



Pathways of Healing

PO Box 1555 • Peña Blanca • New Mexico • 87041

www.PathwaysOfHealingNM.org



**Pathways of Healing
New Mexico**

MEETING MINUTES

YEAR

2008



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Pathways of Healing
Section 6 Doc 2

MEETING MINUTES

Meeting Date

? 2008

AUTHOR:
LOS ALAMOS - KADON
Rolana Sindeler - SEA

New Mexico
Natural Healers

Glorianna Conf. Center - Religious as a model

AGENDA

- 1 Introductions
- 2 Review of basic concept, Kathy Pallis
- 3 Research and actions to date, Kathy Pallis and Sue Kinzie
- 4 Planned activities for the next few weeks, Kathy Pallis
- 5 Name the board
- 6 Mission statement
- 7 Discussion

Business Advisor

Debrah Collins -
Small Business

associated w
SFH Community
College

Therapy Aspect:

- select animals as therapy animals
- art therapy & pet therapy / sound therapy
- field trips for nursing homes
- children

* Collaboration / Networking are key

? Equity in foundation for academic staff?

Trade off w. an academic institution i.e.

Visiting Scholar
- research time
- writing time

Contracts * offered to the academics

Love of animals
The area

MODELS Being around animals is their passion

- NARA

#1 Best Friends as a resource - Claudia

- Mendota Insti.

#3 Research & Actions

Santa Fe Community Foundation

- fiscal sponsor - maybe
- workshops
- Investors & grant seekers forum com
- Paper work

Santa Fe ct.org
SFCF.org

file w.
State

1. file as an ~~Abc~~ non-profit
 - articles of incorporation thru public regulation commission
2. NND name & mission statement for articles of incorporation
 - NND Articles / By law & Board

501(c)3 - Feds - takes 18 mos or more

- During this time, get a fiscal sponsor
- Often a company who will do this will charge a fee, Corporation

Provide a tax benefit

- look into property donations
- Small business grp at the S.F. Business College
 - NND a list of things to do
- must have a business plan & 3 yr budget

minimum
startpoint →

- facility
- collaboration with ???

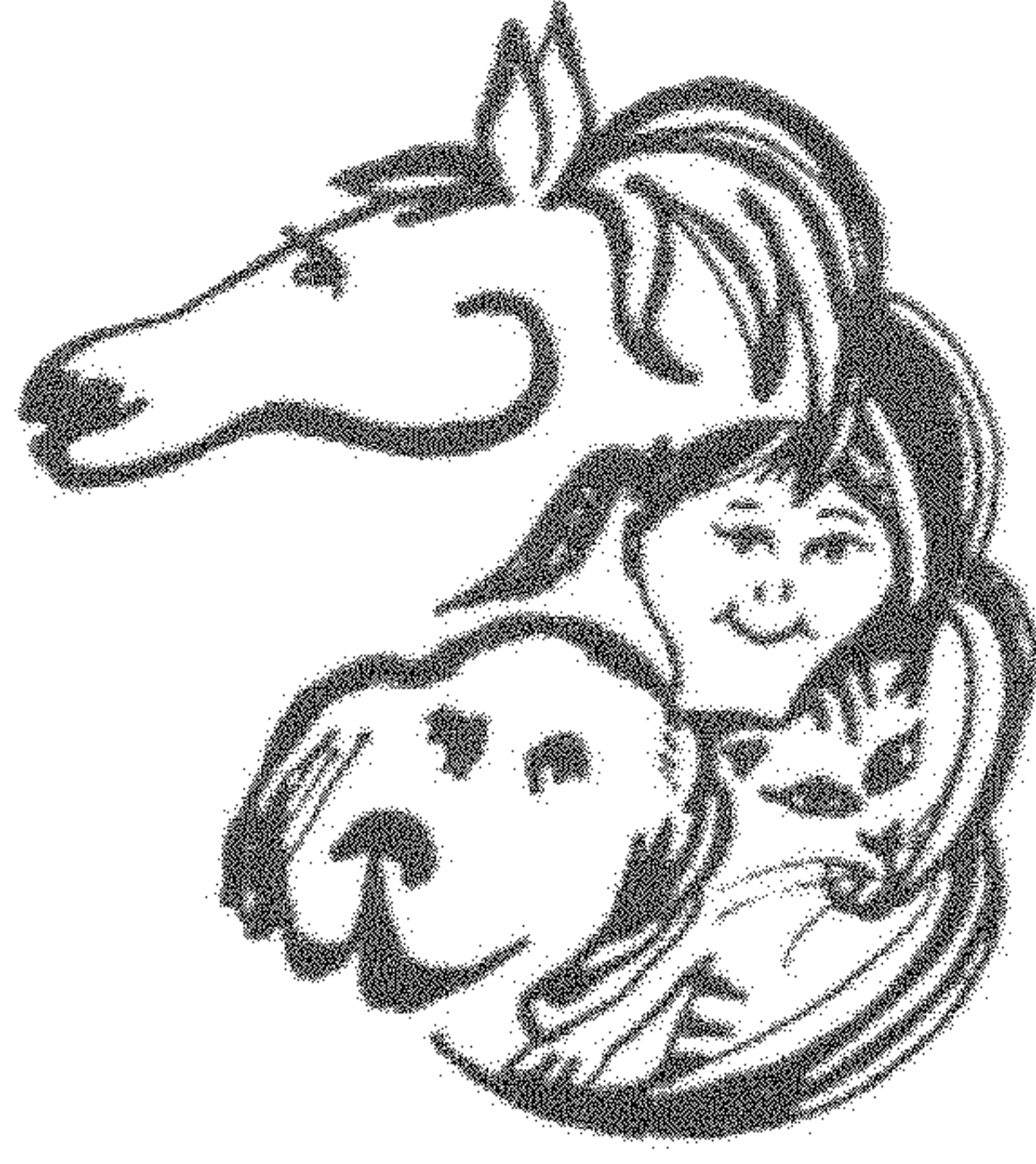
MEDO: CTC Diane Billing - mission statement

Sue - large animal consultant

Jennifer Humphry - Horses Mt

Holding facility for greyhounds

Art Therapy - under a roof or outside - animal as trigger or catalyst;



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MINUTES NOT AVAILABLE





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MEETING MINUTES

Meeting Date

APRIL 25, 2008

Pathways of Healing

Board Meeting

Agenda

April 25, 2008

1. Introductions
2. Vision of Pathways of Healing--Discussion
3. Initial Report for New Mexico PRC—Sue Kinzie
4. Compliance with the Charitable Organizations Act—Sue Kinzie
registration in June
5. 501c3 paperwork—Mary Stover
MISSION STATEMENT.
6. Proposed Budget for 501c3--Discussion
7. Logo—Discussion
man
- 7a. Website--Discussion
sent name to website designer
8. Plan for Dog area—Maria Mathes
9. Plan for Horse area—Sue Kinzie for Jennifer Humphrey
4-25 copies to everyone
10. Possible location--Discussion
11. Fundraising--Discussion
12. Date for next meeting
13. Adjourn

PATHWAYS TO HEALING

BOARD MEETING MINUTES

FRIDAY, APRIL 25, 2008

Last night we decided that:

1. Sue Kinzie will submit the initial report to the PRC this week.
2. Mary Stover will continue to develop the information to be submitted to the feds for 501c3 status.
3. Mary will file the required information with the Attorney General's office in June.
4. Anna Soeiro will research by-laws.
5. Jeannie Magill will provide the workbook for the next meeting for use in developing our mission statement.

If there are any corrections or questions regarding this information, please email me.

I believe that we made an excellent start on the paperwork last night. I also enjoyed our sumptuous banquet. I would offer that the next meeting be held at my home since it is centrally located between Santa Fe and Albuquerque. At that meeting we will continue our discussion about the paperwork and develop our mission statement.



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Section 6 Doc 4

MEETING MINUTES

Meeting Date

MAY 17, 2008

Pathways of Healing

Board Meeting

Agenda

May 17, 2008

1. Introductions

2. Vision of Pathways of Healing—Discussion

3. By Laws---Anna Soeiro

4. 501c3 paperwork—Mary Stover

5. Mission statement—Jeannie Magill

6. Logo designs—Mary Stover

7. Date for next meeting

8. Adjourn

Anna to correct + email by Thursday

Mary to comp + send copy to me by 5-26

copy with minutes

design kid hugging dog -

Pathways of Healing

Saturday, May 17, 2008

5:00 PM

**Dish 'N Spoon Café
620 Old Santa Fe Trail
Santa Fe, New Mexico**

MINUTES SUMMARY

Present:

Sue Kinzie
Anna Soeiro
Mary Stover
Jeannie Magill

Also Present:

Adee Gordon
Ellie

Sue Kinzie called the meeting to order at 5:00 PM

1. Introductions of new members were made, and short review of activities engaged upon since the last meeting were shared.

- Sue will meet with Sherry Gaber, an animal chiropractor at Cedarwood Vet next week.

- Sue sent the corporate report to the state of New Mexico in reference to our letter of incorporation. They returned it, asking for a "better" signature. Sue will correct and resend the letter this week.

- It was agreed upon that we will need a business plan. It was suggested that the community college and/or an organization named Score can help us develop one.

- Sue handed out information about Femo Underwater Treadmill and Reno's Road to No-Kill Shelter

- A discussion about a possible location for P of H ensued. Sue has spoken with Cookie Norris who conducts dog therapy sessions at the Juvenile Detention facility in Albuquerque. Cookie is connected with the Campfire Girls organization that have a camp in the Las Vegas, New Mexico area. Campfire only uses the camp a few weeks

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during the year. They are interested in finding an organization who would utilize the space on a more permanent basis. Sue and Cookie will tour the area in a few weeks.

- Various members suggested politicians, notable people and organizations who might be interested in helping P of H such as:

- Tom Swisstack, Mayor of Rio Rancho – help with land donation
- Diane Denish, Lieutenant Governor of New Mexico –interested in children
- Barbara Vigil, First Judicial District Juvenile Court Judge – child welfare
- Ali MacGraw
- Shirley MacLane
- Boys and Girls Clubs
- Big Brother, Big Sister Clubs
- CASA
- Roots to Shoots
- Children in detention centers

2. Vision of Pathways of Healing:

- Mary took the crayon drawing of the physical map of P of H and produced a beautiful layout of the sanctuary clearly demarcating the various areas. This concept picture of P of H will be used by everyone in a variety of ways to illicit interest in P of H. It was suggested that Anna laminate the map for use as placemats at Dish ‘N Spoon.

- It was agreed that working with juveniles from detention centers as well as other special needs children will not only fulfill a goal of P of H, but will also help us raise funding for the sanctuary.

- The use of solar panels on the buildings might help in eliciting funds as well.

3. By Laws:

- Anna provided a good list of by-laws that the board adopted with the exception that there will be no term limits for board members at this time.

- Mary brought up the point that **if** P of H should fail, the IRS requires that the By Laws state all assets will be donated to a mutually agreed upon 501c3 charity. All members of the board agreed to this.

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P of H
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4. 501(c)3 paperwork:

- P of H needs to reserve a domain name for a future website; alternate name will be Pathway of Healing Sanctuary; Sue and Mary know someone who will be able to help design it.

- P of H needs an average, annual budget of less than \$10,000. Mary will use the categories from Bridge to the World as a model for our budget.

- Mary will send in the paperwork for the 501(c)3 status for P to H She needs the
 - Articles of incorporation
 - the by laws
 - financials

- Mary will send to Sue
 - 1023
 - Articles of Incorporation
 - By laws
 - IRS Determination Letter

- We need these documents so we can register with the Attorney General's Office

5. Mission Statement:

- Jeannie shared the information found in the book, The Path – A Field Guide by Laurie Beth Jones to be used as a guide to develop a mission statement for P of H.

- Anna quickly created the mission statement: **Pathways of Healing is dedicated to educating, safe guarding and nurturing all living beings.** This was agreed upon by all present.

6. Logo Design:

- Mary had created several logo samples for the board to review. It was agreed that the logo should be a simple silhouette of a child and dog. Mary will present samples at the next meeting.

Fundraising: It was proposed that Ian Korleski produce a CD of music about animals that can be used as a fundraising technique. All present approved the idea.

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Mary Stover advised the board that she is the chairwoman of a golf outing at the end of August. That event always includes a silent auction with the proceeds to go to charity. Mary will suggest that this year the proceeds go to Pathways of Healing. She will keep the board informed.

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7. Date of next meeting:

- The date of the next meeting will be **Sunday, June 22, 2008 at the Dish 'N Spoon 620 Old Santa Fe Trail, Santa Fe New Mexico at 11am**

8. Adjourn:

- The meeting was adjourned at 7:45 PM

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P of H

32 semester hrs
48 credits & 600 hours

William

minutes
5/17/08

NAME	EMAIL	H. PHONE	CELL PHONE	ADDRESS	POSITION
Sue Kinzie ✓	Suekinzie2@aol.com	505-465-3011	505-699-8162	6436 Vooscane Cochiti Lake, NM 87083	President
Anna Soeiro ✓	annasoeiro@cybermesa.com	505-216-0866	505-699-0338	2713 Vereda Rodiando Santa Fe, NM 87505	Vice-President
Mary Stover ✓	stover5053@msn.com	505-281-0824	505-350- 8866	7237 Lo Kiya Loop Sandia Park NM	Treasurer
Jeannie Magill ✓	Jmagill18@comcast.net	505-424-3552	505-603-7454	5 87047 Grayhawk Place Santa Fe, NM 87508	Secretary
Maria Adee Gordon ✓	Mathes blossom@q.com	505-473-4763	505-231-7510	4556 Calle Blanca SFN 87507	
Ellie Groess ✓	groess@higherspeed.net	505-321-7793		81B Living Water Rd. Edgewood, NM 87015	# Phone Current Address
				WCF College	
				TRANSCRIPT DEPT	\$5
				4300 Hi	
				Narragansett	
				60634	

Wright
De
College

Sep '63
June '64

773-
777-
7900

RA
Transcript
Birth
SS#
last Semst
my name
my name
now
YPS

Xan
773-
782-2509

773
240-
9623

Answer

Regional History

1.29 wk 5.16

Newsweek

Maria Mathes
4556 Calle Blanca
Santa Fe 87507
505-473-4763

\$62.00 \$1.29
~~scribble~~
\$1.29

Time Set Excel Port
Mother Jones
Science
Conde Nast
H&A

5/17/2008



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MEETING NOTES

Person

JEANNIE MAGILL ?

Meeting Date

MAY 17, 2008

①

JEANNIE MAGILL (?)

5-17-08

Sherry Haber } She will
Cedarwood Vets } meet w. her
Orenial Chiropractor ^{SP} } next week

Hand 2
Do

We need a business plan
Community College
Score

In Attendance
Cedee Gordon
466-0371

ATTENDANCE blossom@g.com

~~Sue Kerzie
Cynthia Socio
Jeannie Magill~~

Mary Staver
Ellie

Logo

Neighbor of Sue's is doing out petroglyphs
for the logo.

Incorporated: Sue sent in corporate report to state of NM
w/ letters of incorporation

/ BACK

- NND 2 Reg. w. the Attorney General
DO
- Include Copy of Ry Laws
 - Include 5013C Application
 - Articles of Incorporation

~~See hooded out info. (1) on Femo
Underwater treadmill (2) Reno Road to
No-Kill~~

- Location Cookie Home - Japan Detention in ABO
friend of Sue's
- Comptie Hills
 - 16 miles NW of Las Vegas N.M.
 - Board is looking for people to
see the property permanently
 - Sue & Cookie are going there
in a few weeks
 - Tom Swisstack Mayor of Rio Pecos
but Sue to donate land.
 - Lieutenant Gov. Diane Dennis
is involved with children
 - Juvenile Detention kids come w.
their staff
 - Barbara Vigil Vigil - 1st
Judicial Dist - Juvenile
Court Judge CYRD

②

- Big Brothers Big Sisters
- Deep & Seils Clubs
- CASA

Heart & Soul in Storieta

- Description of what each could/ would volunteer
- Stewart McCall - sees us for Sam

Goal

- Work w. juvenals in Las Vegas
- Solar panels might help w. funding
- Map of our vision by Mary -
 - suggestion Anna can dominate it & use it as placemat at the Cafe

3

By Thursday
 ANNA
 DO
 Anna will write it

By Laws

- No term limit
 - Assets will go to a mutually agreed upon charity -
- Bob will email this to me to add to the Bylaws

3
 5013C

We must have an application in to do the Letter of Incorporation

Mary
 DO

Need a website

- Reserve a domain name Deborah is a web designer
- Do we want an alternate name?
- P of H Sanctuary

- Financial Data

- Proposed budget for 3 years average of \$10,000 a year

Mary

- need a proposed budget
- use the categories of Bridge to the World

Mary
 DO

Mary will send in paperwork for 5013C

3 BACK

More Needs:
Articles of Incorporation
By Laws
Financials

More send to Lee
1023
Articles of Incorporation
By Laws
IRS Determination Letter

4

Mission Statement

provide
build
communicate
demonstrate
safe guard
educate
inspire
heal
nurture

P of H is dedicated
to educating, safe guard & nurture all
living beings.

Mission
Statement

Pathways of Healing is dedicated to
educating, safe guard and nurturing all
living beings.

4 BACK

Logo

to It takes more than Cuddling

Dog & Child ~~supper~~
~~on by night~~

more

to Silhouette instead of a face

Next meeting

June 27^{no} ~~at~~ Brunch 11:00 AM
Wedding
Blessings Inside
Adjourned @ 1945
Began @ 1700



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Section 6 Doc 6

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MEETING MINUTES

Meeting Date

July 23, 2008

Pathways of Healing

Board Meeting

Agenda

July 23, 2008

- 1. Vision of Pathways of Healing—Discussion**
- 2. Approval of Minutes-- Jeannie Magill**
- 3. Treasurer's Report-- Susan Kinzie for Mary Stover**
- 4. Brochure—Discussion**
- 5. Questionnaire for Sanctuary visits—Discussion**
- 6. List of Sanctuaries—Discussion**
- 7. Developing Business Plan—Discussion**
- 8. New Business**
- 9. Date for next meeting**
- 10. Adjourn**

Pathways of Healing

Board Meeting

Agenda

July 23, 2008

✓ 1. Vision of Pathways of Healing—Discussion

✓ 2. Approval of Minutes-- Jeannie Magill

✓ 3. Treasurer's Report-- Susan Kinzie for Mary Stover

✓ 4. Brochure—Discussion *- ME DO/ SEND TO MARY*

✓ 5. Questionnaire for Sanctuary visits—Discussion

✓ 6. List of Sanctuaries—Discussion

SKIP } 7. Developing Business Plan—Discussion

8. New Business

9. Date for next meeting *Sunday Aug 17th 1500*

Developing a Business Plan

10. Adjourn

Pathways of Healing

Wednesday July 23, 2008

6:30 PM

**Dish 'N Spoon Café
620 Old Santa Fe Trail
Santa Fe, New Mexico**

MINUTES SUMMARY

Present:

Sue Kinzie
Anna Soeiro
Jeannie Magill
Suzanne ?

- 1. Call to Order:** President Sue Kinzie called the meeting to order at 6:45 PM
- 2. Approval of Minutes from June 22, 2008 meeting:** Minutes were approved
- 3. Treasurers Report**

Mary Stover has sent all the paperwork in for the 1023 and the check has been cashed. We are waiting for the final word that Pathways of Healing is an officially established 501©3 organization.

4. Brochure Discussion

Mary Stover had created a mock-up brochure example. The brochure consists of six panels. We are requesting Michele Weston-Relkin to rework the logo, keeping the images she has created, but reducing the number of lines to a minimum. Specific wording and spacing of information throughout the brochure was modified. See Pathways of Healing Brochure Modifications. The board agreed that pictures of our animal companions would be more effective than clip art in the brochure.

5. Questionnaire for Sanctuary visits

Sue handed out eleven questions she's suggesting we use on sanctuary visits. The Board increased the list to eighteen questions listed below:

1. What type of animals reside in this sanctuary?

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2. Number of adoptions, methods employed
3. Number of spay/neuter performed, program in place
4. Number of euthanasias, programs in place to reduce numbers
5. Method of temperament testings
6. Housing for animals, adequate exercise
7. Number of volunteers, review volunteer program
8. Number of employees, review employment program
9. Why volunteers vs. employees
10. Retention figures, obstacles to retention of volunteers/employees
11. Insurance coverage, types of coverage, who is carrier
12. Ventilation
13. Sewer system
14. Poop "T" Kennel Trench Drain
15. Acoustics
16. Where do the animals come from
17. Do they refuse animals? How? Why?
18. Maximum number of species and how determined

Karen, the animal communicator, suggested in an email to Sue, that we consider the cleaning/sanitation procedures and types of safe cleaners to use for specific animals. She also reminded us that we need to have a quarantine area for dogs, cats and horses. She has kindly offered her animal communication services, her photographic services and general volunteer services to Pathways free of charge.

Sue handed out a list of Animal Rescue and Horse Rescue facilities that would be reasonable for us to visit. She committed to visiting:

- Santa Fe Animal Shelter
- Espanola Animal Shelter
- Heart & Soul Animal Sanctuary
- Watermelon Ranch
- The Horse Shelter
- Kindred Spirits Animal Sanctuary

It was determined and agreed upon that we need more members committing to participate with these visits.

6. General and miscellaneous discussions:

- Suzanne suggested we have an open forum at the library as a way to let the public at large know about Pathways and use this format as a fundraising activity.
- We should call the College of Santa Fe Film Department and see if they would like to make a documentary about Pathways as its forming and through completion. Also ask them if anyone else is doing this kind of planning and creating a documentary about it.

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- Bark N Ball is October 11, 2008. Tickets are approximately \$75.00 each Sue would like to create a table of 8 from Pathways.
- Sue handed out hand-out on Holistic Approach to Veterinary Vaccinations and a CD from Best Friends from an animal sanctuary workshop
- Anna shared a wonderful website for us to access: petfinder.com that has a great animal welfare library that provides free articles and information. She also suggested members look at petsmartcharities.org which offers free web classes on related issues/concerns

7. Number 7 from the agenda, Developing Business Plan, and Number 8 from the agenda, New Business were postponed to our next meeting.

8. Date for next meeting will be Sunday August 17, 2008 at the Dish 'N Spoon

9. The meeting was adjourned at 9:00 PM

7/23/2008

JULY 23, 2008 MEETING COMMENTS

SUE KINZIE

Hi All,

?

When we discussed the brochure at the meeting, I thought that the bullet points would be an expanded version of the mission statement. By defining the Facilities and Structures of Pathways, readers are led to believe that these items exist today. I would like to go with the bullets defining the mission statement. Any thoughts?

On the contacts page, I like the layout of "On the Web" and "Contacts". I would suggest that it would flow better if the sentence would read, "If you want to be part of our team, please contact the listed individuals" and put that sentence under "Contacts". Then list the contacts. Underneath that would be the box "Please Help Make the Dream Come True". That would be followed by the sentence starting with Tax deductible donations. In the box the sentence "Join us in creating our vision of healing", I like this wording, "Join us in creating a vision of healing"

Instead of "Categories for Donations" I like "Suggested Donations".

On the cover page, I am my doubts about using both sentences so close together. "A non-profit domestic animal sanctuary" and "This is a 501(c)3 non-profit organization." I like the positioning of the latter. I'm having trouble with the former. Does it belong there at all?

I like script lettering, it is just my personal preference.

I like the Endorsement and Affiliation box.

I am writing the president's message in the next few days.

I have one endorsement so far and requests out for three more.

? - Time of next mtg.
- List of possible locations



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Pathways of Healing
Section 6 Doc 7

MEETING MINUTES

Meeting Date

AUGUST 17, 2008

Pathways of Healing

Board Meeting

Agenda

August 17., 2008

- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Treasurer's Report-- Mary Stover**
- 4. August 28, 2008 Fundraiser—Mary Stover**
- 5. Brochure—Discussion and Approval**
- 6. Bracelets for Fundraising—Anna Soeiro**
- 7. Fundraising Class Report—Jeannie Magill**
- 8. Presentation of the Board's Role in Fundraising---Sue Kinzie**
- 9. Conference Opportunities—Discussion**
- 10. New Business**
- 11. Date for next meeting**
- 12. Adjourn**



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MINUTES NOT AVAILABLE

