUNE 23, 2015
TUESDAY 2PM

DAVID
VERIFY DATE

END
4:10 4-0



Pathways of Healing

PO Box 1555 • Peña Blanca • New Mexico • 87041

www.PathwaysOfHealingNM.org

MEETING MINUTES

Meeting Date

JUNE 23, 2015



MEETING AGENDA

Date: June 23, 2015 **Time:** 2:00 pm MST **Location:** Susan Kinzie Home **Tuesday** **6436 Vooscane, Cochiti Lake, New Mexico**

A CALL TO ORDER

- 1 Call to Order and Member Attendance Roll Call
- 2 Prior Meeting Minutes review and approval
 - May 18, 2015

B OLD BUSINESS

C NEW BUSINESS

ALWAYS PRESENT

- 1 Treasurer's Reports
 - May 1 - May 31, 2015
- 2 Report on Transports since last meeting
- 3 Report on Dog Biscuit baking
- 4 Donations received by Pathways
- 5 Donations provided by Pathways
- 6 Pet Food Donation
 - Desert Paws Animal Rescue Peña Blanca, NM
 - Under My Wing Animal Transport & Rescue Moriarty, NM
 - Maria Mathes Santa Fe, NM
 - Canine Social Club Santa Fe, NM
- 7 Communications
 - Mary Stover Donation and animal rescue transports
 - Animal Welfare Fund Estimated payments for July 2015 - April 2016
 - United Way of New Mexico Donation of \$21.71
- 8 Organization Filings
 - New Mexico Charitable Organization Registration Statement (NM AGO)
- 9 Report on Web Site and Facebook
 - Web site visitor report for May 2 to June 1, 2015

D NEW BUSINESS

- 1 Report from golf event benefitting Canine Companions for Independence
- 2 Pit Bull Terrier rescue from Peña Blanca, NM
- 3 Policy - Pet Food Donations from Pathways
- 4 Report on transport van requirements and cost
- 5 Available grant opportunities
- 6 Status of Molly's therapy dog training

E END OF MEETING ITEMS

- 1 Next Meeting
- 2 Adjournment



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: June 23, 2015 Tuesday
Meeting Location: Susan Kinzie home 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey		X		

Audience: --

Call to Order: 1:45 pm MST
Adjournment: 3:10 pm

PROPOSED NEXT MEETING

August 11, 2015 (Tuesday) 2:00 PM MST

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: October 17, 2015



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PRIORITY TASKS

PERSON	TASK
SUE	Give David details about PetCo grants for Pathways notebook
SUE / DAVID	Investigate transport van requirements and accessories and costs
COOKIE	
RAYMOND	
DAVID	Update web site and Facebook with latest transports Update GuideStar with current Pathways info (talk to Sue about this first) Send Phillips pet food and supplies contact info to Desert Paws and Under My Wing so they can see if they can obtain donated pet food/supplies Send Andrea details about dog transport companies (land and air) for person she knows who wants to transport a dog from New Mexico to Florida
ANDREA	



A -- CALL TO ORDER



1 CALL TO ORDER AND MEMBER ATTENDANCE

4 members present



2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) May 18, 2015

Approved 4-0-1

B -- OLD BUSINESS

NONE



C -- NEW BUSINESS (Always Present)



1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

a) **MONTHLY** **May 1, 2015 - May 31, 2015**

Approved 4-0-1

TOTAL BALANCE \$ 2,657.02

BANK	GENERAL FUND -- LANB xxxx8701	
Starting bank balance		2,550.99
+ Deposits		+ 77.29
- Expenses		- 0.00
Net Activity		77.29
Ending bank balance		2,628.28
	PAYPAL	
	PathwaysOfHealingNM@live.com	
Starting PayPal balance		0.00
+ Payments		+ 30.00
- PayPal Fees		- 1.26
+ Transfers IN		+ 0.00
- Transfers OUT		- 0.00
Net Activity		28.74
Ending PayPal balance		28.74
TOTAL		2,657.02

b) **YEAR** n/a



2

REPORT ON TRANSPORTS SINCE LAST MEETING

Transports:	5	[Animals:	4	Food/Supplies:	1]
Animals:	4	[Dogs:	4	Cats:	0]
Pet food & supplies (pounds):	525				
Miles:	537				

May 20, 2015

1 dog (MOLLY) taken to La Vida Llena for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98



May 31, 2015

1 dog (MOLLY) taken to BeeHive Home for therapy dog training
Cochiti Lake New Mexico --> Albuquerque New Mexico
Sue Kinzie

Miles: 98





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June 13, 2015

1 dog (JACKIE) transported from Desert Paws to Canine Social Club
for possible adoption
Cochiti Lake New Mexico --> Santa Fe New Mexico
Sue Kinzie

Miles: 79



June 19, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to
Desert Paws Animal Rescue, Under My Wing Animal Rescue and Transport,
Maria Mathes animal rescue, Canine Social Club & Animal Rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 525

Miles: 188





June 22, 2015

1 dog (TROOPER -- formerly BUSTER) transported from foster home to
Canine Social Club
Peña Blanca New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Miles: 74



Transport comments ...

none



3 **REPORT ON DOG BISCUIT BAKING FOR 2014**

Batches: 0

Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws Animal Rescue of New Mexico at local events. Raymond said biscuits not needed at this time.



4 **DONATIONS RECEIVED BY PATHWAYS**

Phillips Pet Food and Supplies (Albuquerque, New Mexico)

Mary Stover

David Craig



5 DONATIONS PROVIDED BY PATHWAYS

Pet food and supplies provided by Phillips Pet Food and Supplies distributed to

Canine Social Club & Animal Rescue
Desert Paws Animal Rescue
Maria Mathes animal rescue
Under My Wing Animal Rescue and Transport

David Craig gave money to Under My Wing (Moriarty, New Mexico)

Comments ...

PIE TOWN ANIMAL RESCUE (Pie Town, New Mexico)

Approved to *not* donate pet food to this rescue

4-0-1

LINDA BRADSHAW DONATION RECEIPTS FOR HER SUPPORT OF LOCAL ANIMALS (E.G. HORSES)

Approved to provide her with Pathways donation receipts if she provides her receipts

4-0-1

TRANSPORT PUPPIES TO COLORADO

Approved if transports needed, Pathways can transport

4-0-1



6 PET FOOD DONATIONS

Canine Social Club
Desert Paws Animal Rescue
Maria Mathes
Under My Wing Animal Transport & Rescue

Santa Fe, NM
Peña Blanca, NM
Santa Fe, NM
Moriarty, NM



7 COMMUNICATIONS

Mary Stover
Animal Welfare Fund
United Way of New Mexico

Donation and animal rescue transports
Estimated payments for July 2015 - April 2016
Donation of \$21.71



8 ORGANIZATION FILINGS

New Mexico Charitable Organization Registration Statement (NM AGO)



9

REPORT ON WEB SITE AND FACEBOOK

Web site visitor report for May 2 to June 1, 2015

Web site ...

David: 500 visits within last year to home page
need better number of likes
need to update GuideStar with current info

Andrea: Her web site updated by a company for strategic planning purposes

Facebook ...

Raymond: Need to update every few days

David: Will update more often
Include fundraising campaign info

DAVID

Update web site and Facebook with latest transports

DAVID

Update GuideStar with current Pathways info (talk to Sue about this first)



D -- NEW BUSINESS



**1 REPORT FROM GOLF EVENT BENEFITTING
CANINE COMPANIONS FOR INDEPENDENCE**

Sue and Andrea attended this golfing / animal event. Pathways paid \$300 for sponsorship which included a tee-box banner, listing in event handout, Pathways brochures placed in each golfer's basket. 120 golfers attended. Sue said worthwhile for Pathways name recognition.



2 PIT BULL TERRIER RESCUE FROM PEÑA BLANCA, NM

Pit bull TROOPER transported from owner (Peña Blanca, New Mexico) by Pathways to Canine Social Club (Santa Fe, New Mexico) for adoption. Desert Paws has assumed ownership.

Doing well with other dogs. Will stay at Canine Social Club until Desert Paws finds an adoptive family for him.



3 POLICY - PET FOOD DONATIONS FROM PATHWAYS

President and Vice-President approve these.

After POLLY and her puppies are no longer at Under My Wing, then Pathways will no longer provide donated pet food.

Board vote: 4-0-1 APPROVED

Board approved providing pet food and supplies to following groups:

Canine Social Club
Desert Paws
Maria Mathes
Under My Wing

Board vote: 4-0-1 APPROVED

DAVID

Send Phillips pet food and supplies contact info to Desert Paws and Under My Wing so they can see if they can obtain donated pet food/supplies



4 REPORT ON TRANSPORT VAN REQUIREMENTS AND COST

Need specific details and costs for transport van and accessories.

SUE / DAVID

Investigate transport van requirements and accessories and costs

DAVID

Send Andrea details about dog transport companies (land and air) for person she knows who wants to transport a dog from New Mexico to Florida



5 AVAILABLE GRANT OPPORTUNITIES

PetCo provides grants for shelters and adoptions. Sue has details about these grants.

SUE

Give David details about PetCo grants for Pathways notebook



6 STATUS OF MOLLY'S THERAPY DOG TRAINING

Sue wants to continue therapy dog training for her dog MOLLY, but temperature inside buildings is a limiting factor. Sue has already obtained the Southwest Canine Corp of Volunteers application form.



E -- END OF MEETING ITEMS



1 NEXT MEETING

August 11, 2015 (Tuesday) 2:00 PM MST



2 ADJOURNMENT

Adjourned 4:10 pm

Approved 4-0-1

MISC. TOPICS

none



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MEETING NOTES

PERSON

DAVID CRAIG

SECRETARY

MEETING DATE

JUNE 23, 2015



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Meeting Notes

1:45-3:10

Person: DAVID CRAG

Date: JUNE 23, 2015

1:45 START

MEMBERS - SUE, RAYMOND, ANDREA, DAVID

MINUTES

4-0-1

PIE TOWN TALK - NO TO THIS

LINDA BRADSHAW - DONATION RECEIPTS OK

COLORADO PUPPY TRANSPORT - RES - SEVERAL EXIST

TACS TRANSPORT GOOD

TREASURER REPORT

4-0

UNITED WAY DONATION

SUE LET'S
SEND THANK YOU
TO PEOPLE OR
UNITSELF

TRANSPORTS

5 TOTAL, 4 DOGS, 1 FOOD

DOG DISCUT BAKING

NONE - RES NOT NEEDED NOW

DONATIONS RECEIVED BY PATHWAYS

MARY SOWER, DAVID CRAG

DONATIONS PROVIDED BY PATHWAYS

DAVID FOR UNICOM MY WINK RESCUE, GAS, AIRTICKETS
GOLF \$300 PROMOTIONAL EXPENSE (NOT A DONATION)



Meeting Notes

Person: DAVID CRAIG

Date: JUNE 29, 2015

PET FOOD DONATION

INCLUDES CANINE SOCIAL CLUB SO CAN HOUSE DOGS FROM BARKERS

COMMUNICATION

AWF CFC ESTIMATED DONATIONS FOR NEXT YEAR

MARY STOVER - TRANSPORTS RESCUES IN FLORIDA

UNITED WAY - MONTHLY DONATION

ORG FILINGS

WEB SITE VISIT STATISTICS

WEB OK - 500 VISITS IN LAST YR TO HOME PAGE

FACEBOOK - RS - UPDATE EVERY FEW DAYS

NEED BETTER # LIKES

DAVID CAN UPDATE w/ POSTINGS

DAVID T. []
PET TRANSPORTS
RECENT

ANDREW - HER WEBSITE MAINTAINED BY COMPANY FOR STRATEGIC PLANNING

DAVID - GALLERY UPDATE w/ MORE INFO

SUE /
DAVID []

SPECIAL CAMPAIGNS NEEDED (PP - VET BILLS)

GOLF EVENT

\$500 PROMOTIONAL FEE

SUE, AMBER, AUBREY, FREEBOX DISPLAYED, SOLD OUT, 120 GOLFERS

BROCHURE (POA LISTED)

OK - WORTHWHILE, NAME RECOGNITION, GOOD SILENT AUCTION



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Meeting Notes

Person: DAVID CRAIG

Date: JUNE 23, 2015

PEÑA BLANCA PIT BULL — ^{TROTTER} TRANSPORTED ^{BY POH} FOR ADOPTION TO CANINE SOCIAL CLUB.
DOING OK w/ OTHER DOGS, WILL STAY AT CSC UNTIL DP.

FINDS ADOPTION

PET FOOD DONATION POLICY . . . 4-0 PRES/VICE PRES APPROVES

GIVE PHILLIPS CONTACT INFO TO: RAYMOND / D.P.

DAVID EMAIL INFO

PAULINE / U.M.W.

AFTER POLLY MOVES, NO MORE FOOD FROM POH TO UMW

APPROVALS FOR:

DP

UMW

MM

CSC

4-0

GRANT OPPORTUNITIES

PET CO - SHELTER/ADOPTION GRANTS FOR NOW

GIVE DETAILS PROGRAM BY SK

SUE GIVE TO PC FOR NOTES/BOOK

TRANSPORT VEHICLE

NEED SPECIFIC FOR: VAN, ACCESSORIES

DAVID

ITEM DETAILS, COST (ABQ. HAS BUSINESS FOR UPGRADES)

SEND ANDREA FOR TRANSPORT COMPANY INFO FOR SE-FL DOGS. DAVID

+ FLIGHT INFO

MOUSE THERAPY DOG TRAINING

CONTINGENT ON HEAT OF FACILITIES INSIDE

SW CANINE CORP OF VOLUNTEERS APPLICATION ALREADY DONE
NEXT MTH AUG 11 TUESDAY 2PM

END 3:10

PAGE 3 OF 3

GIVE TO SUE APP TO MBOOK
 TAKE PHOTOS OF OUTLINE OF PLACES



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MEETING MINUTES

Meeting Date

OCTOBER 20, 2015



MEETING AGENDA

Date: **October 20, 2015**

Tuesday

Time: **2:00 pm MST**

Location: **Susan Kinzie Home**

6436 Vooscane, Cochiti Lake, New Mexico

A CALL TO ORDER

- 1 Call to Order and Member Attendance Roll Call
- 2 Prior Meeting Minutes review and approval
 - June 23, 2015

B OLD BUSINESS

- 1 Transport Vehicle Wish List

C NEW BUSINESS

ALWAYS PRESENT

- 1 Treasurer's Reports
 - June 1 - September 30, 2015
- 2 Report on Transports since last meeting
- 3 Report on Dog Biscuit baking
- 4 Donations received by Pathways

<ul style="list-style-type: none"> • United Way of New Mexico • Animal Welfare Fund (AWF) • Schwan's Home Food Delivery Fundraiser • Karen McSorley • Plastic dog kennel 	monthly distribution quarterly distribution quarterly distribution private donation for dog Trooper Maria Mathis	\$21 ≈ per month \$298.24 \$ 31.96 \$ 10.00
---	--	--
- 5 Donations provided by Pathways
 - Dog and Cat food
 - Plastic dog kennel
- 6 Pet Food Donations

<ul style="list-style-type: none"> • Desert Paws Animal Rescue • Canine Social Club • Maria Mathes Private Dog Rescue • The Cat Sanctuary 	Raymond Sandor & Krystyn Bleda Andrea Dewey Tieg Veinot & Cookie Norris	Peña Blanca, NM Santa Fe, NM Santa Fe, NM Tijeras, NM
---	---	--
- 7 Ending Pet Food Donations

<ul style="list-style-type: none"> • Under My Wing Animal Transport & Rescue 	Pauline Dube	Moriarty, NM
---	--------------	--------------
- 8 Communications
 - Thrivent Choice membership
- 9 Organization Filings
- 10 Web Site and Facebook
 - Web site visitor report as of October 15, 2015
- 11 Special Events

<ul style="list-style-type: none"> • Albuquerque Fury Friends Fiesta Day therapy dog training opportunity 	Sue Kinzie and Molly (Great Pyrenees)
--	---------------------------------------

D NEW BUSINESS

- 1 New Board member Approval

<ul style="list-style-type: none"> • Pam Uher 	Cochiti Lake, NM
--	------------------
- 2 Business Plan
 - Fundraising ideas by Pam Uher
- 3 Proposed Sanctuary Planning

<ul style="list-style-type: none"> • Sanctuary Expenditure Questions • Sanctuary Artist Rendering 	Michele Relkin-Altenberg	Santa Fe, NM
---	--------------------------	--------------
- 4 Pet Food Donation Approval

<ul style="list-style-type: none"> • The Cat Sanctuary 	Tieg Veinot & Cookie Norris	Tijeras, NM
---	-----------------------------	-------------
- 5 Pathways and Desert Paws support for Cochiti Pueblo dogs & cats
 - Transporting animals for spay / neuter
 - Providing dog houses
- 6 Animal Welfare Fund
 - Speaker opportunity & status of next campaign
- 7 Schwan's Home Food Delivery Fundraiser status and discussion
- 8 Positive Links Conference: Link between animal abuse & domestic violence

	Sue Kinzie & Cookie Norris
--	----------------------------

E END OF MEETING ITEMS

- 1 Next Meeting
- 2 Adjournment



MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: October 20, 2015 Tuesday
Meeting Location: Susan Kinzie home 6436 Vooscane, Cochiti Lake, New Mexico 87083

Members Present:

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey		X		

Audience: Pam Uher (board candidate)

Call to Order: 2:20 pm MST
Adjournment: 5:24 pm

PROPOSED NEXT MEETING

November 17, 2015 (Tuesday) 2:00 PM MST **FUND RAISING AND BUSINESS PLAN WORK SESSION**
Sue Kinzie home

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: January 11, 2016



PRIORITY TASKS

PERSON	TASK
SUE	<p>Contact John Henson (Cochiti Lake resident) about possibly helping with a Pathways promotional video (he can be contacted on the Cochiti Lake next door neighbor internet chat site)</p> <p>See about providing more dog food for Canine Social Club and Desert Paws when next food donation is picked up</p> <p>Provide Andrea with dog biscuit baking recipe so she may give to Ruben if he wants to bake dog biscuits for Pathways</p> <p>Contact Cookie to see if her Cat Sanctuary can host several cats from Desert Paws, let Raymond know if Cat Sanctuary can do this for Desert Paws</p> <p>Contact Tieg Veinot and tell her that Pathways can provide her with donation receipts for the Cat Sanctuary building materials and construction costs, and Tieg needs to provide Pathways with a copy of all receipts for these costs and photos of the Cat Sanctuary building</p> <p>Knows several people who have Thrivent accounts, contact these so they will know about Pathway's connection to see if they may be interested in donating</p> <p>Contact Pam about providing a 12 month fund raising plan and a business plan outline</p> <p>Contact Michele Relkin-Altenberg, inform her Pathways board has approved her to create a new sanctuary drawing and board asks that she sign over the intellectual property rights to this drawing to Pathways (signing will have to wait until board approves its policy and form for this)</p> <p>Prepare AWF-CFC funding application for 2016, due in December 2015</p>
SUE / DAVID	<p>Create an outline for a Transport Vehicle Presentation Package with Pam's input</p> <p>Update Pathways Facebook and web site pages to mention Thrivent Financial's Choice donation program. Ask Sue for the correct wordage for this donation.</p> <p>Create a Pathways policy and form concerning service donation and intellectual property rights donation, Pam says she has some information about such forms</p> <p>Pathways needs to track all transport requests which we can not fulfill so we can record these for our records, add new section to Pathways notebook for this information</p>
COOKIE	
RAYMOND	
DAVID	<p>Update web site and Facebook with latest transports</p> <p>Update GuideStar with current Pathways info (talk to Sue about this first)</p> <p>Give Pam Uher CD with key Pathways documents (e.g. bylaws, policies, minutes), ask her to review Pathways conflict of interest policy and sign</p>
ANDREA	Contact Ruben to see if he can help bake dog biscuits for Pathways
PAM	Contact Wal-Mart and PetCo to see about donations of animal food and medicines



A -- CALL TO ORDER



A-1 CALL TO ORDER AND MEMBER ATTENDANCE

Members present: 4 Quorum present (4 out of 5)
Guests present: 1 PAM UHER (applicant for board membership)



A-2 PRIOR MEETING MINUTES REVIEW AND APPROVAL

a) June 23, 2015 Approved 4-0-1

B -- OLD BUSINESS



B-1 TRANSPORT VEHICLE WISH LIST

Transport vehicle requirements and fundraising discussed, Pam provided suggestions;

- written and video presentation package (video by students or John Henson) VERY IMPORTANT
- need to communicate clear goals for Pathways -- Help Animals VERY IMPORTANT
- need costs for vehicle and accessories
- Ford car company headquarters donates vehicles near end of the year
- Mercedes Benz car company also donates vehicles
- used fleet vans could be donated
- co-operative advertising on transport van may help it to be donated (e.g. advertising on side)
- car companies need Pathways mission plan, business plan, and IRS 501c3 confirmation letter
- framed photos of animals popular and unique now, good for Christmas and Easter
- photo conversion to oil painting representation by program such as Photoshop are popular
- visual world, create shot 5 minute Pathways promotional/informational video
- use media, children, local celebrities (e.g. Alicia Keys) to promote Pathways
- create book with animal stories (Pam has 3 of these, sold on Amazon)
- include many people in your promotions
- dinner fundraising events/auctions at Cochiti Golf course cafe, sell raffle tickets

DAVID / SUE

Create an outline for a Transport Vehicle Presentation Package with Pam's input

SUE

Contact John Henson (Cochiti Lake resident) about possibly helping with a Pathways promotional video (he can be contacted on the Cochiti Lake next door neighbor internet chat site)



C -- NEW BUSINESS (Always Present)



C-1 TREASURER'S REPORTS

Summary treasurer reports -- see actual treasurer reports for detailed transaction information

Raymond (treasurer) read summary report.

a) **MONTHLY June 1, 2015 - September 30, 2015**

Approved 4-0-1

TOTAL BALANCE \$ 2,784.02

BANK	GENERAL FUND -- LANB ... 8701	
Starting bank balance		2,628.28
+ Deposits		+ 427.00
- Expenses		- 300.00
Net Activity		127.00
Ending bank balance		2,755.28
	PAYPAL	
	PathwaysOfHealingNM@live.com	
Starting PayPal balance		28.74
+ Payments		+ 0.00
- PayPal Fees		- 0.00
+ Transfers IN		+ 0.00
- Transfers OUT		- 0.00
Net Activity		0.00
Ending PayPal balance		28.74
TOTAL		2,784.02

b) **YEAR n/a**



C-2 REPORT ON TRANSPORTS SINCE LAST MEETING

Sue summarized.

Transports:	5	[Animals:	1	Food/Supplies:	4]
Animals:	1	[Dogs:	1	Cats:	0]
Pet food & supplies (pounds):	3,595				
Miles:	708				

June 24, 2015

1 dog (JASMINE -- formerly POLLY) from Under My Wing Animal Rescue to Arroyo Seco Animal Hospital to be spayed
Moriarty New Mexico --> Española New Mexico
Sue Kinzie / David Craig

Miles: 272





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July 24, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Maria Mathes animal rescue, Canine Social Club & Animal Rescue, Tieg Veinot Cat Sanctuary
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 1,130
Miles: 109



August 14, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Maria Mathes animal rescue, Canine Social Club & Animal Rescue
Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds: 760
Miles: 109





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September 11, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Maria Mathes animal rescue, Canine Social Club & Animal Rescue

Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds:895
Miles: 109



October 9, 2015

Dog/Cat food pickup from Phillips Pet Food and Supplies for distribution to Desert Paws Animal Rescue, Maria Mathes animal rescue, Canine Social Club & Animal Rescue

Albuquerque New Mexico --> Cochiti Lake New Mexico
Sue Kinzie / David Craig

Pounds:810
Miles: 109





Transport comments ...

Pam Wal-Mart and PetCo donate animal food and medicines, she will look into
 Andrea Would like more dog food for her 10-12 rescues at the Canine Social Club
 Raymond Would like more dog food for Desert Paws animal Rescue (uses around 1,000 pounds/month)

PAM

Contact Wal-Mart and PetCo to see about donations of animal food and medicines

SUE

See about providing more dog food for Canine Social Club and Desert Paws when next food donation is picked up



C-3 REPORT ON DOG BISCUIT BAKING

Batches: 0 Biscuits: 0

Sue prepares these biscuits for sale by Desert Paws at local events.

Raymond Biscuits not needed at this time, but will need biscuits in mid November
 Andrea Knows young cook (**Ruben**) who may be able to help bake dog biscuits for Pathways
 Pam Baking is a good animal-people story for Pathways

ANDREA

Contact Ruben to see if he can help bake dog biscuits for Pathways

SUE

Provide Andrea with dog biscuit baking recipe so she may give to Ruben if he wants to bake dog biscuits for Pathways



C-4 DONATIONS RECEIVED BY PATHWAYS

- | | | |
|--|----------------------------------|------------------|
| • United Way of New Mexico | monthly distribution | \$21 ≈ per month |
| • Animal Welfare Fund (AWF) | quarterly distribution | \$298.24 |
| • Schwan's Home Food Delivery Fundraiser | quarterly distribution | \$ 31.96 |
| • Karen McSorley | private donation for dog Trooper | \$ 10.00 |
| • Plastic dog kennel | Maria Mathis | |

Raymond Desert Paws needs more dog kennels and crates



C-5 DONATIONS PROVIDED BY PATHWAYS

Pet food and supplies provided by Phillips Pet Food and Supplies distributed to

- Canine Social Club & Animal Rescue
- Desert Paws Animal Rescue
- Maria Mathes animal rescue
- Tieg Veinot Cat Sanctuary

Maria Mathes provided a plastic dog kennel for Desert Paws

Comments ...

- Pam Several places need animal good (e.g. Maria has around 10 senior dogs)
- Sue New organization needs cat food (Tieg Veinot Cat Sanctuary)
- Cookie Norris is housing around 10 cats at her place in Tijeras in a cat building
- Tieg invested around \$10,000 for this cat building
- Raymond Wonders if Tieg Veinot Cat Sanctuary can take care of several Desert Paws cats

SUE

Contact Cookie to see if her Cat Sanctuary can host several cats from Desert Paws, let Raymond know if Cat Sanctuary can do this for Desert Paws



C-6 PET FOOD DONATIONS

- | | | |
|-----------------------------------|--------------------------------|-----------------|
| • Desert Paws Animal Rescue | Raymond Sandor & Krystyn Bleda | Peña Blanca, NM |
| • Canine Social Club | Andrea Dewey | Santa Fe, NM |
| • Maria Mathes Private Dog Rescue | | Santa Fe, NM |
| • The Cat Sanctuary | Tieg Veinot & Cookie Norris | Tijeras, NM |

Cat Sanctuary is a new donation recipient which is being hosted by Cookie Norris at her place in Tijeras. Tieg would like to receive donation receipts from Pathways for the Cat Sanctuary building materials and construction. Board voted to allow this per Board Policy Third Party Donation Receipts:

Approved 5-0-1

SUE

Contact Tieg Veinot and tell her that Pathways can provide her with donation receipts for the Cat Sanctuary building materials and construction costs, and Tieg needs to provide Pathways with a copy of all receipts for these costs and photos of the Cat Sanctuary building



C-7 ENDING PET FOOD DONATIONS

Board approved ending donations by Pathways of animal food to Under My Wing Animal Transport & Rescue (Moriarty, New Mexico) since this rescue is no longer housing any Desert Paws animals (was housing Polly and her puppies).

Approved 5-0-1



C-8 COMMUNICATIONS

Thrivent Choice membership

Sue explained this provides donations to Pathways via automatic bank transfers. Letter from Thrivent Financial (September 14, 2015) explained its charitable grant program. Thrivent members need to select Pathways as a charity for donations.

Pam Let Pathways supporters know about this charitable donation via Pathways Facebook and web site

DAVID / SUE
Update Pathways Facebook and web site pages to mention Thrivent Financial's Choice donation program. Ask Sue for the correct wordage for this donation.

SUE
Knows several people who have Thrivent accounts, contact these so they will know about Pathway's connection to see if they may be interested in donating

Additional information about Thrivent Financial's Choice program ...

<https://www.thrivent.com/making-a-difference/living-generously/thrivent-choice/>

Pathways is listed (as of November 2, 2015) on Thrivent's web site as a charitable donation organization:

<https://service.thrivent.com/apps/ThriventChoiceMemberWeb/public/organizationSearchResults>

[Pathways for Healing](#) – Pena Blanca, NM

PO Box 1555

We are a 501c3 organization which provides support, healing, and education to "those who have been left behind" including...

Type: Other Secular Organization

Focus: Education, Animals, Children / Youth, Environment



C-9 ORGANIZATION FILINGS

Sue - None



C-10 REPORT ON WEB SITE AND FACEBOOK

Web site ...

David: Discussed web site visitor report as of October 15, 2015

Facebook ...

David: Needs to update with recent Pathways activities (e.g. transports)

DAVID

Update web site and Facebook with latest transports

DAVID

Update GuideStar with current Pathways info (talk to Sue about this first)



C-11 SPECIAL EVENTS

Albuquerque Fury Friends Fiesta Day therapy dog training opportunity

Sue Kinzie and Molly (Great Pyrenees) attended this event at the Albuquerque New Mexico Balloon Park museum to help train Molly for her animal therapy work and to have a paw reading by Madame Paw-Paw. David attended this event too.





D -- NEW BUSINESS



D-1 NEW BOARD MEMBER APPROVAL

Pam Uher

Board spoke with Pam Uher (Cochiti Lake, New Mexico) about her animal and fund raising experiences, reviewed her résumé, voted to approve her as the 6th member of the Pathways board. Board quorum now changes from 3 to 4.

Approved 4-0-1

DAVID

Give Pam Uher CD with key Pathways documents (e.g. bylaws, policies, minutes), ask her to review Pathways conflict of interest policy and sign



D-2 BUSINESS PLAN

Pam Uher (new board member) provided several business plan and fund raising ideas;

- She will provide a business plan outline
- She will provide a 12 month step-by-step fund raising action plan outline for potential art and book fund raising events
- She will talk to Ford car company about potential donation or reduced price transport van, January is the window to aim for such vehicle donations
- Produce a short (5 minute) video about Pathways activities to use for fund raising
Santa Fe design school may have students who could work on this
- John Henson (Cochiti Lake, New Mexico) has helped Pam with videos, may be able to help Pathways
- New Mexico is now hot for news and fund raising, many rich people and companies moving here, leverage off of these people and companies

SUE

Contact Pam about providing a 12 month fund raising plan and a business plan outline



D-3 PROPOSED SANCTUARY PLANNING

Sanctuary expenditure questions

Sue discussed sanctuary planning and costs. Need planning for this.

Pam Is there a need for a Pathways sanctuary?
Sue Yes



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- Raymond Local area (town, 2 pueblos) not served by either Albuquerque or Santa Fe animal sanctuaries or rescues
- Pam Is a sanctuary or animal rescue coalition possible?
- Raymond Not sure
- Pam Thinks tribal animal attitude is changing
- Raymond Not sure

Sanctuary artist rendering

Sue has contacted Santa Fe New Mexico artist **Michele Relkin-Altenberg** to create a better drawing of a potential Pathways sanctuary based on a rendering from 2008. Board voted to approve this rendering:

Approved 5-0-1

Board wants Pathways to own the intellectual property right for this new sanctuary drawing and would like Michele to sign over ownership.

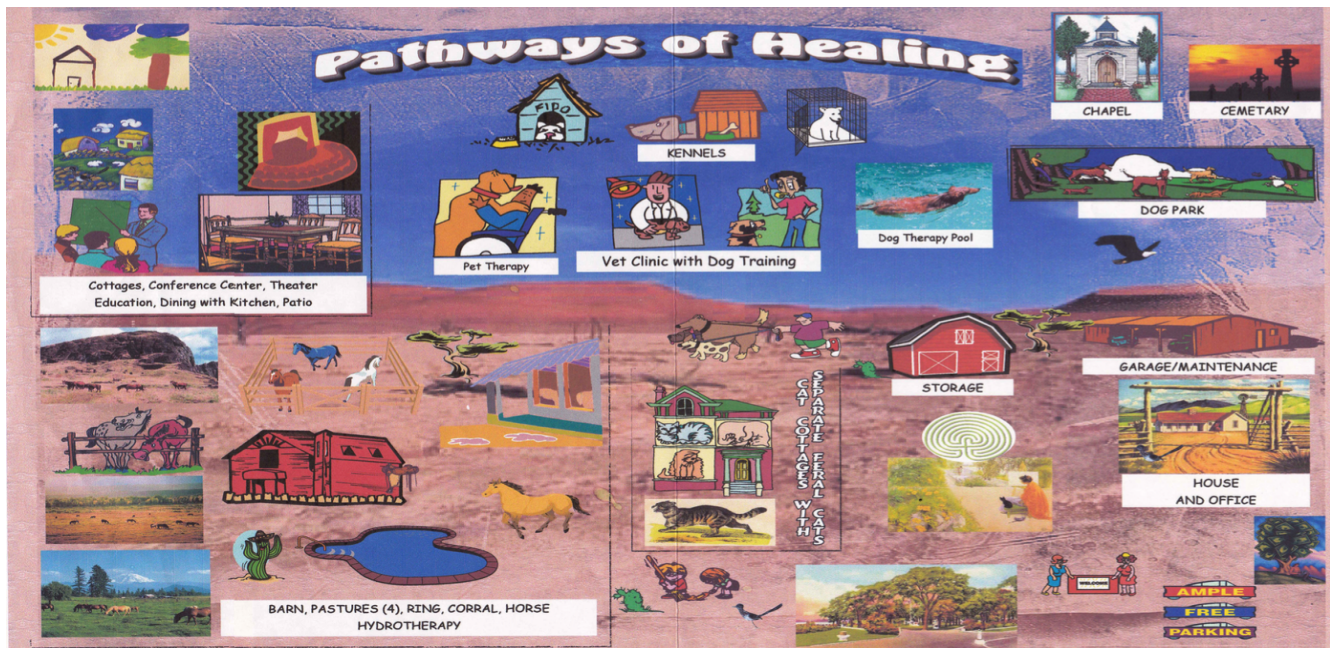
DAVID / SUE

Create a Pathways policy and form concerning service donation and intellectual property rights donation, Pam says she has some information about such forms

SUE

Contact Michele Relkin-Altenberg, inform her Pathways board has approved her to create a new sanctuary drawing and board asks that she sign over the intellectual property rights to this drawing to Pathways (signing will have to wait until board approves its policy and form for this)

Here is Pathways sanctuary drawing from 2008:





D-4 PET FOOD DONATION APPROVAL

The Cat Sanctuary Tieg Veinot & Cookie Norris Tijeras, NM

Board approved providing pet food and supplies to The Cat Sanctuary which is now located on Cookie Norris' property in Tijeras, New Mexico.

Approved 5-0-1



D-5 PATHWAYS AND DESERT PAWS SUPPORT FOR COCHITI PUEBLO DOGS & CATS

Transporting animals for spay / neuter

Desert Paws would like Pathways to help transport Cochiti Pueblo animals for spaying and neutering. Board approved its support for transporting animals for Desert Paws from the Cochiti Pueblo.

Raymond said Desert Paws assumes all liability for these animals and their transport and Desert Paws has written permission from the Cochiti Pueblo to transport these animals for spaying and neutering.

Approved 5-0-1

Providing dog houses

Desert Paws needs houses for its dogs. Board approved donating dog houses to Desert Paws when Pathways has houses to donate.

Approved 5-0-1



D-6 ANIMAL WELFARE FUND

Speaker opportunity & status of next campaign

Sue said not in Pathways best interest to participate in this speaking opportunity and recommends Pathways not be involved in this.

Sue needs to fill out the AWF-CFC funding application for the upcoming year. David can help here.

***SUE / DAVID
Prepare AWF-CFC funding application for 2016, due in December 2015***



D-7 SCHWAN'S HOME FOOD DELIVERY FUNDRAISER STATUS AND DISCUSSION

Sue Not much in return for the work, she was a major contributor to this fundraiser
 Raymond No local Cochiti Lake community support for Schwan's or this fundraising campaign
 David Pathways has limited resources and energy for this, does not think beneficial

Board approved to not participate in the Schwan's fundraiser.

Approved 5-0-1



**D-8 POSITIVE LINKS CONFERENCE:
LINK BETWEEN ANIMAL ABUSE & DOMESTIC VIOLENCE**

Sue discussed this. Animal Protection of New Mexico (APNM) sponsored this conference in Albuquerque New Mexico. Sue and Cookie attended. Large binder provided, David scanned and put on Pathways web site. APNM CARE program has contacted Pathways a few times for transports, Pathways was unable to do these.

DAVID / SUE

Pathways needs to track all transport requests which we can not fulfill so we can record these for our records, add new section to Pathways notebook for this information



POSITIVE LINKS
THELINKNM.COM

**NEW MEXICO CONFERENCE
ON THE LINK BETWEEN
ANIMAL ABUSE AND HUMAN VIOLENCE**

SEPTEMBER 14, 2015

8:00 am – 5:00 pm

**National Hispanic
Cultural Center**

Sponsored by



Co-Sponsored by



Barbara Herbert - Nina Knapp
Paul Roybal - Tamara Ward
Animal Law Section of the
New Mexico State Bar





E -- END OF MEETING ITEMS



E-1 NEXT MEETING

November 17, 2015 (Tuesday) 2:00 PM MST at Sue's house

WORK SESSION

- Business Plan review
- Fundraising planning
- Event planning

Business Plan outline (Pam will provide)
Needs assessment
Presentation package
Issue of credibility



E-2 ADJOURNMENT

Adjourned 5:24 pm

Approved 5-0-1

MISC. TOPICS

none



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MEETING NOTES

PERSON

DAVID CRAIG

SECRETARY

MEETING DATE

DECEMBER 2, 2015



Meeting Notes

Person: DAVID CRAIG / SECRETARY

Date: DEC 2, 2015

PEOPLE: SUE, RAYMOND, ANDREA, PAM, DAVID

2:26 START

AGENDA APPROVAL 5-0

FUNDRAISING

PAM SPOKE

ON-GOING FUNDRAISING (SEE P. 4 OF PAM PLAN IDEAS)

PICTURES DONATED TO POH, ADD TO WEBSITE DC

SELL ON WEBSITE (THINK HOW TO ORGANIZE)

DONOR FORM, PLEDGE FORM (SPECIFIC FUNDRAISER) DC

CONTACT PROGRAM NEEDED (^{INTERNET BASED} CONSTANT CONTACT) DC

USE GOOD EMAIL SUBJECT NAME

PATRON - PEOPLE WHO GIVE SIGNIFICANT DONATION, GIVE GIFTS

TO THANK THEM (EG. PHOTO, CARD)

GOLF EVENT - HIGHER END DONATIONS, SILENT AUCTION

PAM WILL LOOK INTO SMALLER EVENTS + SILENT AUCTION DC

VIDEO OF POH PURPOSE, ACTIVITIES

BOOKS SELL THROUGH AMAZON, PHONE APP VIDEO PRESENTATION



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

EDUCATIONAL PROGRAMS - ^(NEW MEXICO) CHASE FOUNDATION PROVIDES GRANTS TO NON-PROFITS FOR EDUCATIONAL PURPOSES

DSK

INFO ON INTERNET

PANERA (RESTAURANTS) - DAILY FUNDRAISER AT A STORE

DSK
PU

SEVERAL STORES IN ABO/SF. (ALSO WAHVE FOODS, KRIST KREME)

LOSTCO, UPS, ICE CREAM TRUCK IN SF

NEW IN SF

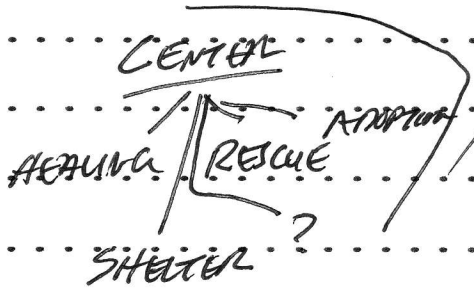
PUBLICITY - NEEDED FOR ANY EVENT, MAKE 5 MINUTE VIDEO,

PROCEDURE

GOAL OF POH - SHORT TERM (TRANSPORT ANIMALS, ^{ANIMAL} FOOD)

LONG TERM (ANIMAL HUMAN HEALTH SANCTUARY)

~~FOR HUMAN AND ANIMALS~~ ALTERNATIVE HEALTH + ^{STRUCTURE} RESCUE + ^{ADOPTION} SHELTER
CENTER AND ANIMAL SANCTUARY



RAYMOND - CORE SHOULD BE ANIMALS HELP,

USE ANIMALS TO HELP PEOPLE

PAM - ANIMALS USED FOR ALTERNATIVE HEALTH THERAPY

ANIMAL THERAPY POH STAFF - SHE SHOULD PROVIDE

DC



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

NEED "EDUCATION AND ACTION" NEED UNIQUE PERSPECTIVE *
PAM - ENHANCE QUALITY OF LIFE FOR ANIMALS, USE

CHILD EDUCATION PROGRAMS TO DO THIS,

THERAPY DOGS, SPAY/NEUTER LEARNING/PROGRAMS,

CHANGE PEOPLE'S ATTITUDES TOWARDS ANIMALS

(MAKE RESPONSIBLY TOWARD ANIMALS A GOAL)

POVERTY OF MONEY AND EDUCATION "HAVE A HEART" ^{EDUCATE TO}

KIDS WILL CHANGE PUEBLO ATTITUDE TOWARD ANIMALS,

PAM/RAMOND - ANIMALS IN TERRIBLE CONDITION IN PUEBLOS

* PAM - FOUNDATIONS WANT TO KNOW WHAT YOU HAVE DONE

AND WHAT YOU WILL DO IN FUTURE

* SUE - SMALL RESCUES/CENTERS NEED COORDINATION

EFFORT SO WORK BETTER TOGETHER (COLLABORATION)

DOH BECOMES CLEARING HOUSE

PAM - GRANTS FOR THIS "ORGANIZATION ORGANIZATION"

SUE - NEEDS LIST OF ANIMAL RESCUES/SHELTERS IN NM

SAID APNM HAS THE LIST (DC/GIVE PRES INFO)

SK
 DC

GENUINE DIRECTORY FOR THESE ORGS (JOURNAL)

PAM - AVOID WAREHOUSING OF ANIMALS. NEED PROGRAMS

WHICH SHOW HOW ANIMALS ARE SHELTERED TEMPORARILY

AND HOW EDUCATION CAN REDUCE NEED

FOR RESCUES



Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

(BUSINESS PLAN) STUDENT INTERNS
PAM - USE LOCALS (EG HIGH SCHOOLERS) NEEDING

COMMUNITY SERVICE FOR HELP AT POH CENTER

POH DIRECTION NEED PLANNING - VISION

NEED PLAN, EVENTS, SCHEDULE

MATCHING FUNDS FROM CORPORATE SPONSORS

SHORT, LONG TERM

NEED ONE STARTING DONOR TO HELP GENERATE MORE

LARGER DONORS (SEED DONORS)

2014 SHORT VEHICLE TRANSPORT, ANIMAL FOOD + FUNDING, ^{LAND} ^{STRIP} ^②
START OF RENTAL BUILDING, TRANSPORT OPERATIONS, ^① ^③ ^④

LONG CENTER ONLY, NEEDS TO BE ACCESSIBLE FROM AAR/SF

NEAR ANDREA - CLINES CORNER, FORMER GIRLS RANCH

FOR SALE, NEED INFO AD

EVENT SCHEDULE

QUARTERLY FUNDRAISERS (SEE PAM IDES P. 2)

LOCATION - SF? CL? BOTH? RAYMOND - NOT CL

SF JEAN COCAIGNA THEATRE / G. MARTIN, FILM FESTIVAL PU

ABOUT ANIMALS, NEED VIDEO OF POH (INFO, UPCOMING EVENTS) DC SK

ANIMAL BLESSING DAYS (EG SF ST. FRANCIS BLESSING DAY) AD
OCT BUDHANT DAYS, FATA EVENTS, FILM FESTIVALS PAGE 4 OF 7 PU



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

... PAM/ANDREA - SANBIHICO EVENTS, EMPTY STORES, PU/AD

... NEAR JEAN C. THEATRE, AVAILABLE?

... PO ON-GOING EVENTS
NOT NEC. ON V.D - ~~ST. PATRICK'S DANCE~~ BRUNGER/CURCH MAR. ENOUGH TIME?
VALENTINE EVENT @ CL GOLF COURSE (FEB 2016)

... PAM WILL GET DETAILS (PU: NEED CL PEOPLE CHANGE) PU

... AIMED AT CL LOCALS + SF GOLFERS
SILENT ART AUCTION, DINNER, VIDEO POH, ETC. CALENDAR
~~GOLF WINNERS -> PRIZES OR ART~~ ~~RAFFLE~~ PRESENTATION
CANINE COMPANIONS FOR INDEPENDENCE (CCT) INTERESTED IN? SK

... PROMOTION - SELL TICKETS IN SF (PAM)
IN CL
SF
MBA
PB
CP
- MAILED TO ALL CL HOMES TV/RADIO COVERAGE
- NOTA (SP?)
- BEGAY - COULD HELP PROMOTE
- RICH FORD LIKES TO GOLF
- CAN WE COMPANIONS - LOCAL PEOPLE

... NO VOLUNTEERS - NOT TOO LARGE, JUNIOR LEAGUE

... SCHEDULE - PAM TALK W/ GOLF COURSE PERSON (MARK) PU
KIVA CAFE

... AIM FOR MARCH EARLIEST (MARCH/APRIL)

... NEEDS ADVERTISING EARLIER - JAN/FEB

... CONNECT W/ EXISTING GOLF AUCTION

... APR/MAY/JUNE - DOH PARADE W/ VET CLINIC, LOCAL (HEIDI HANLIN) SK
PU MEDIA COVERAGE LOW COST SPAM/NEUTER RABBIT SHOT
PB VADT SEWS TANKS + COOKIES / ICE CREAM TRUCK REFRESHMENTS (RECEIVES % OF SALES) POH
PAGE 5 OF 7



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

- (USED CURIE NAME) NEW CONTACT VED, BHERIED, TOWN
- RUNNING EVENT — PLEDGES, BUSINESS SPONSORING T-SHIRT. □ PU
- DOG PARADE — PRIZES — DONATIONS FROM PET FOOD
- ^{IF CHILDREN} ^{NEW GIFT FOR} ^{ACU KINT} STORES (EG. PET SMART), ~~FRUIT~~
- VOLUNTEERS — LOCAL
- ADS — SF, ABQ, TAOS
- JUL/AUG/SEP — RUBBER DUCK RACE @ LAKE □ PU
- LABOR DAY? SEP CARNIVAL, PANCAKE BREAKFAST @ ^{STONE KIVA} CAFE
- SILENT AUCTION, RAFFLE, MUSIC GROUP
- (BASKETS w/ ANIMAL FOOD, TOYS, ANIMAL ART). ANIMAL CARICATURES □ SK PC
- ANIMAL PHOTOGRAPHS (PETER KING)
- ARTIST TABLES + LAKE VISITOR CENTER RENTAL ^(PU)
- APRIL — GOLFING (OR MAY) @ CL GOLF CAFE
- JUNE — DOG RUN @ CL TOWN
- SEP — PANCAKE / DUCK RACE @ CLAKE
- OCT/NOV — ANIMAL BLESSING @ SF JC THEATRE
- JAN 2017 — VOLUNTEER THANK YOU LUNCHEON □ PU
- @ SF TORTILLA FLATS
- HAS PRIVATE ROOM, FRESH FOOD PAGE 6 OF 7



Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

SHOONG FOUNDATION DONATION — SUE DISCUSSION, OTHERS COMMENTS

\$17,000 DONATION TO POH FOR TRANSPORT VAN

CAT FOOD DONATION TO SF LOCAL LINDA MOORE

(NEED POH APPROVAL BY POH BOARD)

NEED FOUNDATION APPROVAL OF POH GRANT APPLICATION

★ CHANGE GRANT APP PER ROSEMARY SHOONG CHANGES, (MILTON SHOONG)

MAIL TO FOUNDATION

★ ASK R. SHOONG TO PROVIDE LETTER TO POH STATING GRANT ACKNOWLEDGEMENT

\$17K IS DONATION TO POH W/ LIST OF HOW FUNDS

CAN BE USED

NEED BOARD APPROVAL OF GRANT RECEIPT AT NEXT POH MEG

NEED NEW BANK ACCT FOR THIS VEHICLE GRANT (DAVID)

DAVID NEED TO BE VERY CAREFUL WITH THIS FOUNDATION

GRANT, NEED FOUNDATION'S CLARIFICATION

IN WRITING ABOUT GRANT'S PURPOSES AND

EXACTLY WHAT GRANT FUNDS CAN BE SPENT ON

5:30 PM

DC

SC

SK



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MEETING MINUTES

Meeting Date

DECEMBER 2, 2015



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MEETING AGENDA

WORKSHOP

Date: December 2, 2015
Time: 2:00 pm MST
Location: Susan Kinzie Home

Wednesday
6436 Vooscane
Cochiti Lake
New Mexico

A CALL TO ORDER

- 1 Call to Order and Member Attendance Roll Call
- 2 Agenda Approval

B NEW BUSINESS

- 1 Fundraising planning for 2016 DISCUSSION

This is based on Pam's fundraising plan titled PROJECTED FUNDRAISING PLAN which she recently provided to Sue.

C END OF MEETING ITEMS

- 1 Next Meeting
- 2 Adjournment



WORKSHOP MEETING MINUTES

MEETING LOCATION / MEMBERS

Meeting Date: December 2, 2015 Wednesday
Meeting Location: Susan Kinzie home 6436 Vooscane, Cochiti Lake, New Mexico 87083

NAME	POSITION	PHYSICAL ATTENDANCE	PHONE ATTENDANCE	COMMENT
Susan Kinzie	President	X		
Cookie Norris	Vice-President			
Raymond Sandor	Treasurer	X		
David Craig	Secretary	X		
Andrea Dewey		X		
Pam Uher		X		

Call to Order: 2:25 pm MST
Adjournment: 5:30 pm

TOPICS

Fundraising planning for 2016 4
Milton Shoong Foundation grant -- \$17,000 11

MINUTES PREPARATION INFORMATION

Minutes by: David Craig (Board Secretary)
Date: January 11, 2016



PRIORITY TASKS

PERSON	TASK
SUE	<ul style="list-style-type: none"> • Look into Chase Foundation of New Mexico for educational grants • Compile animal therapy statistics/information so can show authoritative connection between animals and people health. • Compile list of animal rescue organizations in New Mexico so can have contacts to better help coordinate rescue efforts. APNM has a list already. Generate a directory for Pathways use only. • Touch base with John Henson (Cochiti Lake resident) about creating a video for Pathways which provides Pathways background, achievements, vision, needs) • Pathways board needs to approve providing cat food to Linda Moore's cat rescue in Santa Fe New Mexico at board's next regular meeting (add to next meeting agenda) • Pathways board needs to approve Pathways transport vehicle grant application to the Milton Shoong Foundation at board's next regular meeting (add to next meeting agenda) • Mail Shoong Foundation asking it to provide in writing all grant conditions • Pathways board needs to approve Shoong Foundation grant and any conditions that may be attached to this grant -- do this only after foundation has replied in writing with its list of grant conditions at board's next regular meeting (add to next meeting agenda) • Create new bank account for transport vehicle funds, also need debit card for this account which will only be used for vehicle expenses
SUE / DAVID	Change Pathways draft transport vehicle grant application to remove pages 12-16 per Rosemary Shoong request, mark application as final, and mail this application to Shoong Foundation in California
COOKIE	
RAYMOND	
DAVID	<ul style="list-style-type: none"> • Create donor and pledge forms, Pam has samples to copy • Lookup CONSTANT CONTACT program to use as a donor contact program
ANDREA	<ul style="list-style-type: none"> • Find information about former girls ranch that is for sale near Clines Corners as possible location for sanctuary • Provide information about St. Francis Blessing Day (Santa Fe) to see if Pathways may be able to participate in this event
PAM	<ul style="list-style-type: none"> • Look into creating a Pathways mission and activities video -- John Henson (Cochiti Lake resident) may be able to help here. Keep video short (5 minutes max), entertaining • Contact Krispy Kreme donuts in Santa Fe to see about fundraising events. • Contact Jean Cocteau Cinema to see if Pathways can participate in one of its film festivals for fundraising (need good Pathways video for this) • Look into Valentine Day events for Pathways participation, e.g. golfing events • Look into dog parade events and Pathways participation • Look into rubber duck race at Cochiti Lake • Talk with Kiva Cafe manager (Mark) at Pueblo golf course about potential Pathways fundraising event to see about cost and schedule (March 2016 earliest)



FUNDRAISING PLANNING FOR 2016

Pam spoke about her detailed plan **Projected Fundraising Plan for Non-Profit Animal Rescue Organization Pathways of Healing.**

ON GOING FUNDRAISING

(see page 4 of Projected Fundraising)

To appreciate donations provide digital pet portraits. Randy Meins (Cochiti Lake resident) makes these.

Create donor and pledge forms to use at special fundraisers.

Need a donor contact program to track all donors and be able to easily contact them via email or letter to notify of special fundraisers. Program CONSTANT CONTACT (internet based). Important to use a good email subject when emailing donors so donors will read the email.

Patrons (people who donate anything significant) need to be sent a special thank you card with a photo.

Need high end donation events such as the recent Golf Event. Use silent auctions. Publicity very important. Need good video of Pathways purpose and activities so donors will better understand Pathways mission. Also need good brochure.

Book sales to benefit Pathways. Sell through Amazon.

Look into educational program grants from places such as the Chase Foundation of New Mexico.

Restaurant fundraisers such as at Panera in Albuquerque and Santa Fe may be beneficial. Other food-related places may be good too: Whole Foods, Krispy Kreme donuts (has new store in Santa Fe), Costco, ice cream trucks.



DAVID

Create donor and pledge forms, Pam has samples to copy

DAVID

Lookup CONSTANT CONTACT program to use as a donor contact program

PAM

Look into creating a Pathways mission and activities video -- John Henson (Cochiti Lake resident) may be able to help here. Keep video short (5 minutes max), entertaining

SUE

Look into Chase Foundation of New Mexico for educational grants

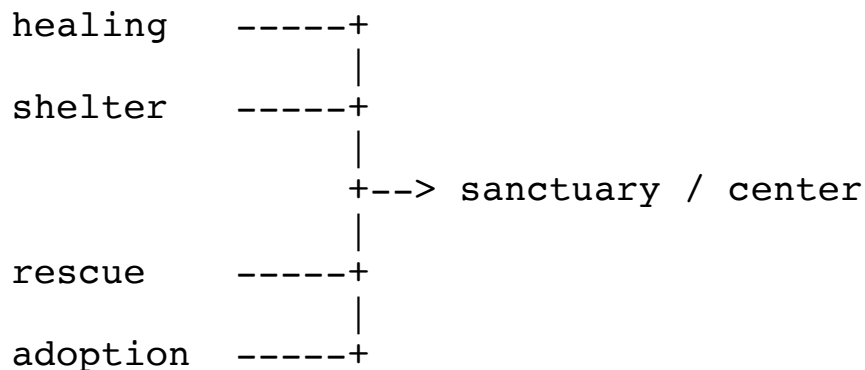
PAM

Contact Krispy Kreme donuts in Santa Fe to see about fundraising events.

PATHWAYS GOALS

Short term: Transport animals/food

Long term: Animal-human sanctuary
Need specific goal such as human and animal alternative healing and rescue adoption shelter/center



Core of goal should be helping animals, then use these animals to help people.

Use animal for alternative health therapy. Teaching responsibility toward animals is key part of goal.



SUE

Compile animal therapy statistics/information so can show authoritative connection between animals and people health.

EDUCATION AND ACTION

Need both education and action to show unique Pathways perspective.

Use children education programs to show how Pathways goal can enhance quality of life for animals and can change people's attitudes toward animals.

IMPORTANT

Foundations with animal grants want to know what Pathways has done and what Pathways will do in the future.

Small rescue organizations need to coordinate their efforts so can work better together. Pathways could become a clearing house for animal efforts.

Do not just warehouse animals. Need programs which show how rescued animals are sheltered temporarily and how education reduces the need for rescues.

Use local student interns needing community service to help at Pathways sanctuary. Mention this in Pathways business plan.

SUE

Compile list of animal rescue organizations in New Mexico so can have contacts to better help coordinate rescue efforts. APNM has a list already. Generate a directory for Pathways use only.



PATHWAYS DIRECTION

Important to clearly describe Pathways vision and how this vision can be achieved. Planning is needed which describes the key events and schedule for this vision.

Use matching funds from corporate sponsors to help pay for vision.

Need on corporate / foundation sponsor to kick start more large donations.

Need both short term and long term vision:

SHORT TERM VISION

transport vehicle, acquire sanctuary land, animal food donations

LONG TERM VISION

sanctuary center

accessible from Albuquerque and Santa Fe
(near Clines Corner, former girls ranch for sale)

ANDREA

Find information about former girls ranch that is for sale near Clines Corners as possible location for sanctuary

EVENT ACTIVITIES AND SCHEDULE

Aim for quarterly fundraisers.

Locations?

Santa Fe

Cochiti Lake (may not be good location due to poor past turnout)
host event at Kiva Cafe at Pueblo golf course

Jean Cocteau Cinema in Santa Fe (George Martin's cinema)
tie in fundraiser with animal-related film festivals
(need video for this)

Sanbusco facility (Santa Fe)

available since stores closing soon to be replaced
by charter school?



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Possible event tie-ins: St. Francis Blessing Day (Santa Fe)
St. Patricks Day (Santa Fe)
Valentines Day -- March/February
Golf events -- Santa Fe and/or Cochiti Lake golf courses
IAIA events
Film festivals

Is there enough time to plan for events which occur in first months of 2016?

Pathways could partner with Canine Companions for Independence for fundraising events?

Pathways video needed, should be short and show background, achievements, vision, needs.
Could be considered a mission statement video.

Could sell tickets for Pathways events, tickets could be used for a raffle.

Event activities: silent art auction
dinner
Pathways vision video

Event promotion: Mailer (e.g. to all residents in Cochiti Lake)
Media coverage -- TV / radio / print
Use people with names to help promote
Nota Begay (sp?) tribal member
Rich Ford car dealer, likes to golf
Canine Companions

Promotion locations: Cochiti Lake, Santa Fe, Albuquerque, Peña Blanca, Cochiti Pueblo

Event prizes: T-shirts, pet food/treats, pet toys, gift cards to pet stores

Volunteers: Don't need too many
Junior League people?



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- Advertising: Needed several months in advance of an event
Who will create this?
- Summer events: Dog parade with running event in major town (e.g. Santa Fe)
Vet clinics w/ low cost spay/neuter & rabies shots
Running event in Cochiti Lake
- Fall events: Aim for Labor Day w/silent auction (basket w/ animal treats/toys)
Rubber duck race at Cochiti Lake
Carnival
Pancake breakfast at Kiva Cafe
Animal art / caricatures
Artist tables so can sell their art

Event Schedule for 2016

- April Golfing at Cochiti Lake golf course
June Dog run at Cochiti Lake town
September Pancakes and duck race at Cochiti Lake
October/November Animal blessing day and Jean Cocteau Cinema in Santa Fe
January 2017 Volunteer thank you lunch
Santa Fe Tortilla Flats restaurant has private room

PAM

Contact Jean Cocteau Cinema to see if Pathways can participate in one of its film festivals for fundraising (need good Pathways video for this)

PAM

Look into Valentine Day events for Pathways participation, e.g. golfing events

PAM

Look into dog parade events and Pathways participation

PAM

Look into rubber duck race at Cochiti Lake

PAM

Talk with Kiva Cafe manager (Mark) at Pueblo golf course about potential Pathways fundraising event to see about



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cost and schedule (March 2016 earliest)

ANDREA

Provide information about St. Francis Blessing Day (Santa Fe) to see if Pathways may be able to participate in this event

SUE

Touch base with John Henson (Cochiti Lake resident) about creating a video for Pathways which provides Pathways background, achievements, vision, needs)



MILTON SHOONG FOUNDATION GRANT -- \$17,000

Sue Kinzie said on December 1, 2015 she was given a \$17,000 check from the Milton Shoong Foundation by Rosemary Shoong as a Pathways donation.

Check details:	Business Name	Milton Shoong Foundation (Tahoe City, California)
	Check #	1714
	Date	December 1, 2015
	Pay to	Pathways of Healing
	Amount	\$17,000
	Memo	(blank)
	Signature	Rosemary Shoong

This foundation has EIN 94-1200291.

Sue deposited this check into Pathways main bank account on the same day she received this check.

Sue said Rosemary Shoong verbally requested this donation be used for a Pathways transport van and cat food donations to a Santa Fe cat rescue run by Linda Moore when Pathways picks up pet supplies from Phillips Pet Food and Supply in Albuquerque New Mexico.

DAVID: Board needs to approve Pathways transport vehicle grant application to the Milton Shoong Foundation (Rosemary Shoong was provided with a draft version which she requested some details be removed)

DAVID / RAYMOND / PAM: Board needs to approve foundation's grant but only after foundation provides in writing all conditions it may have for this funding.

DAVID: Need new bank account for this vehicle grant so can easily track all funds given and spent here. Includes a debit card just for this account which is used for all vehicle expenses.



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SUE

Pathways board needs to approve providing cat food to Linda Moore's cat rescue in Santa Fe New Mexico at board's next regular meeting (add to next meeting agenda)

SUE

Pathways board needs to approve Pathways transport vehicle grant application to the Milton Shoong Foundation at board's next regular meeting (add to next meeting agenda)

DAVID / SUE

Change Pathways draft transport vehicle grant application to remove pages 12-16 per Rosemary Shoong request, mark application as final, and mail this application to Shoong Foundation in California

SUE

Mail Shoong Foundation asking it to provide in writing all grant conditions

SUE

Pathways board needs to approve Shoong Foundation grant and any conditions that may be attached to this grant - do this only after foundation has replied in writing with its list of grant conditions at board's next regular meeting (add to next meeting agenda)

SUE

Create new bank account for transport vehicle funds, also need debit card for this account which will only be used for vehicle expenses



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MEETING NOTES

PERSON

DAVID CRAIG

SECRETARY

MEETING DATE

DECEMBER 2, 2015



Meeting Notes

Person: DAVID CRAIG / SECRETARY

Date: DEC 2, 2015

PEOPLE: SUE, RAYMOND, ANDREA, PAM, DAVID

2:26 START

AGENDA APPROVAL 5-0

FUNDRAISING

PAM SPOKE

ON-GOING FUNDRAISING (SEE P. 4 OF PAM PLAN IDEAS)

PICTURES DONATED TO POH, ADD TO WEBSITE DC

SELL ON WEBSITE (THINK HOW TO ORGANIZE)

DONOR FORM, PLEDGE FORM (SPECIFIC FUNDRAISER) DC

CONTACT PROGRAM NEEDED (^{INTERNET BASED} CONSTANT CONTACT) DC

USE GOOD EMAIL SUBJECT NAME

PATRON - PEOPLE WHO GIVE SIGNIFICANT DONATION, GIVE GIFTS

TO THANK THEM (EG. PHOTO, CARD)

GOLF EVENT - HIGHER END DONATIONS, SILENT AUCTION

PAM WILL LOOK INTO SMALLER EVENTS + SILENT AUCTION DC

VIDEO OF POH PURPOSE, ACTIVITIES

BOOKS SELL THROUGH AMAZON, PHONE APP VIDEO PRESENTATION



Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

EDUCATIONAL PROGRAMS - ^(NEW MEXICO) CHASE FOUNDATION PROVIDES GRANTS

TO NON-PROFITS FOR EDUCATIONAL PURPOSES

DSK

INFO ON INTERNET

PANERA (RESTAURANTS) - DAILY FUNDRAISER AT A STORE

DSK
PU

SEVERAL STORES IN ABO/SF. (ALSO WAHVE FOODS, KRIST KREME)

LOSTCO, UPS, ICE CREAM TRUCK IN SF

NEW IN SF

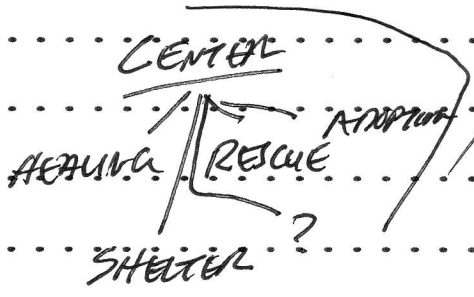
PUBLICITY - NEEDED FOR ANY EVENT, MAKE 5 MINUTE VIDEO,

PROCEDURE

GOAL OF POH - SHORT TERM (TRANSPORT ANIMALS, ^{ANIMAL} FOOD)

LONG TERM (ANIMAL HUMAN HEALTH SANCTUARY)

~~FOR HUMAN AND ANIMALS~~ ALTERNATIVE HEALTH + ^{STRUCTURE} ~~HEALTH~~ + RESCUE
CENTER AND ANIMAL SANCTUARY
ADOPTION
SHELTER



RAYMOND - CORE SHOULD BE ANIMALS HELP,

USE ANIMALS TO HELP PEOPLE

PAM - ANIMALS USED FOR ALTERNATIVE
HEALTH THERAPY

ANIMAL THERAPY POH STATE - SHE SHOULD PROVIDE

DSK



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

NEED "EDUCATION AND ACTION" NEED UNIQUE PERSPECTIVE *
PAM - ENHANCE QUALITY OF LIFE FOR ANIMALS, USE

CHILD EDUCATION PROGRAMS TO DO THIS,

THERAPY DOGS, SPAY/NEUTER LEARNING/PROGRAMS,

CHANGE PEOPLE'S ATTITUDES TOWARDS ANIMALS

(MAKE RESPONSIBLY TOWARD ANIMALS A GOAL)

POVERTY OF MONEY AND EDUCATION "EDUCATE TO HAVE A HEART"

KIDS WILL CHANGE PUEBLO ATTITUDE TOWARD ANIMALS,

PAM/RAMOND - ANIMALS IN TERRIBLE CONDITION IN PUEBLOS

* PAM - FOUNDATIONS WANT TO KNOW WHAT YOU HAVE DONE

AND WHAT YOU WILL DO IN FUTURE

* SUE - SMALL RESCUES/CENTERS NEED COORDINATION

EFFORT SO WORK BETTER TOGETHER (COLLABORATION)

DOH BECOMES CLEARING HOUSE

PAM - GRANTS FOR THIS "ORGANIZATION ORGANIZATION"

SUE - NEEDS LIST OF ANIMAL RESCUES/SHELTERS IN NM

SAID APNM HAS THE LIST (DC/GIVE PRES INFO)

SK
 DC

GENUINE DIRECTORY FOR THESE ORGS (JOURNAL)

PAM - AVOID WAREHOUSING OF ANIMALS. NEED PROGRAMS

WHICH SHOW HOW ANIMALS ARE SHELTERED TEMPORARILY

AND HOW EDUCATION CAN REDUCE NEED

FOR RESCUES



Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

(BUSINESS PLAN) STUDENT INTERNS
PAM - USE LOCALS (EG HIGH SCHOOLERS) NEEDING

COMMUNITY SERVICE FOR HELP AT POH CENTER

POH DIRECTION NEED PLANNING - VISION

NEED PLAN, EVENTS, SCHEDULE

MATCHING FUNDS FROM CORPORATE SPONSORS

SHORT, LONG TERM

NEED ONE STARTING DONOR TO HELP GENERATE MORE

LARGER DONORS (SEED DONORS)

2014 SHORT VEHICLE TRANSPORT, ANIMAL FOOD + FUNDING, ^{LAND} ^{SPACE} PURCHASE,
START OF RENTAL BUILDING, TRANSPORT OPERATIONS CENTER

LONG CENTER ONLY, NEEDS TO BE ACCESSIBLE FROM AAR/SF

NEAR ANDREA - CLINES CORNER, FORMER GIRLS RANCH

FOR SALE, NEED INFO AD

EVENT SCHEDULE

QUARTERLY FUNDRAISERS (SEE PAM IDES P. 2)

LOCATION - SF? CL? BOTH? RAYMOND - NOT CL

SF JEAN COCAJONA THEATRE / G. MARTIN, FILM FESTIVAL PU

ABOUT ANIMALS, NEED VIDEO OF POH (INFO, UPCOMING EVENTS) DC SK

ANIMAL BLESSING DAYS (EG SF ST. FRANCIS BLESSING DAY) AD
OCT BUDHANT DAYS, FATA EVENTS, FILM FESTIVALS
PAGE 4 OF 7 PU



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Meeting Notes

Person: DAVID CRAIG

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... PAM/ANDREA - SANBIHICO EVENTS, EMPTY STORES, PU/AD

... NEAR JEAN C. THEATRE, AVAILABLE?

... PO ON-GOING EVENTS
NOT NEC. ON V.D - ~~ST. PATRICK'S DANCE CLASS/BRIDGE/CLUB CH~~ MAR. ENOUGH TIME?
VALENTINE EVENT @ CL GOLF COURSE (FEB 2016)

... PAM WILL GET DETAILS (PU: NEED CL PEOPLE CHANGE) PU

... AIMED AT CL LOCALS + SF GOLFERS
SILENT ART AUCTION, DINNER, VIDEO POH, ETC. CALENDAR
~~GOLF WINNERS -> PRIZES OR ART~~ ~~RAFFLE~~ PRESENTATION
CANINE COMPANIONS FOR INDEPENDENCE (CCT) INTERESTED IN? SK

... PROMOTION - SELL TICKETS IN SF (PAM)
IN CL (SF, MBR, PB, CP) - MAILER TO ALL CL HOMES TV/RADIO COVERAGE
- NOTA (SP?)
- BEGAY - COULD HELP PROMOTE
- RICH FORD LIKES TO GOLF
- CAN WE COMPANIONS - LOCAL PEOPLE

... NO VOLUNTEERS - NOT TOO LARGE, JUNIOR LEAGUE

... SCHEDULE - PAM TALK W/ GOLF COURSE PERSON (MARK) PU
KIVA CAFE

... AIM FOR MARCH EARLIEST (MARCH/APRIL)

... NEEDS ADVERTISING EARLIER - JAN/FEB

... CONNECT W/ EXISTING GOLF AUCTION

... APR/MAY/JUNE - DOH PARADE W/ VET CLINIC, LOCAL (HEIDI HANLIN) SK
PU MEDIA COVERAGE LOW COST SPAM/NEUTER RABBIT SHOT
PU VADT TANNED ICE CREAM TRUCK REFRESHMENTS (RECEIVES % OF SALES) PU
PAGE 5 OF 7
POH



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Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

- (USED CURIE NAME) NEW CONTACT VED, BHERIED, TOWN
- RUNNING EVENT - PLEDGES, BUSINESS SPONSORING T-SHIRT. ☐ PU
- DOG PARADE - PRIZES - DONATIONS FROM PET FOOD
- WE CHILDREN NEW GIFT FOR STORES (EG. PET SMART), ~~FRUIT~~
- VOLUNTEERS - LOCAL
- ADS - SF, ABQ, TAOS
- JUL/AUG/SEP - RUBBER DUCK RACE @ LAKE ☐ PU
- LABOR DAY? CARNIVAL, PANCAKE BREAKFAST @ STONE KIVA CAFE
- SEP
- SILENT AUCTION, RAFFLE, MUSIC GROUP
- (BASKETS w/ ANIMAL FOOD, TOYS, ANIMAL ART). ANIMAL CARICATURES ☐ SK PC
- ANIMAL PHOTOGRAPHS (PETER KING)
- ARTIST TABLES @ LAKE VISITOR CENTER RENTAL
- APRIL - GOLFING (OR MAY) @ CL GOLF CAFE
- JUNE - DOG RUN @ CL TOWN
- SEP - PANCAKE / DUCK RACE @ CLAKE
- OCT/NOV - ANIMAL BLESSING @ SF JC THEATRE
- JAN 2017 - VOLUNTEER THANK YOU LUNCH ☐ PU
- @ SF TORTILLA FLATS
- HAS PRIVATE ROOM, FRESH FOOD PAGE 6 OF 7



Meeting Notes

Person: DAVID CRAIG

Date: DEC 2, 2015

SHOONG FOUNDATION DONATION — SUE DISCUSSION, OTHERS COMMENTS

\$17,000 DONATION TO POH FOR TRANSPORT VAN

CAT FOOD DONATION TO SF LOCAL LINDA MOORE

(NEED POH APPROVAL BY POH BOARD)

NEED FOUNDATION APPROVAL OF POH GRANT APPLICATION

★ CHANGE GRANT APP PER ROSEMARY SHOONG CHANGES, (MILTON SHOONG)

MAIL TO FOUNDATION

★ ASK R. SHOONG TO PROVIDE LETTER TO POH STATING GRANT ACKNOWLEDGEMENT

\$17K IS DONATION TO POH w/ LIST OF HOW FUNDS

CAN BE USED

NEED BOARD APPROVAL OF GRANT RECEIPT AT NEXT POH MEG

NEED NEW BANK ACCT FOR THIS VEHICLE GRANT (DAVID)

DAVID NEED TO BE VERY CAREFUL WITH THIS FOUNDATION

GRANT, NEED FOUNDATION'S CLARIFICATION

IN WRITING ABOUT GRANT'S PURPOSES AND

EXACTLY WHAT GRANT FUNDS CAN BE SPENT ON

5:30 PM

DC

SC

SK